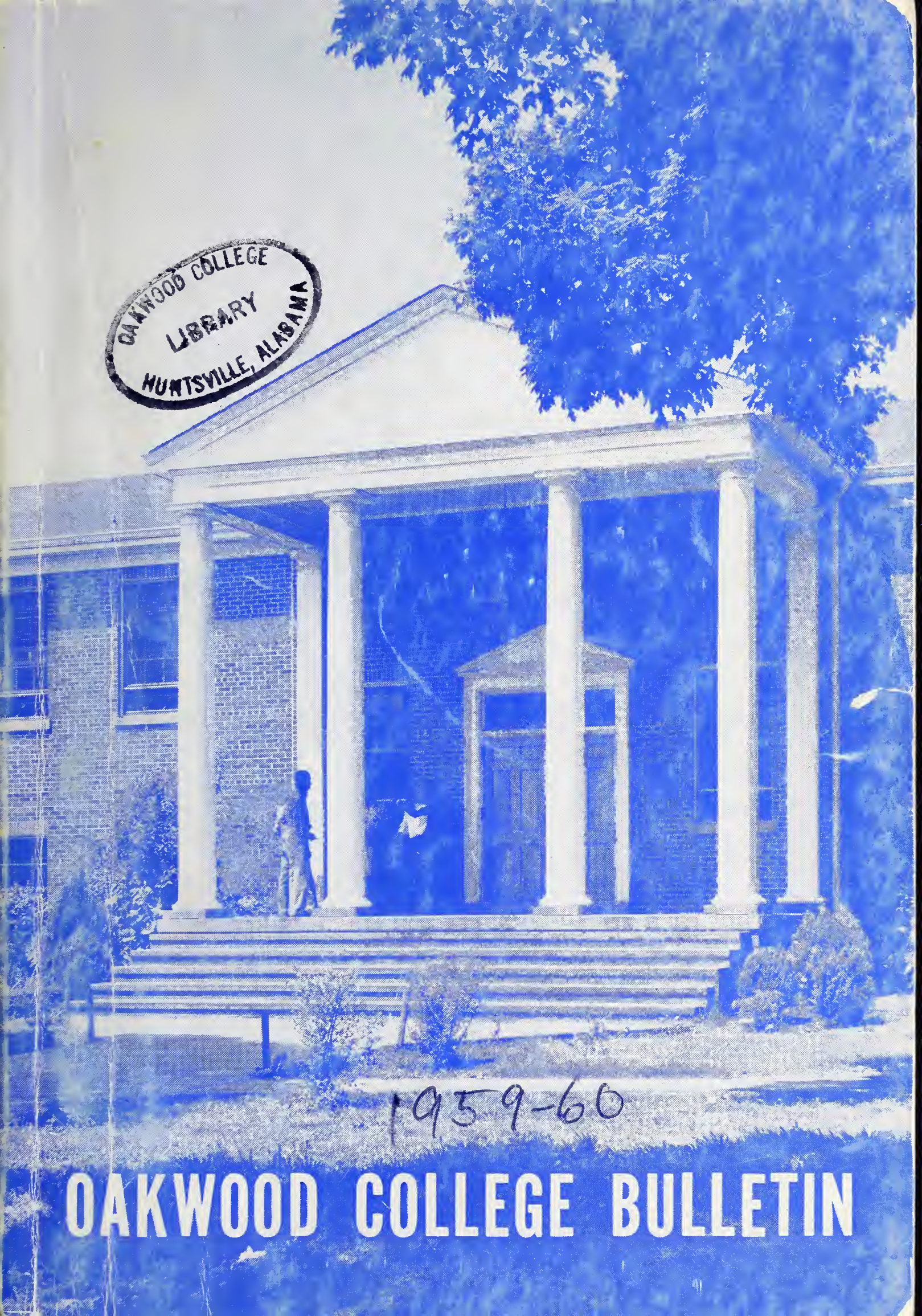




1959-60

OAKWOOD COLLEGE BULLETIN



OAKWOOD COLLEGE BULLETIN

A Record of the Academic Year 1958-1959
Announcements for the Year 1959-1960



Published by
OAKWOOD COLLEGE
Huntsville, Alabama

(PRINTED IN U.S.A.)

CALENDAR 1959-60

SEPTEMBER						
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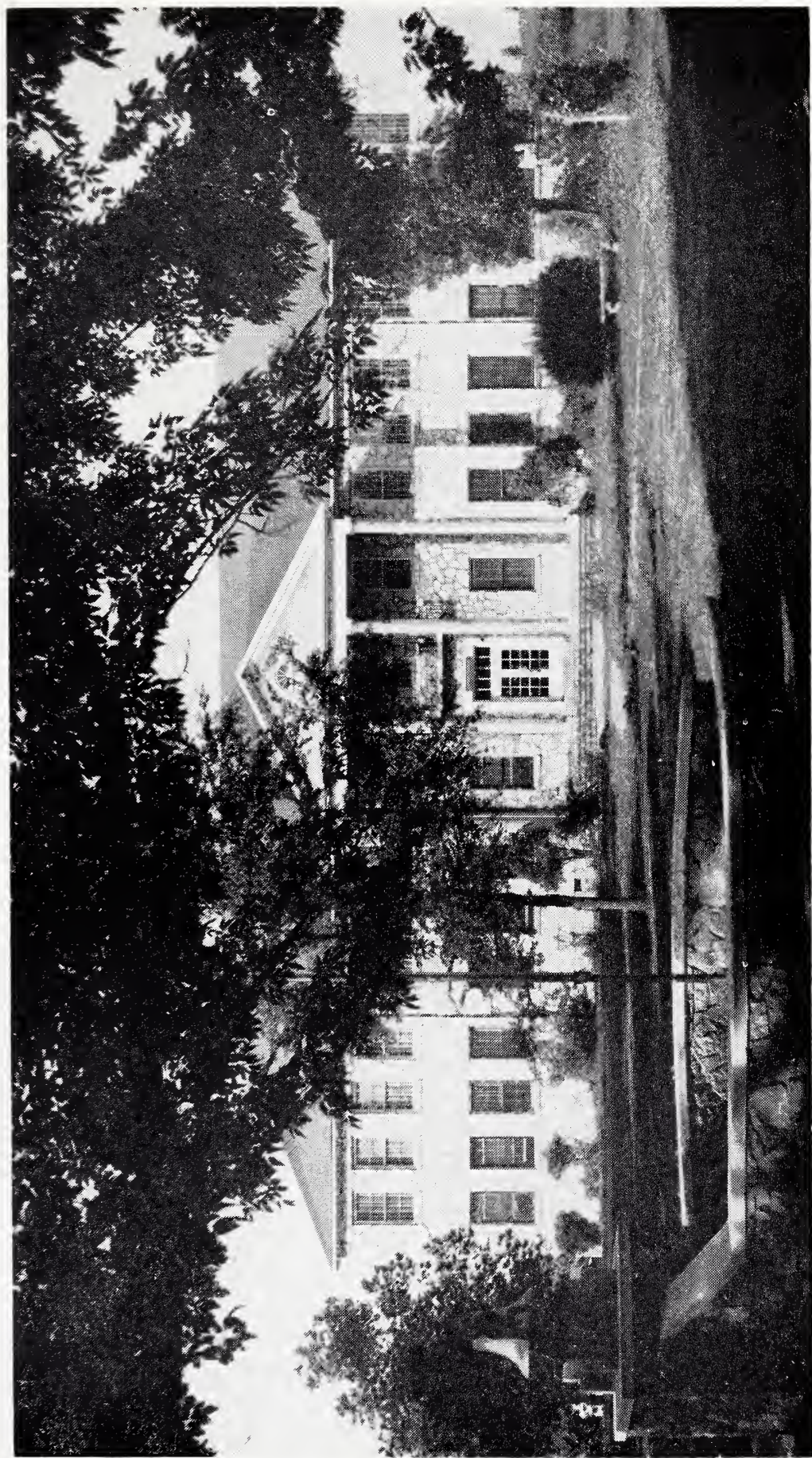
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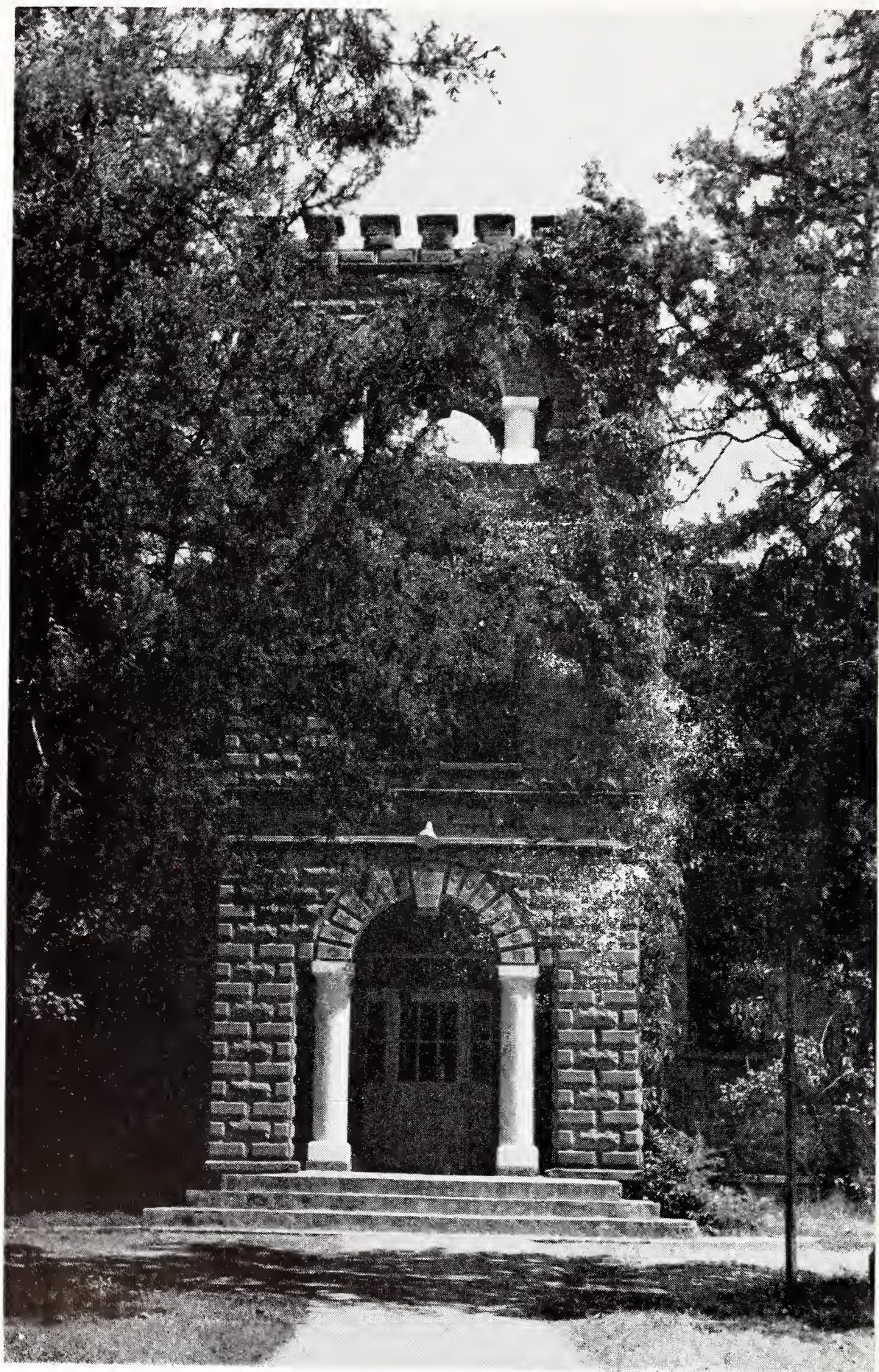
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THE ADMINISTRATION BUILDING



THE MUSIC HALL

Calendar of Events

1959-1960

SUMMER SESSION, 1959

Registration June 9
Summer Session Closes August 11

FIRST SEMESTER

Faculty Colloquium 9:00 A.M., Thursday, September 3
Chapel Exercise for All New Students 1:00 P.M., Tuesday, September 8
Tests and Orientation of New Students Tuesday to Friday, September 8-11
Registration, All Students September 10-13
Opening Convocation 8:00 P.M., Sunday, September 13
Instruction Begins 7:00 A.M., Monday, September 14
Late Registration Fees Begin Friday, September 18
Faculty-Student Reception 8:00 P.M., Saturday, September 19
Registration Ends October 5
Last Day to Drop Classes October 19
Organization of Senior Class Sunday, October 25
Mid-semester Examinations November 9-11
Religious Emphasis Week November 14-21
Organization of Junior Class November 22
Thanksgiving Recess Begins 12:00 Noon, Wednesday, November 25
Thanksgiving Recess Ends 7:00 A.M., Monday, November 30
Vacation Begins 5:00 P.M., Saturday, December 19
Instruction Begins 7:00 A.M., Monday, January 4
First Semester Examinations January 17-22
Tests for New Students January 22

SECOND SEMESTER

Registration for Second Semester January 22-24
Instruction Begins January 25
Late Registration Fees Begin Tuesday, January 26
Registration Ends February 15
Last Day to Drop Classes March 7
Religious Emphasis Week March 4-12
Mid-semester Examinations March 16-18
Literature Evangelism Institute March 25-29
College Days April 8-10
Spring Recess Begins 12:00 Noon, Thursday, April 14
Spring Recess Ends 7:00 A.M., Monday, April 18
Second Semester Examinations May 15-20
Consecration Service Sunset, Friday, May 20
Baccalaureate 11:00 A.M., Sabbath, May 21
Commencement 10:00 A.M., Sunday, May 22

SUMMER SESSION, 1960

Registration June 7
Summer Session Closes August 9

Board of Trustees

V. G. Anderson, Chairman	Washington, D.C.
D. R. Rees, Vice Chairman	Decatur, Georgia
G. J. Millet, Secretary	Oakwood College
O. A. Blake	Washington, D.C.
F. L. Bland	Kansas City, Missouri
W. P. Bradley	Washington, D.C.
T. Carcich	Lincoln, Nebraska
W. L. Cheatham	Pine Forge, Pennsylvania
E. E. Cossentine	Washington, D.C.
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L. C. Evans	Richardson, Texas
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L. B. Reynolds	Nashville, Tennessee
V. L. Roberts	Dallas, Texas
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H. D. Singleton	New York, New York
J. D. Smith	Berrien Springs, Michigan
C. L. Torrey	Washington, D.C.
J. H. Wagner	Atlanta, Georgia

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Frank W. Hale, Ph.D.	Assistant to the President
Otis B. Edwards, Ph.D.	Dean of the College
Adel Warren, B.S.	Manager and Treasurer
Levy J. Baker, B.S.	Accountant
Roberta C. Edwards, B.A.	Registrar, Secretary of the Faculty
Cordell Evans, M.Litt.	Co-ordinator of Student Activities
Malcolm J. Dean, M.A.	Dean of Men
*	Assistant Dean of Men
Ruth E. Mosby, M.Litt.	Dean of Women
Trula E. Wade, B.A.	Assistant Dean of Women
Jannith L. Lewis, M.A. in L.S.	Librarian
Violin G. Plummer, M.A.	Assistant to the Librarian
Thelma D. Dean, B.S.	Administrative Secretary
Joseph T. Stafford, M.A.	Principal, Oakwood College Academy
Natelkka E. Burrell, Ed.D.	Supervisor of Elementary Education
Ruth N. Stafford, M.A.	Director of Health Service
S. W. Hereford, M.D.	College Physician

*To be supplied.

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V. G. Anderson, Chairman; D. R. Rees, Vice Chairman; G. J. Millet, Secretary; C. A. Dent, M.D.; L. S. Follette; W. W. Fordham; H. S. Hanson; R. L. Kimble; A. P. McDow; L. B. Reynolds; J. H. Wagner; A. Warren.

Administrative Council

Garland J. Millet; Otis B. Edwards; Adel Warren; Malcolm J. Dean; Ruth E. Mosby; Joseph T. Stafford; Frank W. Hale, Associate Member.

Instructional Staff

NATELKKA E. BURRELL, Ed.D.	Professor of Education
B.A., Emmanuel Missionary College, 1943; M.S., University of Wisconsin, 1947; Ed.D., Columbia University, 1959. Present position since 1939.	
Z. H. COBERLY, Ed.D.	Professor of Education
B.Th., Walla Walla College, 1925; M.A., Seventh-day Adventist Theological Seminary, 1947; Ed.D., Oregon State College, 1952. Present position since 1958.	
EMERSON A. COOPER, Ph.D.	Professor of Chemistry
B.A., Oakwood College, 1949; M.S., Polytechnic Institute of Brooklyn, 1954; Ph.D., Michigan State University, 1959. Present position since 1949.	

EVA B. DYKES, Ph.D. ----- Professor of English Language and Literature
B.A., Howard University, 1914; B.A., Radcliffe College, 1917; M.A.,
Radcliffe College, 1918; Ph.D., Radcliffe College, 1921. Present posi-
tion since 1944.

OTIS B. EDWARDS, Ph.D. ----- Professor of History
B.A., Union College, 1926; B.Mus., University of Chicago, Ext., 1933;
M.A., Seventh-day Adventist Theological Seminary, 1942; Ph.D., Uni-
versity of Nebraska, 1955. Present position since 1926.

FRANK W. HALE II, Ph.D. ----- Professor of Speech and English
B.A., University of Nebraska, 1950; M.A., University of Nebraska,
1951; Ph.D., Ohio State University, 1955. Present position since 1951.

WILLIAM A. OSBORNE, Ph.D. ----- Professor of Economics and Business
Fellow, Institute of Bookkeepers, London, 1944; Fellow, Association of
International Accountants, London, 1945; B.S., Fisk University, 1951;
M.A., Fisk University, 1953; Ph.D., Clark University, 1956. Present
position since 1956.

CLARENCE T. RICHARDS, M.A. ----- Professor of Religion
B.A., Emmanuel Missionary College, 1940; Assistant Professor of Reli-
gion, Oakwood College, 1947-1952; M.A., Seventh-day Adventist Theo-
logical Seminary, 1952; graduate study, Seventh-day Adventist Theolog-
ical Seminary, Summers, 1955-1958. Present position since 1952.

DAVID G. KISSINGER, Ph.D. ----- Associate Professor of Biology
B.A., Washington Missionary College, 1954; M.S., University of Mary-
land, 1955; Ph.D., University of Maryland, 1957; M.P.H., University
of California, 1958. Present position since 1958.

ROBERT L. REYNOLDS, M.S. --- Associate Professor of Biology and Agriculture
B.S., Ohio State University, 1917; M.S., Ohio State University, 1939;
graduate study, Tennessee A. and I. State University, Summers, 1955-
1957; Spring quarter, 1957. Present position since 1951.

ERNEST E. ROGERS, M.A. ----- Associate Professor of Biblical Languages
B.A., Union College, 1944; M.A., Seventh-day Adventist Theological
Seminary, 1952. Present position since 1945.

ARTHELIA ALEXANDER, M.S. ----- Assistant Professor of Secretarial Science
B.S., Union College, 1949; M.S., Kansas State Teachers College, 1953;
graduate study, New York University, Summers, 1955, 1957-1959.
Present position since 1954.

INEZ L. BOOTH, M.A. ----- Assistant Professor of Piano and Organ
B.A., Pacific Union College, 1937; M.A., Columbia University, 1954.
Present position since 1943.

L. HENRIETTA EMANUEL, M.A. ----- Assistant Professor of English
B.A., Oakwood College, 1948; M.A., Columbia University, 1955. Present position since 1950.

CORDELL EVANS, M.Litt. ----- Assistant Professor of Mathematics
B.A., Oakwood College, 1945; M.Litt. in Mathematics, University of Pittsburgh, 1949; graduate study, University of Pittsburgh, Summers, 1951-1956, 1958; Years, 1954-1956. Present position since 1951.

PHILIP E. GIDDINGS, M.A. ----- Assistant Professor of Secondary Education
B.A., Atlantic Union College, 1938; Optometry Diploma, Philadelphia Optical College, 1939; Missionary, Liberia, West Africa, 1945-1954; M.A., Pacific Union College, 1956. Present position since 1955.

MURRAY J. HARVEY, M.Litt. ----- Assistant Professor of History
B.A., Knoxville College, 1936; M.Litt., University of Pittsburgh, 1955; graduate study, University of Pittsburgh, Summer, 1957. Present position since 1947.

L. THOMASINE LONGWARE, M.A. ---- Assistant Professor of Home Economics
B.A., Union College, 1943; M.A., University of Nebraska, 1952; graduate study, University of Chicago, Summers, 1956-1959. Present position since 1947.

RUTH E. MOSBY, M.Litt. ----- Assistant Professor of English
B.A., Oakwood College, 1945; M.Litt., University of Pittsburgh, 1953; graduate study, University of Pittsburgh, Summers, 1955, 1957; State University of Iowa, Summer, 1956. Present position since 1950.

*GAINES R. PARTRIDGE, M.Ed. ---- Assistant Professor of Secondary Education
B.A., Union College, 1947; M.Ed., University of Nebraska, 1953; graduate study, University of Southern California, Summer, 1953, and University of California at Los Angeles, Summer, 1956; University of Nebraska, Summers, 1957-1959; Year, 1958-1959. Present position since 1955.

RUTH N. STAFFORD, M.A. ----- Assistant Professor of Nursing Education
R.N., Hinsdale Sanitarium, 1931; B.S., Pacific Union College, 1938; M.A., Fisk University, 1941; graduate study, University of Minnesota, Summer, 1953, and Columbia University, Summers, 1955, 1957. Present position since 1951.

HERBERT E. ALEXANDER, M.A. ----- Instructor in Biology
B.A., Union College, 1949; M.A., Tennessee A. and I. State University, 1958; graduate study, New York University, Summer, 1959. Present position since 1954.

PEARL DAWSON, B.A. ----- Instructor in Piano
B.A., La Sierra College, 1958. Present position since 1958.

MALCOLM J. DEAN, M.A. ---- Instructor in Bible and Medical Cadet Training
B.A., Oakwood College, 1954; M.A., Seventh-day Adventist Theological Seminary, 1955; graduate study, Seventh-day Adventist Theological Seminary, Summer, 1956. Present position since 1956.

THELMA D. DEAN, B.S. ----- Instructor in Secretarial Science
B.S., Oakwood College, 1954; graduate study, University of Maryland,
First semester, 1955; University of Oklahoma, Year, 1958-1959. Present
position since 1956.

JANNITH L. LEWIS, M.A. in L.S. Librarian and Instructor in Library Science
B.S., University of Kansas, 1953; M.A. in L.S., Indiana University,
1955. Present position since 1953.

JOHNNIE MAE PIERRE-LOUIS, B.A. Instructor in Voice
B.A., Emmanuel Missionary College, 1950; graduate study, Northwestern
University, Summer, 1951, and Western Reserve University, Summer,
1956. Present position since 1954.

SAM PIERRE-LOUIS, M.A. Instructor in Romance Languages
B.S., University of Haiti, 1941; Licence en Droit, University of Haiti,
1947; M.A., Western Reserve University, 1957. Present position since
1954.

VIOLIN PLUMMER, M.A. Instructor in Education
B.A., Oakwood College, 1949; M.A., Texas Southern University, 1951;
graduate study, University of Texas, Summer, 1958. Present position
since 1951.

HERMAN L. WRIGHT, B.S. Instructor in Industrial Arts
B.S., Florida A. and M. University, 1942. Present position since 1955.

Supervisors in Secondary and Elementary Education

JOSEPH T. STAFFORD, M.A. Principal, Bible and History
B.A., Oakwood College, 1948; M.A., Fisk University, 1951; graduate
study, University of Minnesota, Summer, 1953; Alabama A. and M.
College, Summer, 1958. Present position since 1950.

JOHN J. BEALE, M.A. Instructor in Bible
B.A., Oakwood College, 1949; M.A., Seventh-day Adventist Theological
Seminary, 1952. Present position since 1949.

CHARLES E. GALLEY, M.Ed. Instructor in Business Training
B.A., Pacific Union College, 1939; M.Ed., University of Pittsburgh,
1949; graduate study, University of Pittsburgh, Summers, 1954, 1956-
1958. Present position since 1941.

IRENE C. MERIDETH, M.S. Instructor in Secondary Mathematics and Chemistry
B.A., Oakwood College, 1954; M.S., Columbia University, 1958. Pres-
ent position since 1956.

TRULA E. WADE, B.A. Instructor in Home Economics
B.A., Oakwood College, 1950; graduate study, Boston University, Sum-
mers, 1955, 1956, 1958; Washington Missionary College, Summer, 1957.
Present position since 1947.

FLORENCE M. WINSLOW, M.A. Instructor in English
B.A., Knoxville College, 1934; M.A., Atlanta University, 1941; gradu-
ate study, University of Wisconsin, Summers, 1943-1945; Seventh-day
Adventist Theological Seminary, Summer, 1958. Present position since
1954.

NATELKKA E. BURRELL, Ed.D. Supervisor of Elementary School
B.A., Emmanuel Missionary College, 1943; M.S., University of Wisconsin, 1947; Ed.D., Columbia University, 1959. Present position since 1939.

MADGE B. DOUGLAS, B.S. Critic Teacher, Grades 5-6
B.S., State Teachers College, West Chester, Pennsylvania, 1956; graduate study, University of Pennsylvania, Summer, 1956. Present position since 1958.

KATRINA V. NESBITT, B.S. Critic Teacher, grades 1-4
B.A., Oakwood College, 1948; B.S., Teachers College, Columbia University, 1954; graduate study, Danbury State Teachers College, Summers, 1956, 1957. Present position since 1950.

VIOLET G. WILES, M.Ed. Supervisor, Grades 7-8
B.A., Atlantic Union College, 1947; M.Ed., Boston University, 1954. Present position since 1947.

*On leave first semester, 1959-1960.

Committees of the Faculty

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- RELIGIOUS INTERESTS: C. T. Richards, *Chairman*; E. E. Rogers, *Secretary*; M. J. Dean, J. J. Beale, O. B. Edwards, P. E. Giddings, F. W. Hale, G. J. Millet, W. A. Osborne, V. Plummer, J. T. Stafford, President of Ministerial Seminar, Religious Vice-President of Student Movement.
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- SOCIAL ACTIVITIES: Eva B. Dykes, *Chairman*; Arthelia V. Alexander, *Secretary*; Inez Booth, Pearl Dawson, M. J. Dean, Thelma D. Dean, Cordell Evans, F. W. Hale, Thomasine Longware, Irene Merideth, Ruth E. Mosby, G. R. Partridge, Johnnie M. Pierre-Louis, Sarah F. Richardson, J. T. Stafford, Trula E. Wade, A. Warren, President and Social Activities Chairman of United Student Movement.
- SOCIAL STANDARDS: Ruth E. Mosby, *Chairman*; L. Thomasine Longware, *Secretary*; Natelkka Burrell, M. J. Dean, C. T. Richards, Ruth N. Stafford, Trula E. Wade.
- STUDENT COUNSELING: P. E. Giddings, *Chairman*; Arthelia V. Alexander, *Secretary*; H. E. Alexander, Inez Booth, Natelkka Burrell, E. A. Cooper, Eva B. Dykes, L. Henrietta Emanuel, Cordell Evans, M. J. Harvey, Jannith L. Lewis, W. A. Osborne, S. Pierre-Louis, V. Plummer, R. L. Reynolds, C. T. Richards, Ruth N. Stafford, H. L. Wright.
- TESTING: Natelkka E. Burrell, *Chairman*; Z. H. Coberly, *Vice Chairman and Director of Testing*; Violet Wiles, *Secretary*; H. E. Alexander, Cordell Evans, P. E. Giddings, Ruth N. Stafford.
- VOCATIONAL PLACEMENT: Roberta C. Edwards, *Chairman*; Ruth E. Mosby, *Secretary*; M. J. Dean, G. R. Partridge, C. T. Richards.

Vocational Superintendents

Preston Calhoun	College Bakery
Marile Emerson	College Laundry
Charles E. Galley	College Press
Lawrence Jacobs	College Farm and Dairy
Sarah F. Richardson	Director Food Service
B. F. Tucker	Heating Engineer

General Information, History, and Development

Oakwood College is the outgrowth of the Oakwood Industrial School founded in 1896 by the General Conference of Seventh-day Adventists. After a number of years of successful operation the name was changed to Oakwood Manual Training School. In 1916, two years of college work were offered, and the school was known as Oakwood Junior College. In the spring of 1944, another forward step was taken by the institution when it was advanced to the status of a senior college, and since that time it has been known as Oakwood College.

The institution is owned and operated by the General Conference of Seventh-day Adventists as a training school for Christian higher education.

ACCREDITATION

Oakwood College is fully accredited by the Southern Association of Colleges and Secondary Schools and is approved by the Seventh-day Adventist Board of Regents.

OBJECTIVES

Oakwood College builds its offerings around the philosophy that "true education means more than the pursual of a certain course of study. It means more than the preparation for the life that now is. It has to do with the whole being. . . . It is the harmonious development of the physical, the mental, and the spiritual powers. It prepares the student for the joy of service in this world, and for the higher joy of wider service in the world to come."—*Education*, p. 13.

In harmony with this philosophy of education, the administration and faculty of Oakwood College have defined its objectives as follows:

SPIRITUAL:

The divine purpose for man's development is to reflect fully the long-lost image of Divinity. To achieve this object the student must receive a training that places the proper emphasis on strength of character, nobility of ambition, keenness of perception, and sound judgment. Thus the student is led to a happy solution of the great problem of life and destiny, and is inspired to a life of love, purity, and service to God and man.

INTELLECTUAL:

Consonant with the divine plan of education, the college purposes to develop within its students certain attitudes and abilities conducive to independent and creative thinking; to further acquaint them with the basic facts and principles of the major fields of knowledge, together with a more intensive concentration in one or more of these fields. The College seeks further to help the student develop competence and effectiveness in writing and speaking the English language; to encourage an unbiased attitude on controversial issues; and to motivate within the student a persistent and continuing intellectual curiosity.

SOCIAL:

As an integral part of the total development of the student, the College endeavors to develop in its youth desirable personalities, refined tastes, and correct usage of the social graces which will prepare them for participation in social recreational activities.

PHYSICAL:

The physical education program of the College attempts to give each student an intelligent understanding of the standards which govern the function and care of the body. It seeks also to establish in the student a consistency in the observance of habits and practices which engender maximum physical vitality and health. Emphasis is placed on the proper use of leisure time, either through some activity worthy of physical development or in some gymnastic enterprise given under supervision.

VOCATIONAL:

Oakwood College endeavors to teach its students the dignity of labor, to train them in practical work which will enable them to cope with life situations, to impart skill and knowledge in certain vocations best suited to the student's interest and aptitudes, and to offer professional and preprofessional courses which will aid the students in their choice of a vocation.

LOCATION

Oakwood College is located five miles northwest of the heart of the city of Huntsville, Alabama. The College property consists of 964 acres at an elevation of 1,100 feet above sea level. The grounds of the campus are appropriately landscaped and afford a delightful setting for a college.

Huntsville is on the Washington-Memphis division of the Southern Railway. Huntsville is served by the Continental Trailways, and connection with other bus lines can be made in practically all nearby cities. Huntsville is also served by national air lines.

Upon arrival at times other than the opening dates published in the catalogue, students will find taxi service available at the station. It is expected that all students will make full arrangements with the College before their arrival.

VETERAN AND FOREIGN STUDENT TRAINING

The Veterans Administration has approved the College for training under Public Law No. 346, Public Law No. 16, Public Law No. 550, and Public Law No. 894. The College has also been approved by the United States Office of Immigration for the training of foreign students.

BUILDINGS AND GROUNDS

The College property consists of 964 acres, of which 500 are under cultivation. Twenty acres comprise the main campus.

The H. E. Ford Science Hall, completed and dedicated in 1954, provides classrooms and laboratories for the Division of Sciences and Mathematics.

The W. H. Green Memorial Library, erected in 1952, houses the administrative and business offices of the College, the library reading room, stacks, workrooms, the librarian's office, and Art Room.

Moran Hall, formerly the Administration Building, houses the teachers' offices and classrooms, the Health Service Center, Carter Student Center, Faculty Seminar Room, United Student Movement offices, and the College Auditorium with a seating capacity of 500.

Cunningham Hall, the residence hall for college women, is a modern three-story brick structure containing rooms for 144 students. Each room is supplied with hot and cold running water. A parlor, worship room, utility rooms, and the dean's apartment are on the second floor. The first floor contains the dining room, kitchen, matron's office, refrigeration plant, and trunk room. The Department of Home Economics is located in the east wing of the first floor.

Frank Loris Peterson Hall, completed in 1955, is the residence hall for college men and academy boys. It contains a worship room, recreation hall, two lounges, guest rooms, two deans' apartments, an infirmary, and a capacity for 180 persons.

Henderson Hall is the residence hall for academy girls. It contains the dean's apartment, a worship room, a parlor, and students' rooms.

The Laboratory School is located east of the College campus and provides for the needs of the children in the elementary grades.

The Industrial Arts Building has sufficient space for the teaching of woodwork, carpentry, and printing.

The Music Hall is housed in the Old Library Building.

The Laundry is provided with modern equipment necessary for the needs of the College. Some commercial work is done for the citizens of Huntsville.

The Dairy Barn contains a modern, well-equipped milking parlor.

Teachers' Cottages in addition to the President's residence afford twenty-two livable homes for the use of faculty members.

East Hall is a two-story structure which provides living accommodations for single lady teachers and married students.

Old Mansion contains four apartments.

The Physical Education Building, constructed in 1956, also serves as a pavilion for the South Central Conference camp meeting.

The Store-Bakery-Post Office Building, constructed in 1957, provides community center services.

Other buildings are the central heating plant and four utility barns.

COLLEGE PUBLICATIONS

The College issues in the spring of each year *The Oakwood College Bulletin*, and publishes a summer bulletin for summer sessions.

The United Student Movement sponsors three publications: the *Student Handbook*, which is published biennially; the *Spreading Oak*, which is pub-

lished eight times October through May, plus one summer issue; and the *Acorn*, which is the annual student yearbook.

The *Alumnarian* is published periodically by the Oakwood College Alumni Association.

SUMMER SESSION

The summer session of nine weeks offers courses on the college level, with special emphasis on courses designed for teachers in service.

A special summer session bulletin may be obtained upon application to the Registrar.

OAKWOOD COLLEGE ACADEMY

Oakwood College Academy, a four-year high school, is operated in connection with the College. Information concerning the academy will be furnished upon request.

ALUMNI ASSOCIATION

The Alumni Association is open to all graduates, former students, and those interested in the advancement of Oakwood. The annual banquet and election of officers are held during Commencement Week.

STUDENT PERSONNEL GUIDANCE

Formal instruction and teacher-student contacts in the classroom alone fail to meet the needs of the modern student in his studies, in his social life, and in his spiritual development. It is, therefore, the plan of Oakwood College to provide definitely for the guidance of every student under the close personal supervision of members of the faculty. Freshmen and sophomores are assigned to special counselors to assist them in matters relating to their college life and work. Major professors are appointed as counselors for juniors and seniors.

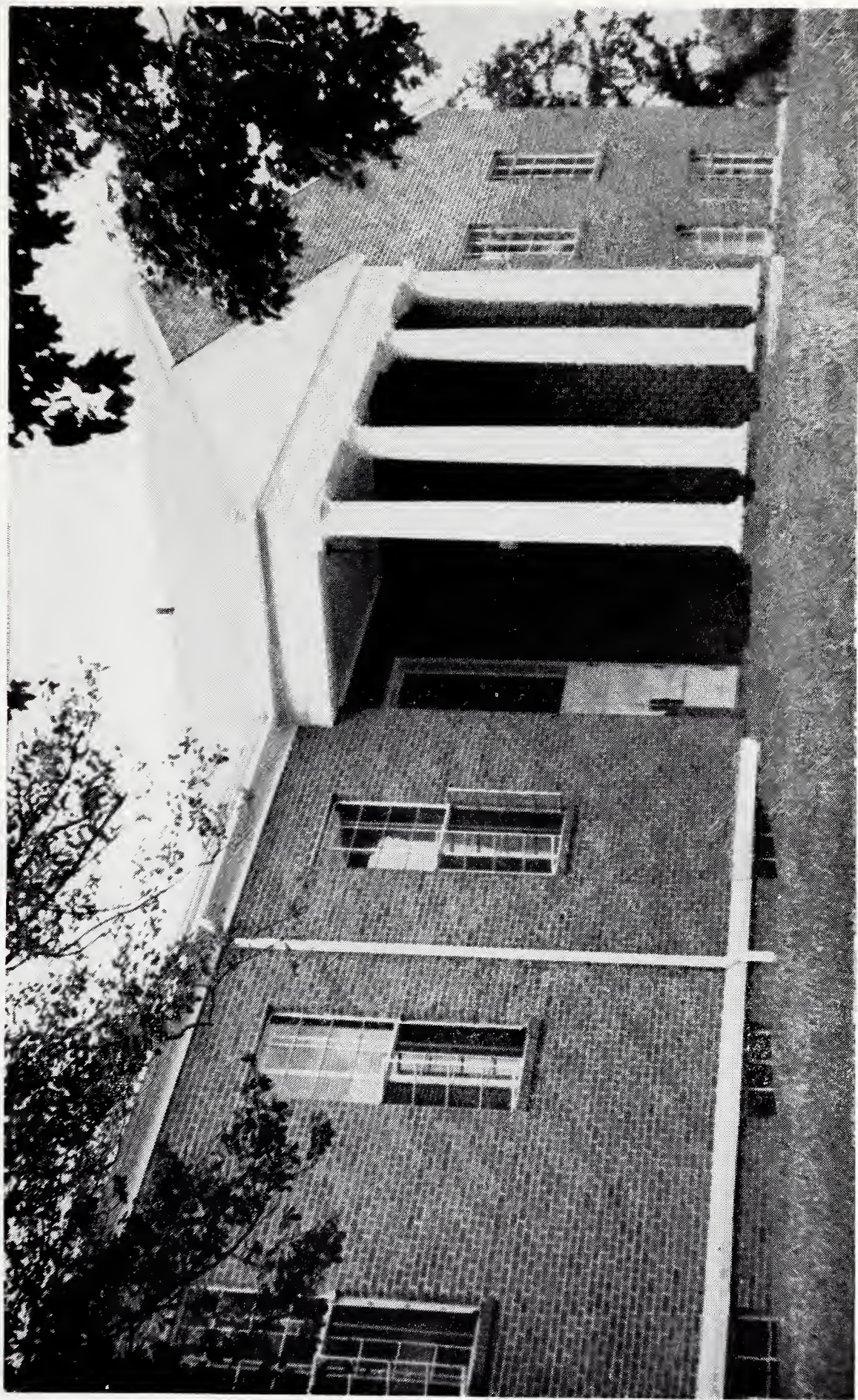
GOVERNING STANDARDS

It is the purpose of the College to develop strong men and women with high standards of scholarship and the self-discipline necessary for Christian leadership.

The campus government and discipline, therefore, are founded upon the principle that character building is the highest object of education, and that a good name, standing for integrity, honor, and godliness, is the objective alike of the student for himself and of the College for him.

Campus Residence: All unmarried students who do not live with their parents are expected to live in the residence halls on the campus.

What to Bring: Every student who rooms in the school home should bring his own bedding—three sheets, three pillowcases, a pillow, two bedspreads, and blankets or comforters—also towels, dresser scarfs, cover for study table, laundry bag, curtains, rug, pictures, and other furnishings he may want to make his room pleasant and homelike.



THE W. H. GREEN MEMORIAL LIBRARY



CHARGING DESK AND RESERVE BOOK STACKS

Only a maximum of 150 watts of electric light is permitted in each room.

No cooking or use of electric appliances of any kind is permitted in the student's room under any circumstances.

Leaves of Absence: Permission for ordinary leave of absence must be obtained from the Dean of Men or the Dean of Women. When the leave of absence takes a student farther than the city of Huntsville, it must be approved by the President. A written request from the parent or guardian is expected. In every case, working students must secure the approval of their work superintendent before presenting their requests to their respective deans.

Attendance at Religious Services: Oakwood College is emphatically a Christian college. Attendance at chapel, Friday evening vespers, Sabbath school, and Sabbath morning church service is required.

Automobiles: It is recommended that unmarried students living in the College residence halls do not operate motor vehicles and should not bring them to the school. This recommendation includes cars lent to the students, rented to them, or left in their custody without approval of the administration. When such operation is deemed necessary and advisable by the Administrative Council, a limited number of college students may operate cars. In granting this privilege, certain qualifications with reference to age and grade point average must be met. Each occasion of the car's operation is with specific permission of the dean of the campus home. When cars are not in use, they are to be parked in assigned places and the car keys turned over to the dean of the campus home. Student car owners must carry full liability and comprehensive insurance including protection for occupants in their cars.

Marriage: Students marrying during the school year are asked to withdraw. Announcements of engagements or wedding invitations are not to be sent out earlier than two weeks before the close of the school year.

Announced Regulations: Any regulations adopted by the faculty and announced to the students will have the same force as those published in the BULLETIN or student handbook, *Shadow of the Oaks*.

Student Handbook: Every student should familiarize himself with the contents of the student handbook, *In the Shadow of the Oaks*, before he registers.

Dismissal: The causes for dismissal are fully discussed in the 1956 edition of the Student Handbook, *Shadow of the Oaks*.

Orientation: To enable new students of the College to make adequate personal adjustment to college life, an orientation program has been developed. During "Freshman Week" special tests are administered. Campus tours, physical examinations, and opportunities to meet the faculty members, student leaders, and to receive instruction regarding the objectives of the College are arranged.

Remedial Courses: Noncredit remedial courses are offered in reading, writing, English, and for those students who show deficiencies in these educational skills which handicap them in the learning process.

Health Service: It is the purpose of the College to encourage the development of the physical powers as well as the mental and spiritual. The health service is under the direction of the instructor in Nursing Education. Every

student is expected to have a physical examination by a competent physician prior to admittance to the College. Special forms for this examination will be mailed with admission blanks. The physical examination is the basis for a health rating. If there are conditions needing attention, the student is advised accordingly.

Parents or guardians of students who are seriously ill will be notified immediately.

In case of serious illness arrangements may be made for the hospital care of the student with Riverside Sanitarium, which is not too far away.

Student Employment: In the operation of its plant the College offers a limited amount of work to worthy students, and they are expected to give conscientious attention to the work assigned to them. The management will assign students to departments where work is available. Changes to various departments cannot be made merely upon request. When a student is assigned to a department, it is expected that he is to remain there for the entire school year. In some cases, exceptions to the foregoing are made by the management.

Should a student find it necessary to be absent from work, he must immediately make arrangements with his work superintendent. In case of illness, he will also inform the health service.

Students who must earn a large part of their college expenses will not be permitted to carry as much college work as those students who are able to devote all of their time to their studies.

Convocations, the Lyceum Course: During the school year distinguished guest speakers address the student body at the chapel hour as well as conduct Religious Emphasis weeks. The College Lyceum Course brings to the campus each year several outstanding American artists. In addition to this many other programs of equal eminence are sponsored by the College.

Religious Life: At Oakwood religion is the natural thing. The College church, the Sabbath school, the Missionary Volunteer society, the Ministerial Seminar, the Colporteur Club, the morning and evening worship hours, and the many prayer bands afford the students excellent opportunities for the development of self-expression, leadership, and initiative.

The recreational activities of the College are designed to serve the wide variety of leisure-time interests of the students. The College does not engage in intercollegiate athletics.

Social Activities: A wholesome program of social activities is planned by the Social Activities Committee, composed of faculty and students. Social programs are sponsored during the year by clubs, classes, and organizations. The students also enjoy the social and cultural life of the faculty members' homes.

Extracurricular Activities Participation: In order to ensure satisfactory scholarship, the extent to which students may participate in extracurricular activities is subject to regulation.

Loan Funds: The College is prepared to make available financial aid in small amounts to a few worthy students in their senior year, from the following funds:

The Dr. V. C. Hamilton Student Loan Fund of \$500.

The Dr. L. L. Holness Loan Fund of \$250.

The Dr. John A. Cooper Loan Fund of \$100.

A Friend of the College, \$150.

The Senior Class of 1951 Loan Fund, \$200.

The Cunningham-Reynolds Loan Fund of \$1,000 was established in 1955.

The Lieutenant Calvin Elston Peterson Loan Fund of \$1,000 was established in 1958 by his parents in his memory.

Dr. Herbert A. Turner established the Ophelia Elizabeth Turner Memorial Student Loan Fund of \$500 in 1958.

Scholarships: The College, in co-operation with the Regional conferences, offers a limited number of \$100 scholarships to students who have outstanding academy or high school records and who are recommended by local church and conference officials. Of this amount the College will grant \$50 and the sponsoring conference, \$50.

Other scholarships for tuition in whole or in part are as follows:

H. E. Ford Memorial Scholarship of \$150 was established in 1955;

The B. H. Ewing Scholarship of \$25 is presented to the Secretarial Science major of junior classification who is most outstanding in character, proficiency, and scholarship;

The George E. Peters award of \$25 given by Elder and Mrs. F. H. Jenkins to the senior who, in the opinion of the faculty, overcomes the most obstacles in the pursuit of education.

Mr. and Mrs. James Herbert established the Cleo Herbert Scholarship Fund of \$100 in 1956;

The Oakwood Angelenos Club of Los Angeles, California, established a scholarship fund of \$100 in 1956. This scholarship is for students from the Los Angeles area.

Special Information for Veterans of World War II

Oakwood College is on the Government approved list of schools to provide training for ex-service men and women under Public Laws No. 16 and No. 346 (78th Congress), and other acts of the Congress.

Honorably discharged men and women whose education has been delayed by service in the army are admitted.

Registration for veterans is the same as for other students.

No veteran will be enrolled in the College without his "Certificate of Eligibility and Entitlement," unless he has been so recently discharged from the service as to make it impossible for him to obtain it before coming to college.

Each veteran should get in touch with his local veterans' service center or with the state office of the Veterans Administration if possible to secure a copy of the proper form of application.

P.L. 550—KOREAN G.I. BILL

The Korean Veterans' Readjustment Act of 1952, Public Law 550, 82nd Congress, provides training assistance for any honorably discharged veteran who served on active duty after June 27, 1950.

No education or training shall be afforded to a veteran beyond a date of seven years following the end of "basic service period" or the date seven years after his discharge or release from active service, whichever is the earlier. The amount of training in any case shall not exceed 36 months.

The rate of subsistence is paid on the following basis:

	<i>Dependents</i>		
	<i>None</i>	<i>One</i>	<i>More than one</i>
Full time (14 sem. hrs.)	\$110	\$135	\$160
$\frac{3}{4}$	80	100	120
$\frac{1}{2}$	50	60	80

Out of this allowance, plus whatever he might secure from other sources, the veteran must pay the college for his tuition, fees, books, room and board. The veteran must keep his account paid up to date.

Students planning to study under the Korean G.I. Bill must apply for and obtain a Certificate for Education and Training—V.A. Form 7-1993 from the Veterans Administration. This may be done by contacting your nearest Veterans Administration Office.

This Certificate for Education and Training must be submitted at the Registrar's Office in order that certification of the veteran's enrollment may be made to the Veterans Administration.

THE ADVANCE DEPOSIT

All veterans are required to make the ~~\$130~~ advance deposit. This is payable upon registration, and, like the advance deposit of all other students, \$110 is credited to the veteran's personal account at the close of the school term.

Veterans who have not been graduated from high school may be permitted to take the General Educational Development tests at high school level.

WITHDRAWAL

Should a veteran's school work be interrupted during the semester, the proper procedure is to fill out a drop voucher at the Registrar's Office and have it approved by the Dean of the College.

No student should withdraw from classes or school for any reason whatsoever without following the regular withdrawal procedure.

Scholastic Standards

ADMISSION PROCEDURE

The educational facilities of Oakwood College are available to young men and women of good moral character who are graduates of accredited academies or high schools and who, in the judgment of the Admissions Committee, are able to do college work.

Students who wish to enter Oakwood College should write to the Registrar for an application blank for admission. The application should be filled out and returned to the Registrar of the College.

ADMISSION BY CERTIFICATE

The student must file a transcript of his high school credits. If he has attended college, a transcript of his college work must be filed with the Registrar of the College. It is the student's responsibility to see that such credentials are sent to the Registrar at the time he makes application. For admission, in any case, the student will be required to show the completion of sixteen units.

Freshman Standing: Admission to freshman standing is by graduation from an accredited four-year high school or academy, with sixteen units of credit indicating a "C" average scholarship record, unless an exception is made by the Admissions Committee. Satisfactory recommendations are required.

Units which must be included for admission are:

English	3 units
†Algebra	1 unit
Mathematics	1 unit
*Foreign Language (both in same language)	2 units
American History and Government	1 unit
Science (3rd or 4th year, with laboratory)	1 unit
Unrestricted	7 units
	16 units

ADMISSION BY EXAMINATION

Students coming from Seventh-day Adventist academies will be expected after passing examinations for college entrance.

†Not required for Secretarial Science and Business Administration majors.

*Candidates for the Bachelor of Arts degree may meet the entrance requirements by taking twelve to fourteen hours of language in college. Language is not a prerequisite for the Bachelor of Science degree.

PROVISIONAL ADMISSION

A student who has not had algebra and another unit of mathematics in the secondary school will be admitted, provided he removes his deficiency by the end of the college freshman year. Geometry is required of students who plan to take courses in the fields of science, mathematics, dietetics, and medicine.

Students from unaccredited academies or high schools may be admitted to present one unit of Bible credit for each year spent in such a school.

Graduates of unaccredited schools and applicants who have earned sixteen units of high school credit but have not graduated or are not able to furnish official transcripts of some of their credits may be admitted to freshman standing by passing such examinations as the Academic Standards Committee may require.

Entrance requirements may be modified, in special cases, for admission to terminal courses.

Removal of Deficiencies: Students who have college entrance deficiencies at the time of admission are expected to plan at the time of first registration for the removal of such deficiencies.

Course or subject deficiencies may be made up by carrying college courses similar in content, in which case the hours may be applied on elective credit toward graduation, provided the student has sixteen units of secondary work. Six semester hours are counted as the equivalent for one unit of work taken in college to remove an entrance subject deficiency.

Students entering with a scholarship deficiency, that is, with a grade average of less than "C" (1.0) for the sixteen secondary units, must have their program of studies approved by the Academic Standards Committee. They will not, ordinarily, be permitted to take full school work until they have demonstrated their ability to carry college courses.

ADMISSION OF VETERANS

An honorably discharged veteran will be admitted irrespective of the extent of his formal education prior to entry into the service. He will be given the opportunity to remove his entrance deficiencies by means of the United States Forces Institute tests or the College entrance examinations, or a combination of the two.

ADMISSION TO ADVANCED STANDING

A candidate possessing satisfactory records at other accredited colleges may be considered for admission provided the college in question forwards to the Registrar an official transcript and a statement of honorable dismissal. The student must also satisfy the entrance requirements of Oakwood College.

A student transferring from another college will be given credit only for work completed with grades of "C" or above, especially in major and minor fields.

No student enrolling in Oakwood College with advanced standing will be given a degree if he has done less than one year's work at the College.

ADMISSION OF SPECIAL STUDENTS

Mature students who desire to pursue special courses may be admitted without formal examination, upon satisfactory evidence that they are prepared to study advantageously subjects of their interest which are open to them. Special students cannot become candidates for degrees until they have met in full the admission requirements.

AUDITING COURSES

Students may audit courses only by permission of the Dean of the College and the instructor concerned.

Those who are interested in such courses should register at the time of the regular registration.

No credit is given for a course audited.

The tuition charged is one half the regular charge for credit.

Laboratory courses may not be audited.

A course started on the auditing basis cannot be changed to a credit basis after the first two weeks of the course.

HEALTH RECORD

The Physical Examination Record is required of all new students prior to their admission to the College. This form must be completed by a competent physician, and is obtainable from the Office of the Registrar.

Academic Policies

CLASSIFICATION OF STUDENTS

Students are considered as regular college students after completing all entrance requirements. Such students are then classified by the Registrar according to the following standards:

Freshman—a beginning, first-year student.

Sophomore—a student who has satisfactorily completed at least thirty-two semester hours of credit.

Junior—a student who has satisfactorily completed at least sixty-four semester hours of credit. All lower division requirements must be met by the end of the junior year. A junior student should consult with the Registrar and his major and minor professors in planning for the completion of his requirements for the baccalaureate degree.

Senior—a student who has satisfactorily completed ninety-six semester hours of credit. At the beginning of the senior year the student should have an approved program which will ensure the completion of his requirements for graduation.

At each level the student must have maintained not less than a 1.0 grade point average.

A student is unclassified until his transcript is received.

REGISTRATION PROCEDURE

When a student who plans to live on the campus in one of the College residence halls receives the notification of his acceptance, he should at once mail the room deposit of \$20. At registration, this deposit is applied on the entrance charges, leaving a balance of \$110 to be paid.

The college year is divided into two semesters. All students, both old and new, are expected to register at the beginning of each semester at the time designated by the College.

NOTICE TO FRESHMEN AND NEW STUDENTS

All freshmen should arrive at the College not later than the night of September 7, 1959, in order to begin the Freshman Week Orientation Program on Tuesday, September 8, 1959. This program includes registration, lectures, tests for placement, diagnosis and guidance, training in the use of the library, information concerning the regulations of the College, and the freshman reception.

All late freshmen and new students will pay a cash fee of \$3.50 for late entrance examinations.

When registering, a student should keep in mind that a normal load for a college student is sixteen semester hours. In the summer session the normal load is nine semester hours. A student presenting a "B" average for the preceding semester may register for eighteen semester hours. He may not take more than eighteen hours without the consent of the Academic Standards Committee.

LATE REGISTRATION

A cash fee of \$3.50 is paid for registration for the first semester after September 17, and for second semester registration after January 25.

Each student registering late is expected to reduce his class load by one credit hour for each week he is late. He will also be expected to make up the work he has missed.

CHANGE OF PROGRAM

During the first two weeks of any semester a student may drop or add a course without charge, upon the approval of the Dean, the Registrar, and the academic adviser. A charge of \$2.00 will be made for a change of program after this period. A course dropped without permission will be recorded as a failure. Courses dropped after the first six weeks will be recorded as failures (WF) on the permanent record unless the student is forced to withdraw from the class because of illness or other unavoidable circumstances. No grade will be recorded for a student who has not properly registered for the course.

CREDIT HOURS

The semester-hour plan of granting credit is followed. A semester hour is the unit of credit earned by attending one fifty-minute class period a week for one semester and satisfactorily meeting the course requirements. Sufficient work to require approximately two hours' preparation for each hour in class is usually expected of the student. Three laboratory hours a week or two fifty-minute periods a week not requiring outside preparation are valued at one semester hour.

EXAMINATIONS

At the end of each semester examinations are given in each course. These examinations are required of all students and should be taken at the time scheduled, unless the student has been excused for reasons deemed sufficient by the faculty.

The privilege of taking special examinations is granted by the Dean on recommendation of the instructor. A fee of \$1.50 will be charged for each special examination.

GRADES AND REPORTS

Mid-semester and semester reports of the standing of each student are sent to the student's parents or guardians.

No semester grades will be issued until the student's account has been properly cared for. All semester grades are kept by the Registrar as permanent College records.

GRADING SYSTEM

The following grading system is used in the College.

<i>Grade</i>	<i>Grade Points</i>
A (superior)	3
B (above average)	2
C (average)	1
D (below average)	0
E (warning)	0
F (failure)	Minus 1
I (incomplete)—Becomes a failure if not removed during the next semester after being reported on the grade card.	
WP (withdrew passing)	
WF (withdrew failing)	

DEAN'S LIST

Any student receiving a ranking of 2.3 in grade points for a program of twelve or more semester hours will be placed on the Dean's List.

INCOMPLETE WORK

A grade of "I" is given only in exceptional cases where the student has been unable to complete the work required for the course because of some legitimate reason. If an incomplete grade is not removed during the next semester after being reported on the grade card, it becomes an "F." This policy applies to the regular and summer sessions.

STUDENT PROBATION

When a student's grade point average falls below "C," the student will be placed on scholastic probation for the following semester. A student on scholastic probation will be limited in extracurricular activities and part-time employment, and will be required to make a periodic progress report to his adviser and the Dean of the College. A student whose scholarship average continues to remain below "C" during the probationary period will be readmitted to the College only upon the approval of the Committee on Academic Standards.

CORRESPONDENCE AND EXTENSION WORK

Oakwood College recognizes and accepts the credit for courses taken with the Home Study Institute, which is the extension division of the Associated Colleges of Seventh-day Adventists.

Any person wishing to take courses by correspondence must make application in advance to the Dean of the College and the Academic Standards Committee.

The student should clearly understand that permission is given only when there is a conflict in his program, and may not exceed six semester hours per school year.

Credit earned by correspondence may not total more than twelve hours of credit on a four-year curriculum.

In no case may more than eighteen hours of residence work and correspondence work be carried in a semester.

TRANSFER STUDENTS

A transfer student desiring a degree from Oakwood College must establish residence. At least half of the upper division requirements of the major field and not less than four upper division hours in the minor field must be earned at Oakwood College.

TRANSCRIPTS

All students are entitled to a transcript of credits. The first transcript will be issued without cost; all additional transcripts are issued upon payment of \$1.00 per transcript. Transcripts are issued only if the student's account is paid in full.

ATTENDANCE REGULATIONS

Regular and prompt attendance at all classes, chapel exercises, worships, and work assignments is expected of all students. Lack of attendance, therefore, implies lack of co-operation with the requirements of the College.

CLASS ABSENCES

Attendance at all classes is expected of all students. If a student finds it necessary to be absent from a regularly scheduled class, he should present a legitimate excuse to the instructor in charge of the class when he returns. The following policies govern class absences:

Three tardinesses are considered as one absence.

A student is allowed as many absences from a course as the course has credit hours. These absences do not apply to vacation periods.

When a student incurs the fourth absence in a three-hour course, he must reregister at a cost of \$1.00.

A student will be charged \$1.00 for every class period missed before and after the official beginning and end of a vacation period.

Excuses should be submitted the first day the student returns to class. Each excuse must bear the name of the student and the signature of the Dean of Men, Dean of Women, nurse, or an instructor.

For every unexcused absence $2\frac{1}{2}$ per cent is deducted from the semester grade.

A student missing 15 per cent or more of recitation periods will receive a grade of "F" for the course unless the reasons which he presents to the faculty in writing are acceptable. Only serious illness or conditions beyond the student's control will be considered.

A student having absences totaling 25 per cent of his class sessions forfeits his grade.

Students on the Dean's List may be allowed absence privileges when the reason presented is acceptable to the instructor and the Dean.

CHAPEL ABSENCES

A student is allowed three unexcused absences from chapel without penalty during a semester. The fourth unexcused absence necessitates the payment in cash of \$1.00, which cancels only one absence, leaving three unexcused. A student who is absent from chapel should turn the excuse in to the Registrar's Office by the next chapel period.

ABSENCES FROM RELIGIOUS SERVICES

When a student is absent from religious services for any reason other than sickness, he automatically absents himself from the next scheduled social.

If the student is too ill to attend religious services, he must present an excuse signed by the doctor or the nurse, and he is not to eat in the dining room. His meals will be brought to him, a nominal fee being charged for the service.

A student may be absent from morning worship twice each month without being required to give an excuse.

Standards for Graduation, Degrees, and Certificates

DEGREES AND DIPLOMAS

Oakwood College is a member of the Association of Seventh-day Adventist Colleges and Secondary Schools, and is authorized by the State of Alabama to confer appropriate literary degrees and honors upon its graduates. The College grants the degrees of Bachelor of Arts and Bachelor of Science and diplomas in a limited number of terminal courses.

The Bachelor of Arts degree is conferred upon students who meet the requirements for graduation from the Liberal Arts Curriculum or the Curriculum in Religion.

The Bachelor of Science degree is conferred upon students who meet the requirements for graduation from the following specialized curricula; business administration, elementary education, home economics, secondary education, and secretarial science.

Certificates or diplomas are bestowed upon students who meet the requirements in the following preparatory and terminal courses: two-year business curriculum, two-year secretarial curriculum, and two-year Bible Instructor's course.

REQUIREMENTS FOR BACCALAUREATE DEGREES

Students meeting the following conditions are eligible for baccalaureate degrees:

1. The candidate shall have met the entrance as well as the graduation requirements for the curriculum from which he wishes to be graduated. Careful attention should be given to the specific entrance requirements listed on pages 20 and 21 of this bulletin.

2. The candidate must complete at least 128 semester hours with not less than a 1.0 average in honor points. Of the 128 semester hours, at least forty hours must be in upper division courses.

3. At the beginning of the junior year the candidate shall have selected a major field of specialization and with the approval of the major adviser a satisfactory related minor.

4. The outlined course requirements in the curriculum which the student chooses must be completed. Credit toward graduation is not given for partially completed courses.

5. Degree candidates are required to spend their last year in residence at Oakwood College. Six of the last 36 hours applying toward graduation may be earned elsewhere if completed within two years following the senior year in residence. No individual should expect to graduate from any course without at least one year's residence work.

The responsibility for meeting requirements for graduation rests primarily upon the student. He should acquaint himself with the requirements as outlined in the school BULLETIN, and, with the aid of his adviser, he should plan his work so as to fulfill each one of the requirements.

MAJORS AND MINORS

A major consists of at least thirty hours in one field of concentration. Each applicant for a major must be approved by the head of the department concerned in consultation with whom he will select his course.

Credits carrying grades below "C" are not counted toward major or minor requirements. A major may be taken in the following fields: biology, business, chemistry, education, English, history, home economics, music, and religion.

A minor should be related to the major field of concentration. Each applicant for a minor should consult with his major field adviser and the head of the department in which he wishes to take a minor. Credits carrying grades below "C" are not counted toward a minor requirement. Minors are offered in the following fields: biology, business administration, chemistry, elementary education, English, history, home economics, mathematics, music, religion, secondary education, and secretarial science.

GRADUATION

The annual commencement is held at the end of the academic year. Students who complete their requirements for graduation during the summer session will receive their degrees at the next succeeding annual commencement.

Students with major offenses on their records are ineligible to hold office in the graduating class.

Attendance at commencement exercises is required of candidates for degrees, unless the student has received written permission from the President of the College to be graduated *in absentia*. Such a request should be made early in the second semester and will be granted only in cases of absolute necessity.

The candidate should make application for graduation at the Registrar's Office during the first semester of the senior year. All resident candidates for graduation must be members of the senior class.

GRADUATION WITH DISTINCTION

Students are graduated with honors under the following conditions:

With Distinction. A student must have a grade point average of 2.0.

With High Distinction. A student must have a grade point average of 2.3.

With Highest Distinction. A student must have a grade point average of 2.6.

BULLETIN STANDARD FOR GRADUATION

A student is expected to meet the graduation and course requirements as outlined in the bulletin under which he first enters Oakwood College. A student has the option of choosing to meet the requirements under the bulletin in effect during his senior year.

PROFICIENCY EXAMINATIONS

After the freshman year all students are required to take at the end of each semester a Proficiency Test in English. This rule does not apply if a student is excused by the Committee on English Co-operation. If a student fails to pass this test, he is encouraged to do extra work in an English course in order that he may pass the succeeding tests. This course will be considered as part of his normal load of sixteen hours.

Curriculum Requirements

Oakwood College offers programs of study leading to the Bachelor of Arts and Bachelor of Science degrees. To qualify for these degrees the student must fulfill the major requirements in the area in which he chooses to select his major.

PROGRAMS OF STUDY LEADING TO THE BACHELOR OF ARTS DEGREE

LIBERAL ARTS CURRICULUM

BASIC REQUIREMENTS

Education 5-6 hours

Required: Education 1 and 11.

English 10 hours

Six hours must be in composition, which is to be taken in the freshman or the sophomore year. The remaining four hours must be in literature.

Foreign Language 6-14 hours

1. Six hours of the foreign language in which two units have been earned in secondary school. It is to be taken in the freshman or the sophomore year.

2. Fourteen hours of language are required if the language chosen is different from the language in which two units have been earned in secondary school. These hours should be earned in the freshman and sophomore years.

3. Fourteen hours in one language are required if no foreign language or less than two units in one foreign language was taken in secondary school. This should be taken care of in the freshman and sophomore years.

4. This requirement may be fulfilled by credit in Greek, Latin, or modern foreign language.

Health 2 hours

Required: Health 20.

Natural Sciences—Mathematics 12 hours

May be selected from the fields of biology, chemistry, mathematics, and physics. Six hours must be selected from a science field and be completed in the freshman and sophomore years.

Orientation 1 hour

Religion 12-16 hours

A student presenting three or more units of credit in Bible from the secondary school will take twelve hours; one presenting two units, fourteen



THE NEW H. E. FORD SCIENCE HALL



STUDENTS AT STUDY IN THE BIOLOGY LABORATORY

hours; and one presenting one unit or less, sixteen hours. Courses to fulfill this requirement may be chosen from courses in religion. Eight hours of this requirement should be taken in the freshman and sophomore years.

Social Sciences 10-12 hours

Six hours of history, which are to be taken in the freshman or sophomore year, are required; the remaining six hours may be chosen from courses in economics, geography, history, political science, sociology.

Speech 3-6 hours

Religion and Business students may satisfy this requirement by taking Speech 1-2; Education students may satisfy this requirement by taking Speech 100; all others may take Speech 1-2 or Speech 4.

Vocational Science 3-6 hours

This requirement may be met from the courses in agriculture, industrial arts, secretarial science, and home economics (Courses 5-6 and 9-10). Business Administration 3 or 13-14 may apply as vocational credit if not otherwise required in the curriculum. In cases where the student can furnish evidence of satisfactory proficiency in a trade, the Division Chairman may recommend to the Academic Standards Committee that the student be allowed to omit the vocational requirement and add the four hours to his elective group.

EXAMINATION FOR COLLEGE SENIORS

The six divisions of the College prepare and administer Comprehensive Examinations to all seniors.

SUGGESTED PROGRAM FOR FOUR YEARS

LOWER DIVISION

FRESHMAN YEAR	Hours	SOPHOMORE YEAR	Hours
Bible Survey	4	Religion	4
Freshman Composition	6	History	6
Natural Science	6-8	Science-Mathematics	6
Language or Elective	6-8	Elective-Major Field	6
Applied Arts	2	Elective	2
Electives from the following: 2-6		Health and Physical Education ..	4
		American Literature	4
Business and Secretarial, History, Mathematics, Education and Psychology, or a course in Music Theory.			
	32		32

UPPER DIVISION

JUNIOR YEAR	Hours	SENIOR YEAR	Hours
Religion	4	Religion	4
Elective-Major Field	9	Elective-Major Field	9
Related Courses	6	Related Courses	6
Electives	13	Electives	13
	32		32

The student should consult with the head of the department in which he chooses to select his major field of concentration in order to arrange his program of study for the four years.

BACHELOR OF ARTS IN BIOLOGY
DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Education and Psychology	5
English and Speech	13
Foreign Language	6-14
Health	2
Minor (Chemistry or Home Economics)	18
Orientation	1
Social Science	10
Vocational Science	3
Major and Electives	51-56
	128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2
Biology 3, 4	4	4
Chemistry 1-2	4	4
English 1-2	3	3
Education 1	2	
Orientation	1	
Elective		3
	16	16

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Biology 5-6	3	3
Speech 4		3
English 7-8	2	2
Foreign Language	4	4
Mathematics 3	4	
Sociology 3-4	2	2
	17	16

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Biology 101	3	
Biology 102		3
Education 11	3	
Foreign Language	3	3
History 105-106	3	3
Vocational Science		3
Health 20	2	
Elective		2
	16	16

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 107	2	
Biology 110	3	
Biology 104		3
Biology 105	3	
Biology 106		3
Minor or Electives	8	9
(Upper Division)		
	16	15

BACHELOR OF ARTS IN CHEMISTRY

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Education and Psychology	5
English	10
French or German	6-14
Health	2
Orientation	1
Social Science	10
Vocational Science	4
Major and Electives	50-58
Minor (Biology, or Mathematics)	18
	128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2
Chemistry 1-2	4	4
Education 1		2
Education 11	3	
English 1-2	3	3
Health 20		2
Mathematics 3	4	
Mathematics 4		4
Orientation	1	
	17	17

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Chemistry 11	4	
Chemistry 12		4
English 7-8	2	2
French 1-2	4	4
Mathematics 23	4	
Mathematics 24		4
	16	16

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Chemistry 101-102	4	4
French 3-4	3	3
History 105-106	3	3
Mathematics 109	3	
Mathematics 111		3
Physics 1-2	4	4
	17	17

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Religion 107	2	
Chemistry 103-104	4	4
Chemistry 106		4
Sociology 3-4	2	2
Vocational Science	2	2
Elective (U.D.)	2	
	14	14

BACHELOR OF ARTS IN ENGLISH

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Education and Psychology	5
French or Spanish	6-14
Health	2
Natural Science & Mathematics	14
Orientation	1
Social Sciences	12
Vocational Science	3-6
Major, Minor, and Electives	60
	128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2
Biology 1-2	3	3
English 1-2	3	3
Education 1	2	
Education 11		3
Foreign Language 1-2	4	4
Orientation	1	
	15	15

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
English 5-6	3	3
Foreign Language 3-4	3	3
Home Ec. (Voc.)	3	3
Mathematics	3	
Minor Field		2
Speech 1-2	3	3
	17	16

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
English 7-8	2	2
English 103	3	
English 141-142	2	2
Health	2	
History 109-110	3	3
Sociology 3-4	2	2
Minor Field	1	6
	17	17

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 107	2	
Education 152		3
English 107-108	2	2
English Elective		3
Minor and Electives	12	8
	16	16

BACHELOR OF ARTS IN HISTORY

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Education and Psychology	5
English and Speech	13
Foreign Language	6-14
Health	2
Natural Science and Mathematics	14
Orientation	1
Vocational Science	3-6
Major, Minor, and Electives	59
	128

FIRST YEAR			SECOND YEAR		
<i>Course No.</i>	<i>Semester</i>		<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>		<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2	Religion 5-6	2	2
Biology 1-2	3	3	Education 11		3
Education 1		3	English 7-8	2	2
English 1-2	3	3	History 5-6	3	3
Health 20	2		History 21	3	
History 3-4	3	3	Foreign Language 1-2	4	4
Orientation	1		Sociology 3-4	2	2
Vocational Science		3			
Minor	2				
	16	17		16	16

THIRD YEAR			FOURTH YEAR		
<i>Course No.</i>	<i>Semester</i>		<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>		<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2	Religion 107	2	
Education 155-156	1	1	History 151-152	3	3
History 103	3		History 157-158	1	1
History 109-110	3	3	Minor and Electives	10	12
Foreign Language 3-4	3	3			
Mathematics 3-4	4	4			
Speech 4		3			
	16	16		16	16

BACHELOR OF ARTS IN MUSIC

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Education and Psychology	8
English	10
Foreign Language	6
Health	2
Music (includes 10 hours of applied music)	40
Natural Science	6
Social Science	7
Vocational Science	3
Minor and Electives	32
	128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2
Applied Music	2	2
Biology 1-2	3	3
Education 1	2	
English 1-2	3	3
Health 20		2
Music 7-8	2	2
Orientation	1	
Vocational Science		3
	15	17

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Applied Music	2	2
English 7-8	2	2
Foreign Language	3	3
Music 3-4	3	3
Music 9-10	2	2
Music 121-122	2	2
Music 93-94	0	0
	16	16

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Applied Music	2	2
Education 9-10	1	1
Education 11	3	
History 109-110	3	3
Music 5-6	3	3
Music 93-94	1	1
Music 103	2	
Electives		4
	17	16

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 107	2	
Applied Music	2	2
Music 101-102	2	2
Music 105-106	2	2
Music 107-108	2	2
Electives and Minor	6	8
(Upper Division)		
	16	16

BACHELOR OF ARTS IN RELIGION

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Bible	26
Religion (applied)	10
Business Administration	4
Education	5
English	14
Health	2
Language	14
Music	2
Natural Science	10
Orientation	1
Social Science	16
Speech	6
Vocational Science	3
Minor and Electives	15

128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2
Biology 1-2	3	3
Education 1	2	
Education 11		3
English 1-2	3	3
History 3-4	3	3
Orientation	1	
Minor and Electives	2	2
	16	16

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 101-102	3	3
Religion 105-106	2	2
Religion 107	2	
Religion 121-122	3	3
Business Admin. 3	2	
Business Admin. 109		3
Greek 3-4	2	2
Sociology 3-4	2	2
Minor and Electives		1
	16	16

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
English 7-8	2	2
Greek 1-2	3	3
Health 20	2	
Music 13-14		2
Physics 9-10	2	2
Speech 1-2	3	3
Vocational Science	3	
Electives		3
	17	17

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 108		2
Religion 103-104	3	3
Religion 123-124	2	2
Art 7-8	2	2
English 141-142	2	2
Greek 101-102	2	2
History 151-152	3	3
Minor and Electives	2	
	16	16

PROGRAMS OF STUDY LEADING TO THE BACHELOR OF
SCIENCE DEGREE

BASIC REQUIREMENTS

Education 5-6 hours

Required: Education 1 and 11

English 10 hours

Six hours must be in composition, which is to be taken in the freshman year. The remaining four hours must be in American Literature.

Health 2 hours

Required: Health 20.

Natural Sciences—Mathematics 12 hours

May be selected from the fields of biology, chemistry, mathematics, and physics. Six hours must be selected from a science field and be completed in the freshman and sophomore years.

Orientation 1 hour

Religion 12-16 hours

A student presenting three or more units of credit in Bible from the secondary school will take twelve hours; one presenting two units, fourteen hours; and one presenting one unit or less, sixteen hours. Courses to fulfill this requirement may be chosen from courses in religion. Eight hours of this requirement should be taken in the freshman and sophomore years.

Social Sciences 10-12 hours

Six hours of history, which are to be taken in the freshman or sophomore year, are required; the remaining six hours may be chosen from courses in economics, geography, history, sociology.

Speech 3-6 hours

Religion and business students may satisfy this requirement by taking Speech 1-2; education students may satisfy this requirement by taking Speech 100; all others may take Speech 1-2 or Speech 4.

Vocational Sciences 3-6 hours

This requirement may be met from the courses in agriculture, industrial arts, secretarial science, and home economics (Courses 5-6 and 9-10). Business Administration 3-4 or 13-14 may apply as vocational credit if not otherwise required in the curriculum. In cases where the student can furnish evidence of satisfactory proficiency in a trade, the Division Chairman may recommend to the Academic Standards Committee that the student be allowed to omit the vocational requirement and add the four hours to his elective group.

BACHELOR OF SCIENCE IN BUSINESS
(With Emphasis in Business Administration)

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Bible and Religion	12
Education and Psychology	5
English and Speech	19
Health	2
Natural Science	6
Orientation	1
Secretarial Science	8
Social Science	8
Vocational Science	4
Major, Minor, and Electives	63

128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3	2	
Business Admin. 1		3
Business Admin. 7-8	2	2
Business Admin. 13-14	3	3
English 1-2	3	3
History 3-4	3	3
Orientation	1	
Sec. Science 5-6	2	2
	—	—
	16	16

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Business Admin. 9-10	2	2
Business Admin. 113-114	3	3
Education 1	2	
English 10		3
Health 20		2
Health 31-32	1	1
Sec. Science 28	2	
Speech 1-2	3	3
	—	—
	15	17

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Business Admin. 102		3
Business Admin. 107	3	
Business Admin. 123-124	2	2
Education 11	3	
English 7-8	2	2
Natural Science	3	3
Sec. Science 27		2
Vocational and Minor	2	2
	—	—
	16	16

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 107	2	
Business Admin. 120	3	
Business Admin. 125	3	
Business Admin. 126		3
Sociology 102		2
Minor and Electives	8	11
(Upper Division, 10 hrs.)		
	—	—
	16	16

BACHELOR OF SCIENCE IN BUSINESS
(With Emphasis in Business Education)
DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	12
Business Administration	17
Education (Minor)	22
English	20
Health	2
Home Economics	6
Natural Science	6
Orientation	1
Secretarial Science and Electives	36
Social Science	6
	128

FIRST YEAR		
<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3	2	
Education 1	3	
Education 11		3
English 1-2	3	3
Health 20	2	
Home Economics 5-6	3	3
Orientation	1	
Sec. Science 5-6	2	2
Sec. Science 27		2
Sec. Science 28		2
	16	15

THIRD YEAR		
<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
English 7-8	2	2
Business Admin. 7-8	2	2
Business Admin. 9-10	2	2
Business Admin. 13-14	3	3
Education 114		2
Education 117	3	
Sec. Science 103-104	3	3
Sec. Science 105-106	3	3
	18	17

SECOND YEAR		
<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Education 4		2
Education 101	3	
English 10		3
English 103	3	
History 3-4	3	3
Sec. Science 3-4	4	4
Sec. Science 25-26	2	2
	17	16

FOURTH YEAR		
<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Religion 107	2	
Business Admin. 107		3
Education 119	2	
Education 122		2
Education 163	3	
English 141-142	2	2
Natural Science	3	3
Electives	2	3
	16	15

BACHELOR OF SCIENCE IN BUSINESS
(With Emphasis in Secretarial Science)

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Business Administration	17
Education and Psychology	5
English	20
Health	2
Natural Science	6
Orientation	1
Social Science	6
Vocational Science	3
Major, Minor, and Electives	54
	128

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3, 4	2	2
Biology 1-2	3	3
Education 1	2	
English 1-2	3	3
Health 20		2
History 3-4	3	3
Orientation	1	
Sec. Science 5-6	2	2
Sec. Science 27		2
	16	17

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Bus. Adm. 9-10	2	2
Education 11	3	
English 10		3
English 103	3	
Sec. Science 3-4	4	4
Sec. Science 25-26	2	2
Sec. Science 28		2
	16	15

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Bus. Adm. 7-8	2	2
Bus. Adm. 13-14	3	3
English 7-8	2	2
Sec. Science 103-104	3	3
Vocational Science and Minor	4	4
	16	16

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 107	2	
Bus. Adm. 107	3	
English 141-142	2	2
Sec. Science 105-106	3	3
Sec. Science 113-114	3	3
Sec. Science 115	3	
Electives and Minor		8
	16	16

BACHELOR OF SCIENCE IN EDUCATION

(With Emphasis in Elementary Education)

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
*Religion 3, 4 (or 1-2)	2	2	Religion 5-6	2	2
Art 5	2		Biology 7-8	3	3
Biology 1-2	3	3	Education 1	3	
Biology 22		1	Education 2		2
Education 4		2	Education 9-10	1	1
English 1-2	3	3	Education 11-12	3	3
***English A	(3)	(3)	English 5-6	3	3
Health 20		2	†Applied Science:	3	3
History 5-6	3	3	Agriculture 7-8		
**Orientation	1		Home Economics 5-6		
Sociology 3-4	2	2	Home Economics 9-10		
			Industrial Arts 1-2		
	—	—		—	—
	16	18		18	17
THIRD YEAR			FOURTH YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 105-106	2	2	Art 6		2
Education 101	3		Education 109	14	
Education 102		2	Education 112		3
Education 103	3		Education 118		2
Education 104		3	Education 122		2
Education 106		2	English 11	2	
Education 108		3	Health 2		2
Education 110		2	History 160		2
Health 17	2		Music 160		2
History 153	3		Elective		1
Music 159	2				
Social Studies 1	3				
Speech 100		3			
	—	—		—	—
	17	17		16	16

*Religion 1-2 required of all students who do not present one or more units of Bible.

**Required of all Freshmen.

***Required of students who do not meet standards established by the Department of English.

†Choose one.

BACHELOR OF SCIENCE IN EDUCATION

(With Emphasis in Secondary Education)

DEPARTMENTAL REQUIREMENTS		Hours
Religion		14
Education		38
English and Speech		18
Health		4
Music		4
Natural Science and Mathematics		9
Social Science		19
*Teaching Major, Minors, and Electives		26
Vocational Science		4
Orientation		1

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 3, 4	2	2	Religion 5-6	2	2
Biology 1-2	3	3	Education 11-12	3	3
Education 1	3		English 7-8	2	2
Education 4		2	History 3-4	3	3
English 1-2	3	3	Mathematics 1	3	
English 12		2	Speech 100		3
Health 17	2		Vocational Science	2	2
Health 2-20		3	Electives	1	1
Orientation	1				
Sociology 3-4	2	2			
	—	—		—	—
	16	17		16	16
THIRD YEAR			FOURTH YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 105-106	2	2	Religion 107	2	
Education 100		3	Education 116		3
Education 112		3	Education 118		2
Education 114		2	Education 119-120	3	3
Education 117	3		History 105-106	3	3
Education 122		2	History 153	3	
English 103	3		Teaching Major and Minor	5	5
Music 121-122	2	2			
Teaching Major and Minor	4	1			
	—	—		—	—
	16	13		16	16

*A teaching major consists of 26-28 semester hours in a special field. The following areas are suggested: English, History, Natural Science, and Mathematics.

BACHELOR OF SCIENCE IN HOME ECONOMICS

DEPARTMENTAL REQUIREMENTS

	<i>Hours</i>
Religion	14
Business Administration	4
Education and Psychology	12
English	10
Health and Physical Education	3
Home Economics	30
Natural Science	20
Orientation	1
Social Science	10
Vocational Science	3
Minor and Electives	21
	<u>128</u>

FIRST YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 3	2	
Biology 1-2	3	3
Chemistry 1-2	4	4
Education 1		2
English 1-2	3	3
Health 17	2	
Health 20		2
Home Economics 2		3
Orientation	1	
	<u>15</u>	<u>17</u>

SECOND YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 5-6	2	2
Biology 7-8	3	3
Bus. Adm. 9-10	2	2
Education 11, 114	3	2
English 7-8	2	2
Home Economics 5-6	3	3
Sociology 3-4	2	2
Elective		1
	<u>17</u>	<u>17</u>

THIRD YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 105-106	2	2
Education 117	3	
History 105-106	3	3
Home Economics 9-10	3	3
Home Economics 103, 109	2	2
Vocational Science	3	
Minor and Electives		6
	<u>16</u>	<u>16</u>

FOURTH YEAR

<i>Course No.</i>	<i>Semester</i>	
	<i>1st</i>	<i>2nd</i>
Religion 107	2	
Education 119-120	3	2
Education 157		2
Home Economics 105, 110	4	3
Home Economics 112		3
Home Economics 113	1	
Minor and Electives	6	4
	<u>16</u>	<u>14</u>

SUGGESTED PROGRAMS FOR TERMINAL CURRICULA

TWO-YEAR BUSINESS CURRICULUM

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 3	2		Religion 5-6	2	2
Bus. Adm. 1		3	Bus. Adm. 9-10	2	2
Bus. Adm. 7-8	2	2	Bus. Adm. 107		3
Bus. Adm. 13-14	3	3	Bus. Adm. 113-114	3	3
Education 1	2		*Education 11	3	
English 1-2	3	3	English 10		3
Orientation	1		Health 20		2
Sec. Science 5-6	2	2	Sec. Science 28	2	
Sec. Science 27		2	*Speech 1 or Elective	3	2
Elective		2			
	15	17		15	17

TWO-YEAR SECRETARIAL CURRICULUM

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 3	2		Religion 5-6	2	2
Bus. Adm. 13-14	3	3	English 10		3
Education 1	2		English 103	3	
English 1-2	3	3	Health 20		2
Orientation	1		Sec. Science 25-26	2	2
Sec. Science 3-4	4	4	Sec. Science 28	2	
Sec. Science 5-6	2	2	Sec. Science 103-104	3	3
Sec. Science 27		2	Sec. Science 105-106	3	3
Speech 4		2	Elective	1	
	17	16		16	15

Note: No grade below "C" may apply on courses in business administration, English, and secretarial science.

Women students should enroll in Secretarial Science 3-4 instead of the courses designated by asterisk ().



GETTING INSTRUCTION ON THE NEW ACCOUNTING MACHINE



IN THE CLOTHING LABORATORY



LABORATORY CLASS IN FOODS AND NUTRITION

TWO-YEAR BIBLE INSTRUCTOR CURRICULUM

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 5-6	2	2	Religion 105-106	2	2
Religion 121-122	3	3	Religion 123-124	3	3
Applied Arts	3	3	Religion 107	2	
Education 1	2		Art 7-8	2	2
Education 11		3	Bus. Admin. 3	2	
English 1-2	3	3	Health 20		2
One Elective:	3	3	History 3-4	3	3
Greek 1-2			Music 13	2	
Natural Science			One Elective:		5
			History 109-110		
			Secretarial Science 13, 14		
			Speech 1		
	16	17		16	17

PREPARATION FOR PROFESSIONAL SCHOOLS
PRENURSING CURRICULUM

It is important that students preparing for a school of nursing become familiar with the specific entrance requirements of the particular institution which they desire to enter, and choose from the electives those subjects that will fulfill the requirements of the school of nursing selected.

Prerequisites: Sixteen units of work taken in a high school or academy to include the following:

	Units
English	3
History (American History and Government)	1
Mathematics (Algebra required)	2
Science (preferably Physics and Chemistry)	2

Two more units from one or two of the following fields: mathematics, foreign language, literature, or science. Two units of a foreign language is recommended.

The college prenursing course is as follows:

COLLEGE PRENURSING YEAR

(32 semester hours)

Religion 3-4 or 1-2	2	2
Biology 7-8 (Anatomy and Physiology)	3	3
Biology 9 (Microbiology)	4	
Chemistry 3-4 (Introductory Chemistry)	3	3
English 1-2	3	3
Health 15-16 (Physical Education)	1½	1½

Electives: History of Nursing, Health Principles, American Government, Psychology, Sociology, Foods and Nutrition, and Speech.

PREPROFESSIONAL CURRICULA

Oakwood College offers preprofessional curricula in a number of fields. Students planning to enter a particular professional school should acquaint themselves with the specific requirements of that school. The following curricula will satisfy the entrance requirements of many professional schools.

PREDENTAL—TWO YEARS

Predental students can improve their chances of acceptance in dental schools by pursuing a four-year curriculum leading to the B.A. or B.S. degrees.

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 3, 4	2	2	Biology 7-8	3	3
Biology 1-2	3	3	Chemistry 101-102	4	4
Chemistry 1-2	4	4	Health 15-16	1/2	1/2
English 1-2	3	3	Health 20		2
Mathematics 21	4		History 109-110	3	3
Mathematics 22		4	Physics 1-2	4	4
Orientation	1				
				14 1/2	16 1/2
	17	16			

PRE-LABORATORY TECHNIQUE—96 HOURS

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 3-4	2	2	Religion 5-6	2	2
Chemistry 1-2	4	4	Biology 1-2	3	3
English 1-2	3	3	Chemistry 101-102	4	4
Health 15-16	1/2	1/2	Foreign Language	4	4
Health 20		2	History 105-106	3	3
Mathematics 21	4				
Mathematics 22		4			
Orientation	1				
				16	16
	14 1/2	15 1/2			

THIRD YEAR

Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 105-106	2	2	Chemistry 106		4
Biology 8		3	Physics 1-2	4	4
Biology 9	4				
Biology 102	3				
Chemistry 11-12	4	4		17	17

PREMEDICAL

Students preparing for medicine should major in either biology or chemistry. The following science courses are required: Chemistry 1-2, 11-12, 101-102, 103, Biology 1-2, 7-8, 101, Mathematics 3-4, Physics 1-2.

PRE-PHYSICAL THERAPY

Students planning to qualify for the Bachelor of Science Degree in Physical Therapy at the College of Medical Evangelists must take at least 90 hours of college work. At least 26 hours must be in upper division courses.

FIRST YEAR			SECOND YEAR		
Course No.	Semester		Course No.	Semester	
	1st	2nd		1st	2nd
Religion 3, 4	2	2	Religion 5-6	2	2
Chemistry 1-2	4	4	Biology 7-8	3	3
English 1-2	3	3	History 105-106	3	3
Health 15-16	1/2	1/2	Physics 1-2	4	4
Health 20		2	Electives	4	4
Mathematics 3	4				
Mathematics 4		4			
Orientation	1				
Elective	2				
	16 1/2	15 1/2		16	16

THIRD YEAR

Course No.	Semester	
	1st	2nd
Religion 105-106	2	2
Biology 101	3	
Chemistry 101-102	4	4
Education 11-12	3	3
Electives	2	2
	14	12

PRE-X RAY—30 HOURS

Course No.	Semester	
	1st	2nd
Religion 3-4	2	2
Biology 7-8	3	3
Chemistry 1-2	4	4
Health 20		2
Orientation	1	
Physics 1-2	4	4
Electives	2	
	16	15

Divisions of Instruction

The course offerings of the College are organized in six divisions:

- I. Applied Sciences
- II. Education and Psychology
- III. Humanities
- IV. Natural Sciences and Mathematics
- V. Religion and Theology
- VI. Social Sciences

COURSE NUMBERS

Courses of instruction are classified as lower division and upper division. Lower division courses are numbered 1-99. Upper division courses are numbered 100-199. Hyphenated numbers (1-2) indicate a full year's course and should be taken in sequence, as credit will not be counted toward graduation for full-year courses which are not completed.

The lower division courses are open to freshmen and sophomores and should be completed before the end of the junior year. Courses numbered above 100 are open to juniors and seniors.

CURRICULA

The general requirements for the curricula leading to the Bachelor of Arts and Bachelor of Science degrees will be found on pages 31 and 36. A description of the course offerings under the specialized programs follows.

I. DIVISION OF APPLIED SCIENCES

William A. Osborne, Chairman

AGRICULTURE

Agriculture 7-8. General Agriculture. A general survey of the field of agriculture. Laboratory fee, \$3.00. *Two semesters, six hours.*

BUSINESS ADMINISTRATION

The aim of this department is to provide a technical, liberal, and ethical education which will equip young men and women with the skills and knowledge necessary for business and economic competence. The department also seeks to encourage qualified students to prepare for the teaching of business subjects on the secondary level. A four-year curriculum leading to the Bachelor of Science degree is offered. A certificate is presented at the completion of the two-year business curriculum.

PROFICIENCY EXAMINATIONS

All senior students are required to pass satisfactorily the National Business Entrance Tests (prejob entering tests given by the United Business Education Association of the National Education Association). These tests are administered during March of the senior year. Fee, \$6.00.

REQUIREMENTS FOR BUSINESS ADMINISTRATION

Major Requirements: 30 hours, of which 20 must be upper division. Required courses are Business Administration 7-8, 9-10, 102, 107, 113-114, 120, 123-124, 125, and Secretarial Science 5-6 or 25-26, 27, and 28. No grade below "C" may apply on a major or minor.

(Note: It is suggested that women students who major in business administration have two minors, one of which should be secretarial science.)

Minor Requirements: 20 hours, of which 6 must be upper division. Required courses are Business Administration 7-8, 9-10, 13-14 or equivalent, 107, 120, and Secretarial Science 28. No grade below "C" may apply on a minor.

LOWER DIVISION COURSES

Business Administration 1. Business Survey. This course is open to students who have not had any commercial education. It is designed to give a broad general background to the entire field of business administration and secretarial science.
First semester, three hours.

Business Administration 3. Introduction to Accounting. This course is designed primarily for ministerial students, Bible instructors, and business students who have not taken a basic course in bookkeeping. It covers the general principles of the bookkeeping cycle, special journals and ledgers, banking services, and financial reports. Special units on business mathematics and the work of the church treasurer have been prepared. Recitation, one hour; laboratory, two hours each week. (Does not apply on a major or minor in business administration.) Fee, \$1.50, which includes projects and visual aids.
First semester, two hours.

Business Administration 7-8. Business Mathematics. The application of the fundamental principles of mathematics to the needs of daily business life. During the second semester both the adding machine and calculator are used as mechanical aids in problem-solving situations.
Two semesters, four hours.

Business Administration 9-10. Principles of Economics. A study of the fundamentals of economics with application to industrial and social life. Factors of production, industrial organization, value, price, wealth, taxation, labor problems, economic policies, and politics are studied. (Note: This course may be elected for one semester with credit of two hours.)
Two semesters, four hours.

Business Administration 13-14. Principles of Accounting. This is a basic course in bookkeeping and accounting theory and practice. Emphasis is placed upon the accounting cycle for nontrading and trading businesses; partnerships; corporations; some aspects of denominational accounting; practice sets. Recitation, two hours; laboratory, three hours each week. *Two semesters, six hours.*

UPPER DIVISION COURSES

Business Administration 102. Principles of Business Finance. A preliminary course which deals with operation of private profit-seeking business enterprises and the financial institutions common to the economy. Topics covered include the promotion of enterprises, raising of capital, problems of short, intermediate, and long-term financing. The role of the consumer credit in the financial structure and a résumé of the institutions financing the consumer are also studied. Prerequisites: Business Administration 1 and 13-14. (Offered when required.) *Second semester, three hours.*

Business Administration 107. Business Law. This course is designed to familiarize the student with the fundamental principles of the laws of business so he may act intelligently and understand his rights, duties, and liabilities in ordinary business transactions. Contracts, negotiable instruments, sales, agency, property, corporations, landlord and tenant relationships, wills and legacies are covered. *First semester, three hours.*

Business Administration 109. Consumer Education. Since every individual in the daily processes of spending and using is classified as a consumer, this course is of practical value to students in every department. The course includes such topics as the American economic system, how to make specific purchases, using banks and credit, and other economic problems of consumers. Fee for visual aids, \$1.50. (Offered when required.)

First semester, three hours.

Business Administration 113-114. Intermediate Accounting. The construction, analysis, and interpretation of financial statements, together with related theory and practice. Recitation, two hours; laboratory, three hours each week. Prerequisite: Business Administration 13-14 or equivalent.

Two semesters, six hours.

Business Administration 120. Office Management. A study of the problems of office duties, procedures, and supervision, functions of the secretary and executive, selection and care of office equipment and supplies, office layout, office personnel and supervision. Fee for visual aids, \$1.50.

Second semester, three hours.

Business Administration 123-124. Cost Accounting. This course treats cost accounting as a tool of management for manufacturing concerns. Both theory and practice are studied for job order, process, and standard cost systems. (Offered when required.)

Two semesters, four hours.

Business Administration 125. Income Tax Accounting. Discussion, analysis, and application of current federal income tax laws to individuals, partnerships, and corporations. Training is given in the preparation of tax reports. (Offered when required.) *First semester, three hours.*

Business Administration 126. Governmental Accounting. Governmental accounting as contrasted with commercial and institutional accounting; problems in fund and budgetary accounting; analysis of state and municipal financial statements for managerial and for investment purposes; accounting for municipal utilities; cost accounting in public management; developments and problems in federal accounting. *Second semester, three hours.*

Business Administration 127-128. Seminar. This course is designed primarily for fourth-year majors in the field of business administration. A survey is made of the principles of accounting, finance, economics, and business law. Some study is given to current business trends in both domestic and foreign markets. The student is thus given both a review of the more important courses in his major field, as well as a fitness to take the graduate record examination. *Two semesters, four hours.*

Business Administration 133-134. Advanced Accounting. Accounting for partnerships, special sales procedures, consolidations, and fiduciaries. Prerequisite: Business Administration 113-114. (Offered when required.) *Two semesters, six hours.*

HOME ECONOMICS

Courses in home economics are designed to accomplish the following objectives: to impart cultural education; to recognize the social and economic position of the home; to raise the ideals of homemaking; to provide scientific and technical knowledge; to prepare young women for the successful management of a home; and to furnish them with sufficient practice to fit them to become responsible homemakers, teachers of home economics, or workers in fields where this knowledge is needed.

Major Requirements: 30 hours. Required courses are Home Economics 2, 5-6, 9-10, 103, 105, 109, 110, 113, 122, and Education 157.

Students majoring in home economics will receive the Bachelor of Science degree upon completion of the following curriculum with an average grade of "C."

Students who plan to teach should take 15 hours of education. Students who are specializing in foods and nutrition and dietetics must take Chemistry 101-102 and 106.

Minor Requirements: 18 hours. Required courses are Home Economics 2, 5-6, 9-10, 103, and 109.

LOWER DIVISION COURSES

Home Economics 2. Art in the Home. A study of the fundamental principles of design and their application to home decoration. Two class hours and one laboratory period each week. Laboratory fee, \$3.00.

One semester, three hours.

Home Economics 5-6. Clothing and Textiles. A study of textiles and their selection and use in clothing; technique for construction of cotton, linen, and rayon garments. Two class hours and three laboratory hours per week. Laboratory fee, \$4.00.

Two semesters, six hours.

Home Economics 9-10. Foods and Nutrition. A study of the composition and nutritive value of foods, with emphasis on the selection of healthful diet; fundamental principles of cookery and meal planning. Two class hours and three laboratory hours each week. Laboratory fee, \$7.50.

Two semesters, six hours.

UPPER DIVISION COURSES

Home Economics 103. Child Care and Development. Physical, mental, and social development of the child; study of problems dealing with children; some training in child guidance.

One semester, two hours.

Home Economics 105. Dress Design and Construction. Pattern designing, special problems in fitting, construction of woolen garments. Three class hours and three laboratory hours per week. Laboratory fee, \$4.00.

First semester, four hours.

**Home Economics 109. Home Management.* Household economics and management. The interrelationship of family members. Prerequisite: Home Economics 9-10.

One semester, two hours.

Home Economics 110. Advanced Foods and Nutrition. Advanced work in cookery; food preparation for special occasions. Prerequisite: Home Economics 9-10. Two class hours, three laboratory hours per week. Laboratory fee, \$7.50.

One semester, three hours.

Home Economics 112. Quantity Cookery. Provides experience in menu planning, cost calculation, preparation, techniques and food service in large quantities. Two lecture hours per week with a three-hour laboratory period in the college cafeteria.

One semester, three hours.

Home Economics 113. Home Economics Seminar. A study of current findings in the field of home economics.

One semester, one hour.

Home Economics 122. Problems in Home Economics. Special study of some limited field or problem in home economics, methods and contents to be arranged. Open to students majoring in home economics and to minors in their senior year.

Either semester, one to two hours.

*Given alternate years.

LIBRARY SCIENCE

Library Science 1. Books and Libraries. This course is designed to give a survey of the use, organization, and history of books and libraries. Fundamentals of classification, cataloguing, and the contents of basic reference books will be studied. The course will be of value to education majors as well as those who plan to do graduate study. (Offered when required.)

Either semester, two hours.

INDUSTRIAL AND MECHANICAL ARTS

Industrial Arts 1. Introduction to Industrial Arts. This is a general course designed to train students in the art of using tools and making articles out of wood. Emphasis on general home and church repair. Laboratory fee, \$6.50.

Two semesters, four hours.

Mechanical Arts 2. Carpentry. The use and care of tools, the study of woods, screws, and nails, and the making of small projects. Laboratory fee, \$6.50.

One semester, three hours.

Mechanical Arts 3. Carpentry. Discussion and application of house framing, squaring, and laying off structures and the use of the level and transit. Laboratory fee, \$6.50.

One semester, three hours.

SECRETARIAL SCIENCE

This department seeks to provide a technical, liberal, and ethical education which will equip young men and women with the skills and knowledge necessary for them to enter offices as stenographers, secretaries, and general office workers.

The department also seeks to encourage qualified students to prepare for the teaching profession. The Bachelor of Science degree is offered upon completing the requirements of this department. A certificate is presented at the completion of the two-year secretarial curriculum.

PROFICIENCY EXAMINATIONS

All senior students are required to pass satisfactorily the National Business Entrance Tests (prejob entering tests given by the United Business Education Association of the National Education Association). These tests are administered during March of the senior year. Fee, \$6.00.

Major requirements: 30 hours, of which 18 must be upper division. Secretarial Science majors are encouraged to take English as the first minor field. Required courses are Secretarial Science 25-26, 27, 28, 103, 104, 105-106, 113-114, 115, and Business Administration 7-8, 9-10, 13-14, and 107. No grade below "C" may apply on a major, minor, and English courses.

Minor Requirements: 20 hours, of which 6 must be upper division courses. Required courses are Secretarial Science 25-26, 3-4 or 103, 27, 28, 104, and electives to make 20 hours.

LOWER DIVISION COURSES

Secretarial Science 3-4. Elementary Shorthand. The first semester deals with the theory of Gregg Shorthand Simplified. Emphasis is given to an understanding of the principles of the writing system, brief forms and phrases, reading, and writing. The second semester is devoted to practical application of theory to dictation, building up a shorthand vocabulary, and developing speed in reading and writing. Minimum speed requirement, 80 words per minute.
Two semesters, eight hours.

Secretarial Science 5-6. Elementary Typewriting. This course provides an introduction to and mastery of the typewriter as a business tool. Special attention is given to the arrangement of typewritten material and the development of speed. Minimum speed requirement, 40 words per minute. Fee, \$8.50. (Materials furnished.)
Two semesters, four hours.

Secretarial Science 13, 14. Personal Typewriting. A practical course intended primarily for those who wish to develop skill in using the typewriter as a writing tool. Attention is given to letter writing, typing term papers and reports, simple business forms, and tabulation. (Not for business and secretarial majors or minors.) Fee, \$6.50. (Materials furnished.)
Either semester, one hour.

Secretarial Science 25-26. Advanced Typewriting. An advanced course in developing sustained speed and accuracy with special emphasis given to advanced projects in business correspondence, manuscript writing, rough drafts, tabulations, art typing, et cetera. Several office projects will be completed on various models of electric typewriters. Minimum speed requirements, 50 words per minute on 15-minute writings. Fee, \$8.50. (Materials furnished.)
Two semesters, four hours.

Secretarial Science 27. Records Management. Instruction and training are given in all phases of the management of business records. Practical application includes the four standard methods of filing—alphabetic, numeric, geographic, and subject. The practice set method of instruction is used.
One semester, two hours.

Secretarial Science 28. Office Machines. This laboratory course acquaints the student with various office machines and appliances, such as adding and calculating machines, duplicating machines (stencil and liquid processes), voice-writing equipment, electric typewriters, the addressograph, and various models of projectors. Prerequisite: Secretarial Science 5 or equivalent. Fee, \$11.00, which includes rental of machines and all materials except textbooks.
Either semester, two hours.

UPPER DIVISION COURSES

Secretarial Science 103. Intermediate Shorthand. A thorough review and mastery of the system. Special attention is given to the development of speed in taking dictation and also accuracy in transcribing. Speed dictation is done on congressional and denominational material. Speed requirement, 120-140 words per minute.
First semester, three hours.

Secretarial Science 104. Dictation and Transcription. Dictation and transcription of advanced business letters, lectures, and denominational material. Advanced vocabulary, phrasing, and satisfactory development of dictation and transcription rates. Fee, \$3.50, which includes materials and typewriter rental.

Second semester, three hours.

Secretarial Science 105-106. Secretarial Problems. A terminal course intended to provide apprenticeship training in functional business activities. Attention is particularly given to the problems of the secretary, office behavior and etiquette, dress, the job-finding campaign. Special attention is given to the requirements of the denominational secretary.

Two semesters, six hours.

Secretarial Science 108. Office Techniques. This is an advanced course in office machines with several advanced problems of a practical nature. Fee, \$8.50, which includes all materials except textbooks.

One semester, two hours.

Secretarial Science 113-114. Shorthand Reporting. Rapid dictation and transcription of congressional and other technical material; students are required to take sermons and lectures.

Two semesters, six hours.

Secretarial Science 115. Office Internship. This course includes instruction and laboratory practice designed to give the student a working knowledge of the mechanics of certain office procedures and techniques, including filing methods, calculating machine operation, and the use of duplicating and voice-writing equipment through actual office experience.

First semester, three hours.

II. DIVISION OF EDUCATION AND PSYCHOLOGY

Natelkka E. Burrell, Chairman

ELEMENTARY EDUCATION

The need for more and better trained teachers in our elementary and secondary schools and the usefulness of the competent teacher as a gospel worker in home and foreign missions emphasize the necessity for professional training in addition to the regular academic studies.

Proficiency in the art of teaching is dependent upon a thorough mastery of subject matter and upon a clear conception of methods and devices for imparting knowledge in practical situations. As a means of realizing these objectives, the college maintains a laboratory school where the student may engage in observation and supervised teaching. Other school systems are also visited.

Oakwood College offers the following curricula in this division:

1. Curriculum for the Preparation of Elementary School Teachers.
2. Curriculum for the Preparation of High School Teachers.

These curricula are co-ordinated with the Education Department of the General Conference requirements for certification.

A Comprehensive Examination will be given to all education majors in their senior year. This is a written examination; it covers the general field of education as given in the courses of each area through the four years of training. A student failing this examination may take it again after a period of guided study.

All freshmen majoring in education will be required to take the orientation tests.

MAJOR REQUIREMENTS

Students majoring in elementary education will take forty-three hours in education and psychology and three minors as follows:

	<i>Hours</i>
Biology and Health	14
English and Speech	19
Social Studies	17

MINOR REQUIREMENTS

A minor in elementary education shall consist of twenty-six hours, and includes the following subjects:

	Hours
Education 1, Philosophy	3
Education 2, Teaching Values	2
Education 9-10, Observation and Participation	2
Education 11, General Psychology	3
Education 101, Technique and Management	3
Education 103, Language Arts	3
Education 104, Teaching Reading	2
Education 106, Teaching Arithmetic	2
Education 108, Child Psychology	3
Education 112, History of Education	3
	—
Total	26

Note: An average grade of "C," with no grade of "D" in the major and minor fields, is required.

The four-year college curriculum with a major in elementary education entitles one to a General Conference Five-Year Elementary certificate.

EDUCATION AND PSYCHOLOGY

Courses in Elementary Education

LOWER DIVISION COURSES

Education 1. Philosophy of Education. A study of the basic philosophy of education as set forth in these books: *Education; Counsels to Parents, Teachers, and Students*; and *Fundamentals of Christian Education*. Comparisons are made with other philosophers. (Credit for education majors and minors, 3 hours; others, 2 hours.) *First semester, two or three hours.*

Education 2. Teaching Values in the Elementary School. In this course emphasis will be given to the techniques of storytelling, to the location of suitable materials for stories, and to the presentation of Bible history and doctrines for elementary school. It will also point out how to correlate moral training with the regular subject matter of the classroom. *Second semester, two hours.*

Education 4. Introduction to Education. A course in orientation of the student to the characteristics and aptitudes necessary for teaching; to acquaint him with the objectives of the American school system; the nature of the work of the various school units; the relationships existing between the child and teacher, and the teacher and the community; and an evaluation of teaching and learning. *Second semester, two hours.*

Education 9. Observation and Participation in Grades 1-4. A course designed to acquaint the student with the activities, habits, and reactions of children in these grades and with procedures used in teaching them.

Students will observe the supervising teachers and will be given opportunities to assist them in some of the classroom and playground activities as well as in some of the nonteaching tasks of the teachers.

First semester, one hour.

Education 10. Observation and Participation in Grades 5-8. Same as above, but for grades 5-8.

Second semester, one hour.

Education 11. General Psychology. A basic survey course in psychology. The nature and management of learning, the effects of environment and endowment, emotional adjustment and mental hygiene, and the application of psychology to individual and group living will be considered. Correlations with Bible and other religious literature are made. Fee for materials and visual aids, \$2.50.

First semester, three hours.

Education 12. Educational Psychology. A study of the nature and fundamental principles of learning; procedures and conditions which make for efficient learning and retention; the chief forms of learning and applications to teaching problems. Prerequisite: Education 11. This course is a prerequisite for Student Teaching. Fee for materials and visual aids, \$2.50.

Second semester, three hours.

UPPER DIVISION COURSES

Education 101. Techniques of Teaching and Classroom Management. A course designed to give the prospective teacher a knowledge of the procedures of teaching and of managing the classroom. Opportunity is given for observation in the Laboratory School.

First semester, three hours.

Education 102. Social Studies in the Elementary School. A survey of the social studies programs for the various grade levels; activities and subject matter appropriate for such programs; evaluating the results of learning; special consideration of the techniques of the unit procedure.

Second semester, two hours.

Education 103. Teaching the Language Arts in the Elementary School. A study of techniques and methods of teaching oral and written expression, correct usage, spelling, and handwriting, and such special phases of communication as picture study, dramatization, study of literary prose, poem study, creative expression, and listening. Laboratory fee, \$7.50.

First semester, three hours.

Education 104. Teaching Reading in the Elementary School. Comparisons of current practices in reading instruction in grades 1-6. Discussion of reading readiness and instructional materials, and evaluation of growth in basic abilities. Study techniques and reading in the content subjects. Classroom organizations, assignments, and supplementary reading. Fee for materials, \$3.00.

Second semester, three hours.

Education 106. The Teaching of Arithmetic in the Elementary School. This course will consider the number system, the fundamental operations (with whole numbers, fractions, and decimals), percentage, and measurement. The discussion of the content of arithmetic will serve as a basis for evolving an understanding of the meaning, theory, methods of teaching, approaches to problem solving, and techniques of evaluation. Remedial work will be provided. Fee for materials and visual aids, \$7.50. *First semester, two hours.*

Education 108. Child Growth and Development. The physiological and psychological characteristics of the various age levels. A consideration of sex differences in growth and the interaction of developmental forces during preadolescence and early adolescence. Evaluation of the effects of heredity and environmental influences on the health, growth, and development of children.
Second semester, three hours.

Education 109. Student Teaching in the Elementary School. Classroom teaching experiences are provided at two levels in the campus Laboratory School. Trips are taken to public and private schools so that students can observe. The conference hour is devoted to a discussion by students and supervising teachers and director of common problems developing in the teaching situation. Opportunities for student teaching are available to students who have completed certain required courses and who in character, personality, and general promise meet the requirements deemed essential for effective teaching. Admission to student teaching courses is governed by the following general conditions:

1. The student must have an average grade of "C" in all education subjects.
2. The student must pass such examinations and tests as may be required. These will include a diagnostic test in speech.
3. The student must be in good health.
4. The student must be a senior.

First semester, fourteen hours.

Education 110. Teaching of Science in the Elementary School. Emphasis is placed on resources and materials and their application to the elementary grades.
Second semester, two hours.

Education 112. History of Education. A general introductory survey course. The course will view the development of education in relation to the cultures of the Western World from the time of ancient Egypt to the present. How modern education has been influenced (1) by philosophical and religious outlooks; (2) by changing conceptions of human nature, knowledge, and learning; and (3) by the cultural impact of political, economic, and social relationships. The role of education in differing societies will be discussed with constant reference to the education and society. Prerequisite: junior standing.
Second semester, three hours.

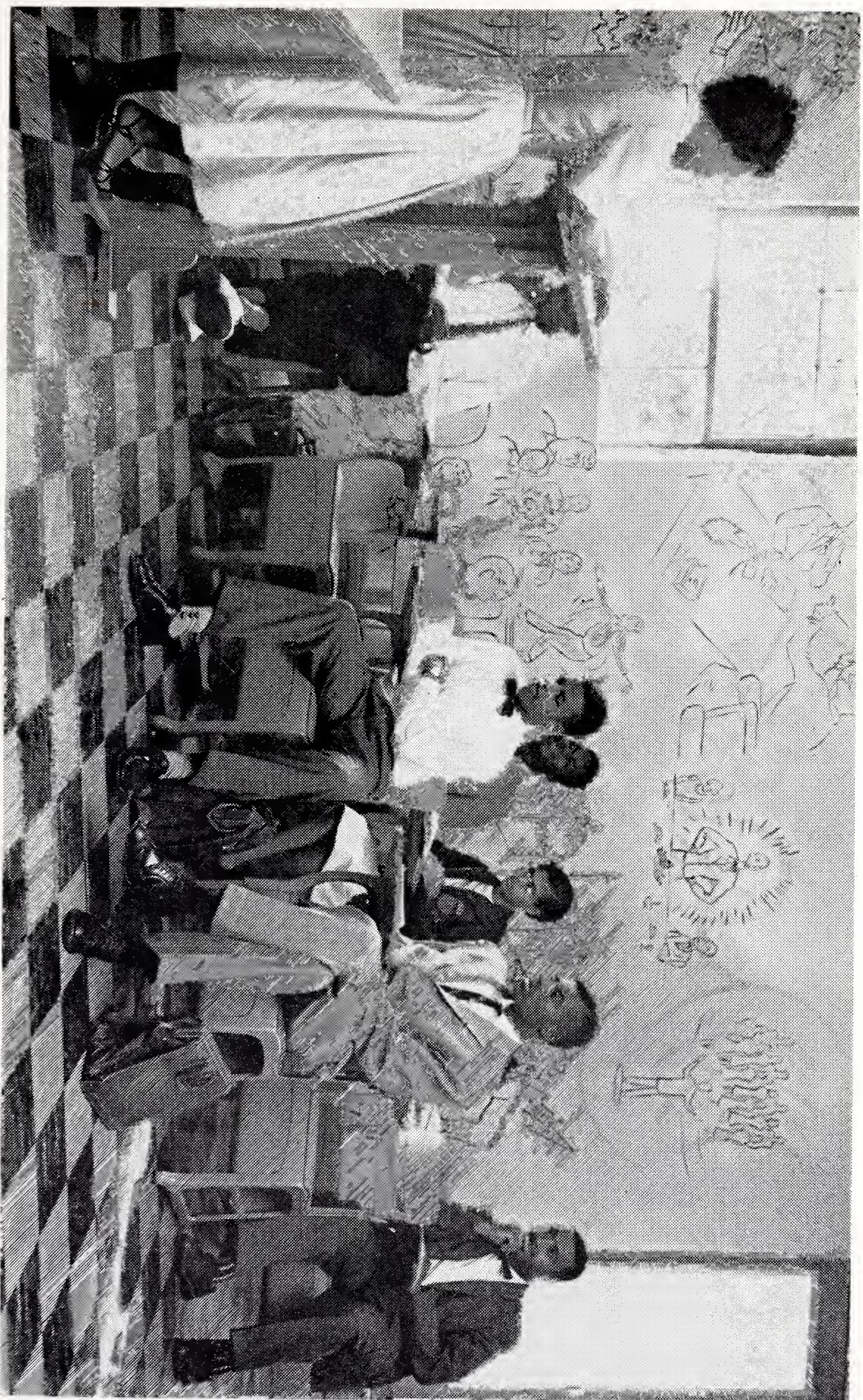
Education 159-160. Methods of Teaching Music in the Grades and Music Appreciation. A study of materials and methods of teaching music in the elementary school. Laboratory fee, \$2.00. *Two semesters, four hours.*

HIGH SCHOOL TEACHERS' CURRICULUM

DEGREE: Bachelor of Arts; Bachelor of Science. Students of this curriculum may receive the degree of Bachelor of Arts by taking a teaching major in English or social science, and a foreign language. All others receive the Bachelor of Science degree.

REQUIREMENTS FOR GRADUATION:

	<i>Hours</i>
1. General Education:	
English and Speech	18
English 1-2	6
English 7-8	4
English 12	2
English 103	3
Speech 100	3
Health:	4
Health 2-20	3
Physical Ed.	1
Music 121-122	4
Religion:	14
Religion 3-4	4
Religion 5-6	4
Religion 105-106	4
Religion 107	2
Science and Mathematics:	9
Mathematics 3	3
Biology 10	3
Physics 10	3
Social Science:	5
Sociology 1	1
Sociology 3-4	4
Social Studies:	15
History 3-4	6
History 109-110	6
History 153	3
2. Professional Education	38
Education 1	3
Education 3	2



PART OF SUITE OF NEW SPEECH DEPARTMENT



A FAVORITE CORNER IN THE NEW CARTER STUDENT CENTER

Education 11	3
Education 12	3
Education 101	3
Education 112	3
Education 114	2
Education 116	3
Education 117	3
Education 118	2
Education 119-120	6
Education 122	2
Methods in major field	3

3. Electives 18

SECONDARY EDUCATION MINOR REQUIREMENTS: 22 SEMESTER HOURS.

	<i>Hours</i>
Education 1, Philosophy of Education	3
Education 4, Introduction to Education	2
Education 11, General Psychology	3
Education 101, Techniques and Management	3
Education 114, Adolescent Psychology	2
Education 117, Principles of Secondary Education	3
Education 119-120, Observation and Student Teaching	3
Methods of Teaching Special Subject	2-3
Total	22-23

COURSES IN SECONDARY EDUCATION

LOWER DIVISION COURSES

Education 1. Philosophy of Education. (See courses in elementary education.)

Education 3. Introduction to Education. (See courses in elementary education.)

Education 11. General Psychology. (See courses in elementary education.)

UPPER DIVISION COURSES

Education 112. History of Education. (See courses in elementary education.)

Education 114. Adolescent Psychology. A study of the development of adolescent characteristics; need for sympathetic understanding and intelligent guidance of youth; factors tending toward the development of the integrated personality. Prerequisite: Education 11. *Second semester, two hours.*

Education 116. Secondary School Administration. A study of the secondary school principal and his function as an administrator. Attention is given to school finance, records, pupil organization, faculty personnel, school supplies, public relations, et cetera. *Second semester, three hours.*

Education 117. Principles of Secondary Education. A study of the purposes and organization of the secondary school, guidance in the secondary school, and special teaching procedures. Prerequisite, Education 1. Laboratory fee, \$7.00. *First semester, three hours.*

Education 118. Curriculum Problems. An intensive study of the objectives of the curriculum and the implications for teaching; an evaluation of the curricula now in vogue. Prerequisite: senior classification.

Second semester, two hours.

Education 119, 120. Supervised Teaching. An opportunity for the major in secondary education to practice those principles which he has acquired in his education courses. Teaching, tutoring, assisting in class planning, et cetera. Students desirous of taking these courses must make application to the department chairman.

Prerequisites: Education 117 and a methods course in one's major field. Approval for supervised teaching must be given by the chairman of the department of secondary education and the academy principal.

Two semesters, six hours.

Education 122. Educational Tests and Measurements. A study of the purposes of measurements, characteristics of test and rating scales, interpretation of test results, use of tests in diagnostic and remedial teaching, and the improvement of classroom examinations and scorings. Students will buy, take, and give numerous tests. Fee, \$2.50. *First semester, two hours.*

SECONDARY TEACHER EDUCATION

Education 150. Secondary Methods and Materials for Teaching Biological Science. This course is required of all biology teaching majors. Prerequisite: Completion of required lower division biological science courses. Laboratory fee, \$3.00. (Offered when required.) *One semester, two hours.*

Education 151. Secondary Methods of Teaching Bookkeeping. A presentation of the objectives, satisfactory methods, and techniques (including audio-visual aids) used in the teaching of bookkeeping on the secondary level. Laboratory fee, \$2.00. (Offered when required.) *First semester, two hours.*

Education 152. Secondary Methods of Teaching English. The objectives, techniques, and methods of teaching composition and literature in the junior and senior high school. Laboratory fee, \$2.00. *One semester, three hours.*

Education 153-154. Methods of Teaching French in Secondary Schools and Colleges. *Two semesters, two hours.*

Education 155-156. Secondary Methods of History Teaching. (Open only to majors and minors in history.) A study of the principles of teaching history in secondary schools, and a practical course for those who contemplate entering the teaching profession. *Two semesters, two hours.*

Education 157. Methods of Teaching Home Economics in Secondary Schools. Laboratory fee, \$2.50. *One semester, three hours.*

Education 158. Methods of Teaching Music in the Junior and Senior High School. A study of music materials, songs, and textbooks, as well as problems of organization and administration of instrumental and vocal groups. Students will do practice teaching. (Offered when required.)

Second semester, two hours.

Education 161-162. Methods of Teaching Spanish in Secondary Schools and Colleges. *Two semesters, two hours.*

Education 163. Secondary Methods of Teaching Typewriting and Shorthand. A presentation of the objectives, satisfactory methods, and techniques (including audio-visual aids) used in the teaching of secretarial subjects on the secondary level. Laboratory fee, \$3.00. *First semester, three hours.*

ORIENTATION

Orientation 1. Freshman Orientation. The purpose of this course is to help the new student to become promptly and properly adjusted to college life, to aid him in forming correct study habits, and to assist him in the development of individual usefulness for purposeful living. *Either semester, one hour.*

HEALTH

Health 2. School Health. A study of the school environment, with emphasis on ways to safeguard the health of school children, and of materials available for school health-education programs. This course will be taken concurrently with Health 20. *Second semester, two hours.*

Health 20. Health Principles. A practical study of the principles of healthful living, including a study of the basic physiological processes. The health instruction found in the writings of Mrs. E. G. White are given special emphasis. *Second semester, two hours.*

PHYSICAL EDUCATION

Health 17. Physical Education. A course in physical exercises, playground supervision, organized and team games suitable for grades 1-9; the meaning of play and its relation to school life; participation and teaching of calisthenics and games in the Laboratory School. *One semester, two hours.*

Health 31-32. Medical Cadet Training. This course provides instruction in First Aid adapted to the needs of the military service, physiology, hygiene, anatomy, and sanitation for the medical soldier, basic infantry drill (close order) and litter drill, along with other military subjects such as map reading, office administration, etc.

The purpose of the course is to develop physical fitness, appreciation of authority, and development of ability to handle groups. In addition, it prepares men for service in our country's armed forces as medical soldiers.

A special uniform is required. Each nonveteran should bring the following uniform with him to the College: a khaki army overseas cap, shirt, necktie, and trousers; two pairs of tan cotton socks; and one pair of brown or tan shoes. The regular M.C.C. insignia which will be placed on this uniform can be purchased at the College for approximately \$2.25.

This course is required of all nonveterans who have not earned a certificate of training in another school. It should be taken during the freshman year. The General Conference Medical Cadet Corps certificate in basic and technical training is given at the completion of the course.

Two semesters, two hours.

III. DIVISION OF HUMANITIES

Eva B. Dykes, Chairman

ART

Art 5. Art Education. The Teaching of Elementary School Art. The course covers classroom problems and procedures with plans and laboratory work for grades one through eight. Laboratory fee, \$6.50.

One semester, two hours.

Art 6. Art Education. The Teaching of Crafts. A course employing such crafts as linoleum block printing, making hooked rugs, leathercraft, book-binding, tie-dye, gesso, and constructive design as applied to simple projects in woodcraft, etc. Laboratory fee, \$6.50.

One semester, two hours.

Art 7, 8. Lettering and Design. A course prepared especially for ministerial students to aid them in advertising their many and varied evangelistic efforts. The course will include simple lettering, illustration, sign painting, linoleum block cutting and printing, first principles of color and design, and stage arrangements. Laboratory fee, \$6.50.

Two semesters, four hours.

ENGLISH, LITERATURE, AND SPEECH

The purpose of the English Department is to train the student to express himself correctly and effectively. During the first week of school, known as Orientation Week, an English Placement Test is given to all students. This test includes the fundamentals of English, writing a composition, and reading (oral reading and comprehension). Ratings on this test determine the classification of students for the courses in Freshman English. Those who fail in this test or in certain areas of the test are assigned to certain classes where they are expected to remain until their performance is commensurate with the performances required at the college level.

English 1 and 2 constitute courses on the college level.

All the students in the College are required to take English 1, 2, and 7-8. Students transferred from other schools are required to take a diagnostic test for the purpose of classification.

At the end of the freshman courses a departmental test is given in which students are expected to make a definite score before they are promoted to the next course. After the freshman year all students are required to take at the end of each semester a Proficiency Test in English. If a student fails to pass this test, he is encouraged to do extra work in English in order that he may pass the succeeding tests. This course will be considered as part of his normal load of sixteen hours.

Major: All majors are required to take 27-28 semester hours above English 1 and 2. Required courses are English 1-2, 5-6, 7-8, 103, 107-108, 141-142, Education 152, and an elective.

Minor: All minors are required to take 21-22 hours above English 1 and 2. The required courses are English 1-2, 5-6, 7-8, 103, and Education 152. The remaining hours may be taken in upper division courses in English.

All majors, minors, and minors in the teaching field of English are required to take an examination during the junior or senior year as graduation requirement.

Since English is the tool of the student for expressing himself on all occasions, the Faculty has adopted the plan of "Co-operation." Every teacher is alert to the oral and written expression of the student in every class and outside the class as well. If the student's performance in English is not satisfactory in classes other than the English classes, he is reported to the English Department for assistance and assigned to special classes where he remains until he shows evidence of an English "consciousness" on all occasions.

All seniors must pass the proficiency test by the end of their senior year.

Remedial classes, or workshops, are conducted for the purpose of aiding all students who need assistance in any phase of English. These workshops are conducted at times suitable to the convenience of the students. No credit is allowed for the work done in the remedial classes.

LOWER DIVISION COURSES

English A. The Fundamentals of English. This course is required of all students who fail in the English Placement Test. No credit is allowed.

English 1. Oral and Written Composition. The course deals with the fundamentals of writing, reading, speaking, and listening, with special emphasis on the sentence, the paragraph, and the short theme. The friendly letter is also emphasized. Laboratory fee, \$1.50. *One semester, three hours.*

English 2. Oral and Written Composition (Continued). Prerequisite: English 1. A continuation of English 1 with emphasis on letter writing, especially the business letter, and the longer composition and report. No credit is given for English 1 unless English 2 is completed. Laboratory fee, \$1.50. *One semester, three hours.*

English 5-6. English Literature. A survey course in English literature from its beginning to the present. Laboratory fee, \$2.00. *Two semesters, six hours.*

English 7-8. American Literature. A history of American literature from the beginnings to the present. A unit of Negro writers is included. Laboratory fee, \$2.00. *Two semesters, four hours.*

English 10. Business English. Specialized training in business usage and commercial correspondence. This course is planned especially for secretarial students. *Second semester, three hours.*

English 12. Literature for Children. A study of the nature and purpose of literature for children, how to select materials, how to teach poetry and prose selections, and how to develop creative self-expression. Students

majoring in education and electing English as their subject matter field may apply these credits on the English requirements. Required for elementary school teachers.

One semester, two hours.

UPPER DIVISION COURSES

English 103. College Grammar. A course in functional grammar with special emphasis upon reasons for certain forms and usages.

One semester, three hours.

English 106. Biblical Literature. A survey is made of the prose and poetical masterpieces of the Bible; a study of the Bible as a masterpiece of literature.

One semester, three hours.

English 107-108. World Literature. An extensive study of the masterpieces of various literatures of the world.

Two semesters, four hours.

English 110. English Literature in the Romantic Period. The leading poets and prose writers of the Romantic period, with a survey of preromantic eighteenth century tendencies. Laboratory fee, \$2.00.

One semester, three hours.

English 141-142. Journalism. The principles of news reporting and elementary journalism are studied. Firsthand experience is gained in writing newspaper articles and in news reporting.

Two semesters, four hours.

SPEECH

Requirements for a minor: All minors are required to take 17 hours above Speech 1 and 2. The required courses are 1-2, 21-22, 51-52, 103-104.

LOWER DIVISION COURSES

Speech 1-2. Fundamentals of Speech. A study of the basic principles of speech with particular emphasis given to delivery, speech composition, and dramatic interpretation. Laboratory fee, \$4.50.

Two semesters, six hours.

Speech 3. Oral Interpretation. A study of the techniques used to interpret the life depicted in literature. The course is designed to stimulate the creative and imaginative genius of the student in oral reading. Laboratory fee, \$2.25.

First semester, two hours.

Speech 4. Speech Survey. A course designed to assist the student in gaining certain skills necessary to meet the professional speaking situation. Recommended to all students other than speech majors and minors, education students, religion students, and business students.

One semester, three hours.

Speech 21. Elements of Public Speaking. The course is intended to acquaint the student with principles and forms of public speaking through organization and presentation of original speeches. Laboratory fee, \$2.25.

First semester, two hours.

Speech 22. Business and Professional Speaking. The course considers carefully the basic types of public speech; particular stress is given to laboratory work in salesmanship, conferences, and interviews. Prerequisite: Speech 75. Laboratory fee, \$2.25. *Second semester, two hours.*

Speech 30. Introduction to Radio Announcing. The study of the function of announcing and the basic announcing techniques. Emphasis is placed on the reading of commercial copy. Laboratory fee, \$2.25. *Second semester, three hours.*

Speech 51. Introduction to Voice Science. The psychological, acoustical, anatomical, and physiological characteristics of normal speech and hearing. Prerequisite: 10 hours of speech. Laboratory fee, \$2.25. *First semester, two hours.*

Speech 52. Introduction to Speech Pathology. Diagnosis and treatment of common types of speech defects, including sloven articulation, unpleasant voice, lisping, and stuttering. Prerequisite: 10 hours of speech. Laboratory fee, \$2.25. *Second semester, two hours.*

Speech 75. Voice and Diction. Studies in the development of a clear, well-modulated voice. Consideration of articulation, diction, breathing, posture, and mechanics of speech. *One semester, two hours.*

UPPER DIVISION

Speech 100. Speech Education. A course designed for teachers of speech, enabling them to use the proper classroom techniques in speech instruction. Laboratory fee, \$2.25. *Second semester, three hours.*

Speech 103. History of Public Speaking. A critical analysis of rhetorical theory and illustrative speeches from the early Greek orators to the present. Prerequisite: 10 hours of speech. Laboratory fee, \$2.25. *First semester, three hours.*

Speech 104. Ancient Rhetorical Theory. A study of the rhetorical theories of Plato, Aristotle, Cicero, Quintilian, and other important classical writers. Prerequisite: Speech 103. Laboratory fee, \$2.25. *Second semester, three hours.*

Speech 110. Persuasion. Studies in means of persuasion and persuasive appeals, and emphasis on outstanding examples of rhetorical skill. *One semester, three hours.*

Speech 131. Problems in Speech. This course offers the advanced student in speech an opportunity to pursue investigation and research under the direction of the Head of the Department of Speech. *One or two hours either semester.*

MODERN LANGUAGES

FRENCH

Requirements for a minor in French:

A minor consists of 18 hours (not including French 1-2). It must include the following courses: French 3-4, 101-102, 103-104, and Education 153-154.

LOWER DIVISION COURSES

French 1-2. Elementary French. This course aims to develop the ability to read and understand simple French including grammar, pronunciation, and diction. *Two semesters, eight hours.*

French 3-4. Intermediate French. A course in review grammar and composition. Prerequisite: French 1-2 or the equivalent. *Two semesters, six hours.*

UPPER DIVISION COURSES

French 101-102. Advanced French Composition and Conversation. This is a course in writing and speaking French. Prerequisite: French 3-4 or 3 years of high school French. (Offered when required.) *Two semesters, four hours.*

French 103-104. Survey of French Literature. This course embraces a general survey of French literature with illustrative readings. (Offered when required.) *Two semesters, six hours.*

French 105. French Pronunciation. Abundance of individual drill and practical direction for remedial exercises. Prerequisite: French 3-4. *One semester, one hour.*

French 106. Oral French. A course in colloquial language. Prerequisite: French 105. *Two semester hours.*

French 111. Rapid Reading I. Modern prose dealing with customs and life in various provinces of France and Quebec. *First semester, two hours.*

French 112. Rapid Reading II. Reading of the works of some of the masters of French thought. *Second semester, two hours.*

SPANISH

Requirements for a minor in Spanish:

A minor consists of 18 hours (not including Spanish 1-2). It must include Spanish 3-4, 101-102, 103-104, and Education 161-162.

LOWER DIVISION COURSES

Spanish 1-2. Elementary Spanish. This course aims to develop the ability to read and speak simple Spanish. Pronunciation and diction are also stressed. *Two semesters, eight hours.*

Spanish 3-4. Intermediate Spanish. This course includes a thorough review in grammar, practice in speaking the language, and reading modern prose texts. Prerequisite: Spanish 1-2. *Two semesters, six hours.*

UPPER DIVISION COURSES

Spanish 101. Spanish Composition. Prerequisite: Spanish 3-4 or two years of high school Spanish. (Offered when required.) *One semester, two hours.*

Spanish 102. Spanish Conversation. Prerequisite: Spanish 3-4 or two years high school Spanish. No credit is given unless both courses (101-102) are completed. (Offered when required.) *One semester, two hours.*

Spanish 103-104. Survey of Spanish Literature. Reading of outstanding selections of important literary periods—from earliest years to 1700; from 1700 to 1898. Prerequisite: Spanish 3-4 or 3 years of high school Spanish. (Offered when required.) *Two semesters, six hours.*

Spanish 105. Golden Age of Spanish Literature. Prerequisite: Spanish 3-4 or three years of high school Spanish. *One semester, three hours.*

Spanish 106. Rapid Reading in Spanish. Prose dealing with customs and life in various Spanish American countries. *One semester, three hours.*

Spanish 108. Spanish American Literature. The writings of Spanish Americans from the point of view of nationality, culture, environment, and literary contribution. Prerequisite: Spanish 3-4 or three years of high school Spanish. Given alternate years. *One semester, three hours.*

MUSIC

"Musical training is a more potent instrument than any other, because rhythm and harmony find their way into the inward places of the soul, on which they mightily fashion."—*Plato.*

The courses in the department of music are designed not only to develop an intelligent and appreciative attitude toward music but also to guide students who need training to become teachers, performers, and musical leaders in Christian service.

All candidates for work in the department are tested for their general musical ability and must demonstrate to the music department their aptitude and technical facility for specialization in music.

For students who do not meet the general requirements of the department, there is a probationary period of one year to demonstrate sincerity of purpose, application, and attitude. After this period, if the student successfully passes a special examination, he will be given full status.

Major: A major in music toward a Bachelor of Arts degree consists of a minimum of 40 hours and the presentation of a satisfactory recital under the direction of the staff, and including a minimum of 16 hours in theory (consisting of Music 3-4, 5-6, 7-8, and 101-102); a minimum of 8 hours in history and appreciation of music (consisting of Music 103, 107-108, and 121-122); and 10 hours of applied music, of which 8 shall be in one field.

Minor: A minor in music consists of 20 hours including Music 3-4, 107-108, 121-122, and 6 hours of applied music.

No grade below "C" may apply on a major or minor.

Participation in Vocal Ensemble Music 93-94, *a capella* choir, for six semesters, two of which will be for credit, is required of all students majoring in music.

It is understood that a heavy work program will cause variation in the curriculum pattern. However, students must complete all of the lower division courses before registering for upper division courses.

Electives chosen should be on the basis of the student's interest and capacity. All choice of electives must be approved by the adviser.

All junior and senior piano and organ students will be required to do a certain number of hours of accompanying for the various vocal ensembles. A grade for this work will be averaged with work done in private study.

THEORY

LOWER DIVISION COURSES

Music 1. Fundamentals of Music. A foundation course designed for those who have had no previous instruction in musical theory. The course covers basic musical terms, notation, rhythmic patterns, scales, intervals, dictation, sightsinging, and an introduction to chords. An elementary knowledge of the piano is beneficial, but not a prerequisite. Credit not applicable towards a music major or minor. *One semester, two hours.*

Music 3-4. Harmony I. A course in harmonization of melodies using diatonic harmonies and seventh chords. Modulation to closely related keys. Creative work including writing simple songs, piano accompaniment, and small forms. Prerequisite: Music 1 or equivalent. *Two semesters, six hours.*

Music 5-6. Harmony II. A course in chromatic harmony. Creative work required. *Two semesters, six hours.*

**Music 7-8. Sightsinging and Dictation I.* Emphasis in aural recognition and ability to write melodies from dictation. The study of sightsinging is designed to provide skill in singing of material in unison and two parts, intervals, and rhythms. Development of proper habits of posture, tone production, and phrasing essential to artistic singing. *Two semesters, four hours.*

**Music 9-10. Sightsinging and Dictation II.* Development of facility in singing two-, three-, and four-part material. Includes ability to read at sight music containing difficult intervals and rhythms, chromatic harmonies. Ability to write from dictation passages—one- and two-part—from standard literature. Recognition of chord progressions. *Two semesters, four hours.*

UPPER DIVISION COURSES

**Music 101-102. Free Counterpoint.* A study of the principles of writing in the various modes in five species for two, three, and four voices.

Two semesters, four hours.

* Given alternate years.

**Music 103. Form and Analysis.* A study of the structure of music from the small forms to larger song forms, rondo forms, and sonata-allegro forms.
First semester, two hours.

**Music 105-106. Composition.* Creative musical expression to suit the needs of the individual student.
Two semesters, four hours.

MUSIC LITERATURE AND HISTORY

**Music 107-108. Music History.* A course covering the development of music from the earlier periods to the present, considering it against the general backgrounds of its time and correlating it with other arts, such as painting, literature, sculpture, and architecture. *Two semesters, four hours.*

Music 121-122. Music Appreciation and Literature. A survey of representative masterpieces beginning with Bach to the present. The emphasis is on active listening and development of an appreciative attitude. Laboratory fee, \$2.00.
Two semesters, four hours.

CONDUCTING

Music 13-14. Elementary Choral Conducting. A study of basic conducting patterns for those who wish to direct evangelistic and congregational singing. This course is designed especially for students in the Department of Religion. Prerequisite: Music 1 or equivalent. No credit towards a major in music. Taken concurrently with Music 93-94.
First semester, two hours.

APPLIED MUSIC

PIANO

All students must pass a satisfactory examination at the close of the semester in their performing medium before credit is granted and advanced standing is given in their performing medium.

Two lessons a week are required for two hours credit.

No credit is given for semester grades below "C" in any applied music course.

LOWER DIVISION COURSES

Music 21-22. Elementary Piano. A beginning course in piano for students without previous musical background. A new approach for beginners in group study (consisting of two or four) is emphasized. *Two semesters, two hours.*

Music 31-32. Piano 1. Bach, "Two and Three Part Inventions," some of the simpler Haydn, Mozart, and Beethoven sonatas.

Two semesters, one or two hours each semester.

*Given alternate years.

Music 41-42. Intermediate Piano. Bach, a continuation of inventions, preludes, and fugues; Beethoven sonatas; selections of Chopin, Schumann, and modern composers. Hymns.

Two semesters, one or two hours each semester.

UPPER DIVISION COURSES

Music 147-148. Advanced Piano. Bach preludes and fugues, suites; Beethoven sonatas equal to op. 53, op. 57; Chopin etudes, ballades, scherzos; Liszt rhapsodies, etudes; selections by Debussy, Ravel, and others. Preparation for graduation recital.

Two semesters, one or two hours each semester.

VOICE

Music 55-56. Elementary Voice. Study of voice production, the principles of singing, and song material for development toward performance. This course is practical for evangelistic singers, teachers, and the organist-choirmaster in preparing him to assist singers. No credit.

Two semesters.

Music 95-96. Intermediate Voice. Continuation of technique studies for development of the individual qualities of the voice. Emphasis on musicianship, style, and interpretation. Additional songs.

Two semesters, one or two hours each semester.

Music 135-136. Advanced Voice. Study of vocal literature of all periods including recitatives and arias from standard oratorios and operas. Preparation for graduation recital.

Two semesters, one or two hours each semester.

ORGAN

Music 45-46. Organ Instruction and Repertoire I. Preparatory manual, pedal exercises. "Study of Organ Playing" by Gleason. Study and analysis of chorales in Bach's "Little Organ Book" and of the "Eight Little Preludes and Fugues." Consideration of other seventeenth century masters; compositions by Weinberger and Benoit; hymn playing; repertory for service playing. Throughout the year students will be assigned to play for vesper services.

Two semesters, one or two hours.

Music 145-146. Organ Instruction and Repertoire II. "Three Preludes and Fugues," Franck's "Selected Works," Handel's "Water Music," Purcell's "Voluntaries," and current organ literature. Students will perform as organists at vesper and Sabbath services.

Two semesters, one or two hours.

Music 155-156. Organ Instruction and Repertoire III. Study of Bach chorales and preludes. Consideration of preludes and fugues from Bach's mature master period, Mendelssohn's "Six Sonatas," Franck's "Three Chorales," Karg-Elert's "Choral Improvisations," and Vierne's "Fantasies" and "Symphonies." Compositions of Seth Bingham.

Program building; interpretation of anthems and oratorios. Preparation for graduation recital.

Two semesters, one or two hours each semester.

VOCAL ENSEMBLES

Music 93-94. College Choir. The College Choir is a highly selective ensemble, balanced for four- and eight-part singing. It is open to the students and the staff of the College. Representative works of leading composers are studied, memorized, and performed. In addition to public programs and serving as choir for the College Church, the choir tours various colleges. Membership in the choir depends upon strict compliance with the rules and standards of the organization. All members of the choir are required to sing in the Oratorio Chorus. (Auditions held during registration week.) Fee, see page 93. *Two semesters, two hours.*

Music 95-96. Male Chorus. The College Male Chorus is a highly selective group. It affords opportunity for its singers to attain a high point of artistry in ensemble singing. Some of the finest compositions in choral literature written or arranged for men's voices are used. In addition to public programs, the chorus will serve the College Church. Fee, see page 93. *Two semesters, two hours.*

Music 97-98. Advanced Choir. The Aeolians, a select group of mixed voices capable of performing the more difficult works of the masters as well as the complicated harmony and intricate rhythm of the contemporary composers. *Two semesters, two hours.*

BAND

Music 51-52. Band. Two hours per week practice. No credit.

IV. DIVISION OF NATURAL SCIENCES AND MATHEMATICS

Emerson A. Cooper, Chairman

BIOLOGY

OBJECTIVES

1. To train teachers in science for teaching in secondary schools and academies.
2. To afford preparatory training for prenursing, premedical, and other preprofessional students.
3. To give basic training in biological sciences for missionary and Bible workers.
4. To acquaint ministerial students with the study of nature.

Major: A major consists of 30 hours, of which 12 hours must be upper division courses. The following courses are required: Biology 3-4, 5-6, 101, and 104.

Minor: A minor consists of 20 hours, of which six hours must be upper division courses. The following courses are required: Biology 3-4 and 5-6.

No grade below "C" may apply on a major or minor.

LOWER DIVISION COURSES

Biology 1-2. General Biology. A course designed for students not specializing in biology. An introductory treatment of the principal facts of plant and animal life. This course does not apply toward a major or minor in biology. Two recitation periods. Three hours laboratory per week. Laboratory fee, \$6.50.

Two semesters, six hours.

Biology 3-4. General Zoology. Classification, structure, and function of animals. Laboratory activities include the study of a type representative of each of the major phyla studied. Three recitations. Four hours laboratory per week. Laboratory fee, \$6.50.

Two semesters, eight hours.

Biology 5-6. General Botany. This course stresses the classification, structure, and function of the four divisions of plant life, with emphasis on plants of economic importance. Two recitations. Four hours of laboratory per week. Laboratory fee, \$6.50.

Two semesters, six hours.

Biology 7-8. Human Anatomy and Physiology. The study of structure and function of the human organism. Two recitations. Three hours laboratory per week.

Two semesters, six hours.

Biology 9. Microbiology. A course designed for prenursing students. A study of disease-producing organisms. Laboratory techniques are stressed. Three recitations. Four hours of laboratory per week. Laboratory fee, \$6.50.

One semester, four hours.

Biology 22. Nature Study. Nature study is considered as it relates to the Junior Missionary Volunteer program in Adventist churches.

One semester, one hour.

UPPER DIVISION COURSES

Biology 101. Vertebrate Embryology. A study of the developmental stages of vertebrates with emphasis on the chick. Prerequisite: Biology 3-4. Two recitations. Three laboratory hours per week. Laboratory fee, \$11.00.

One semester, three hours.

Biology 102. Mammalian Anatomy. Laboratory study of the cat. Course offered odd years. Prerequisites: Biology 3-4. Two recitations. Four hours of laboratory per week. Laboratory fee, \$11.00.

One semester, three hours.

Biology 104. Genetics. A study of the basic principles of heredity. Prerequisite: Biology 304, or 506, or consent of instructor. Two recitations. Three hours of laboratory per week. Laboratory fee, \$6.50.

One semester, three hours.

Biology 105. Plant Taxonomy. This course covers identification and classification of the local flora, with a study of habitats and usage. Prerequisite: Biology 5-6. Two recitations. Three laboratory hours per week. Laboratory fee, \$6.50.

One semester, three hours.

Biology 106. Plant Physiology and Propagation. This course deals with the principles, methods, and techniques used to grow and propagate plants, with emphasis on practical usage. Prerequisite: Biology 5-6. Laboratory fee, \$6.50.

One semester, three hours.

Biology 108. Comparative Vertebrate Anatomy. A structural and functional study of typical vertebrates. Major type animals are dissected and studied. Prerequisites: Biology 3-4. Course offered even years. Three recitations. Four hours of laboratory per week. Laboratory fee, \$11.00.

One semester, four hours.

Biology 109-110. Entomology. A study of taxonomy, economic importance, and control methods of insects. Collections required. Prerequisite: Biology 3-4. Laboratory fee, \$6.50.

Two semesters, six hours.

Biology 111. Problems in Biology. Open to upper division majors or minors. Prerequisite: consent of department head. Laboratory fee depending on nature of problem.

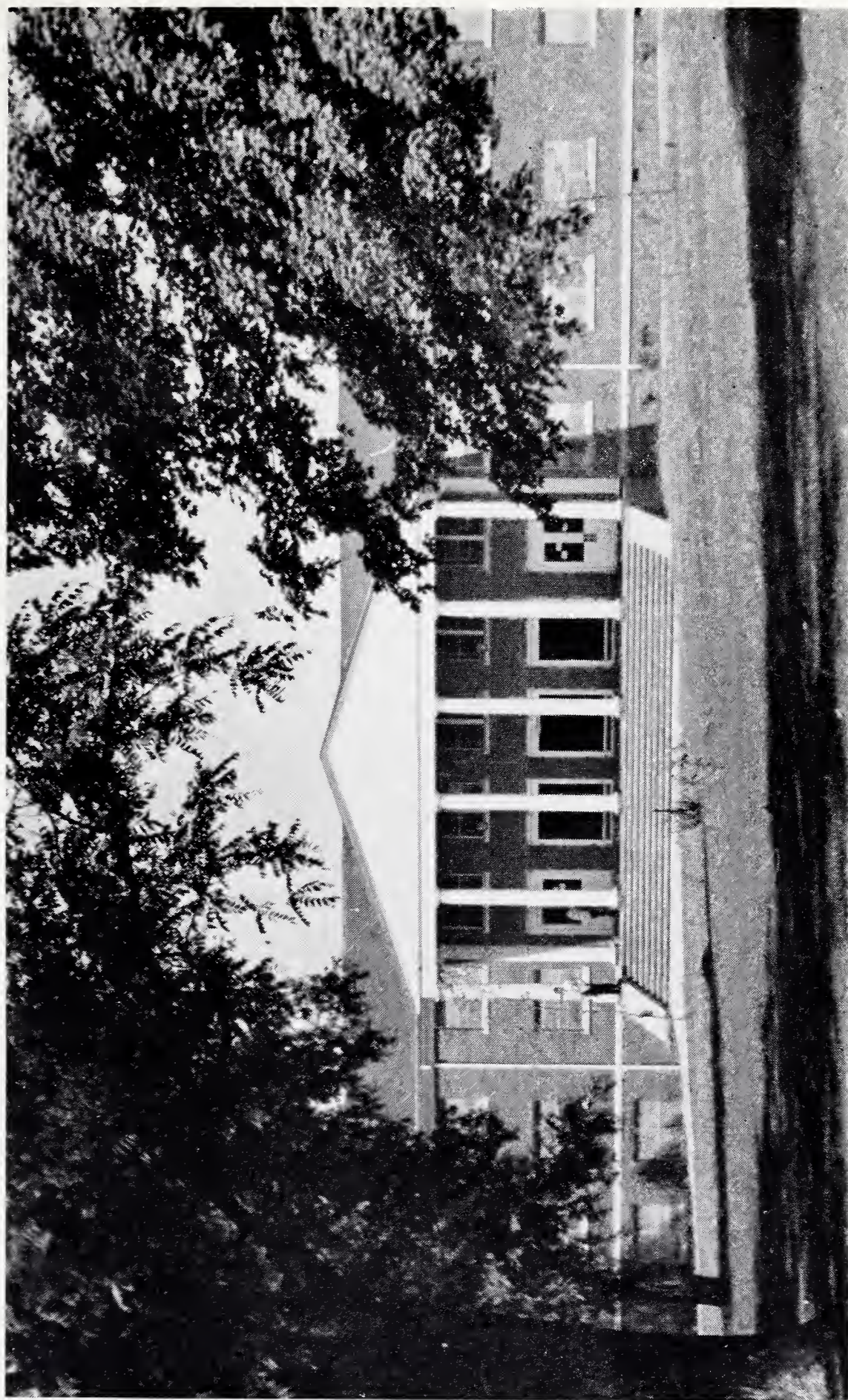
One to three semester hours.

Biology 111 or 112. Problems in Biology. Open to senior majors only. (Offered when required.)

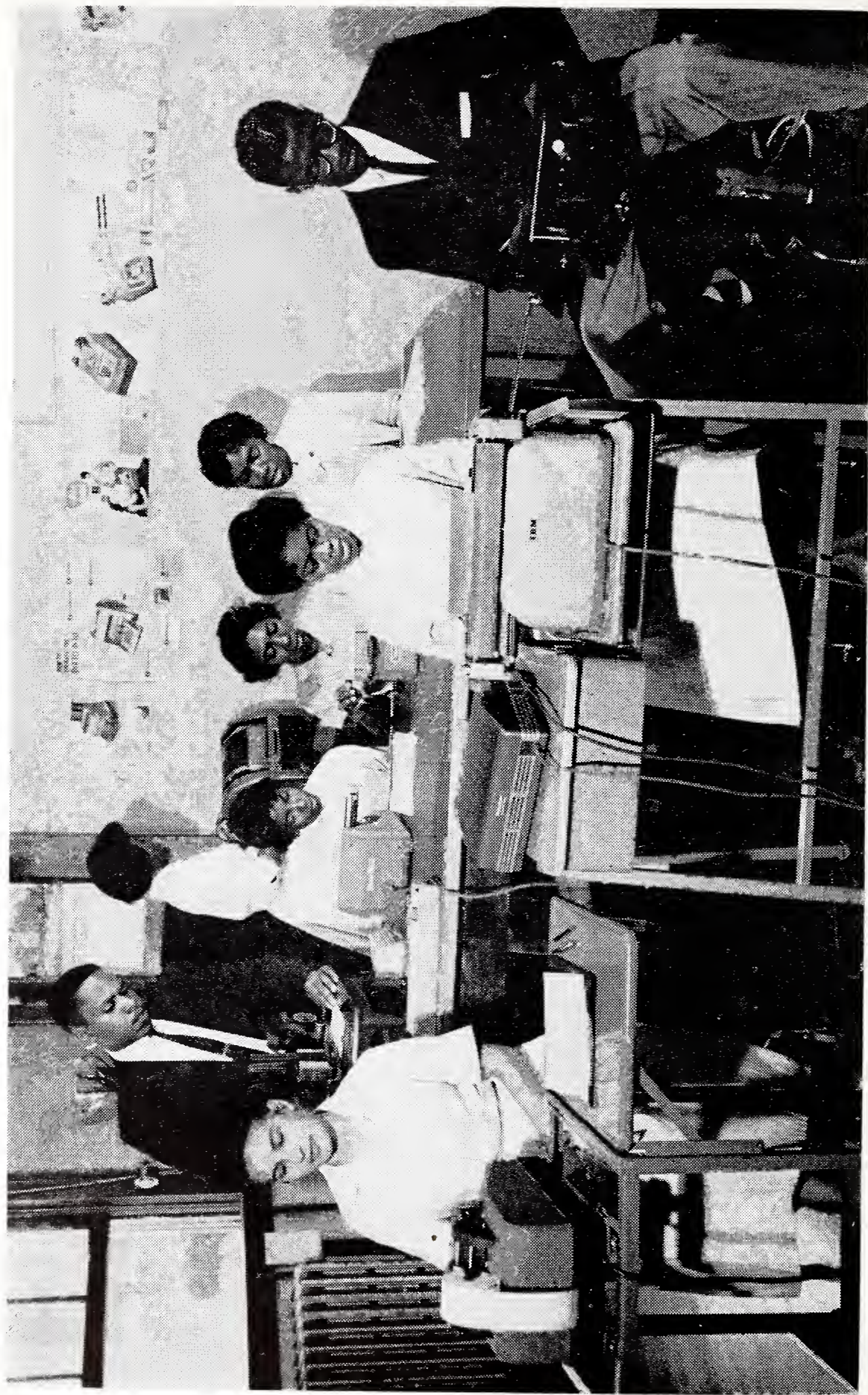
Either semester, four hours.

Biology 114. Biology Seminar. Open to upper division majors or minors. Preparation and presentation of short oral reports dealing with biology are stressed.

One semester hour.



FRANK LORIS PETERSON HALL
The New Dormitory for Men



IN THE OFFICE MACHINES LABORATORY

Biology 114. Biology Seminar. Open to all biology majors and minors in their junior or senior years. The purpose of the seminar is to aid the student in thinking in terms of biology by participation in class discussions of current trends and developments, as well as to carry on simple types of research. One lecture per week. (Offered when required.) *Either semester, one hour.*

CHEMISTRY

The department's curriculum is designed to give our students the rigorous training that will qualify them to fill positions in high schools as chemistry instructors, and in the chemical industry as chemists; to satisfy the course requirements for medicine, dentistry, nursing, home economics, etc.

Major: A major consists of 30 hours comprised of the following courses: Chemistry 1-2, 11, 12, 101-102, and 103.

Minor: A minor consists of 18 hours comprised of the following courses: Chemistry 1-2, 11, and 101-102.

No grade below "C" may apply on a major or minor.

LOWER DIVISION COURSES

Chemistry 1-2. General Chemistry. A survey of the field of chemistry. Special attention is given to the fundamental principles and laws. Laboratory fee, \$7.00. *Two semesters, eight hours.*

Chemistry 3-4. Survey of Chemistry. An introductory course in chemistry for nursing students. The course will cover the fundamental principles of chemistry and certain physiological applications. Laboratory fee, \$7.00. *Two semesters, six hours.*

Chemistry 11. Qualitative Analysis. A study of the principles and methods of chemical analysis used in separating and identifying the constituents of inorganic unknowns. Prerequisite: Chemistry 1-2. Laboratory fee, \$7.00. *One semester, four hours.*

Chemistry 12. Quantitative Analysis. The principles and problems of quantitative analysis with numerous problems in chemical equilibrium. Prerequisite: Chemistry 1-2. Laboratory fee, \$7.00. *One semester, four hours.*

UPPER DIVISION COURSES

Chemistry 101-102. Organic Chemistry. A detailed survey of the entire field of organic chemistry. It includes a discussion of the resonance theory as applied to organic chemistry and a general treatment of the mechanism of organic reactions and the solution of problems. Prerequisite: Chemistry 1-2. Laboratory fee, \$7.00. *Two semesters, eight hours.*

Chemistry 103. Physical Chemistry. An intensive course in the basic principles of physical chemistry. Prerequisites: a working knowledge of calculus, Physics 1-2, Chemistry 12, and 101-102. Laboratory fee, \$7.00. (Offered when required.) *First semester, four hours.*

Chemistry 104. Physical Chemistry. This course will include topics not covered in Chemistry 103. Prerequisite: Chemistry 103. Laboratory fee, \$7.00. (Offered when required.) *Second semester, four hours.*

Chemistry 106. Biological Chemistry. This course includes a study of the carbohydrates, lipides, proteins, and the chemistry of digestion and other physiological processes. Prerequisite: Chemistry 101-102. Laboratory fee, \$7.00. (Offered when required.) *One semester, four hours.*

Chemistry 108. Research. An original investigation in pure or applied chemistry under the guidance of the staff. Open to students in their senior year. (Offered when required.) *One to three semester hours.*

MATHEMATICS

The specific objectives of this department coexist in agreement with the general objectives of the school, which are found elsewhere in this bulletin.

Mathematics may be classified according to two general categories, pure mathematics and applied mathematics. Pure mathematics is very abstract, and proof (in the sense of a deductive system) is its most important concern. On the other hand, applied mathematics has arisen out of attempts to solve problems in the natural sciences and, in particular, the physical sciences. This department proposes to present these two points of view as a combined and unified whole.

The department further proposes to develop an appreciation by the student of the fact that the One who created and upholds the universe also made the integers and gave man the mental power and a will to develop the rest of what is called mathematics.

Minor: A minor in mathematics consists of 19 hours, which includes Mathematics 3, 4, 23, 24, and 103 or 104.

One unit of secondary algebra and one unit of secondary geometry are prerequisites for all mathematics courses. Anyone majoring in education who wishes an elective major or an elective minor in mathematics must include Mathematics 5 and Mathematics 109.

LOWER DIVISION COURSES

Mathematics 1. Elementary Mathematics. A review course for freshmen entering without sufficient knowledge of high school mathematics, as indicated by a placement test. This course may be used to remove entrance deficiencies in mathematics. It may not apply on a major or minor in mathematics, but may fulfill the mathematics requirement for a bachelor of arts degree. *First semester, three hours.*

Mathematics 3. College Algebra and Trigonometry. This is a standard course in freshman mathematics. A mastery of high school algebra is required. Admission is by examination which is given during registration week. Mathematics majors and minors who fail this examination must register for Mathematics 1. *First semester, four hours.*

Mathematics 4. Analytic Geometry. This is the second half of a standard course in freshman mathematics. It is a study of plane geometry through algebraic means. The last portion of the course involves analytic geometry of space. Prerequisite: Mathematics 3. *Second semester, four hours.*

Mathematics 5. Solid Geometry. A study of geometry as applied to bodies in space, including dihedral and polyhedral angles and volumes of solids. Prerequisites: Elementary algebra and plane geometry.

One semester, two hours.

Mathematics 23. Differential Calculus. The derivative and differentiation; application of differentiation to simple problems in geometry and mechanics. Prerequisites: Mathematics 3 and 4.

First semester, four hours.

Mathematics 24. Integral Calculus. Integration with applications. The last half of the course covers expansion of functions; partial differentiation and multiple integrals. Prerequisite: Mathematics 23. *Second semester, four hours.*

UPPER DIVISION COURSES

Mathematics 103. Theory of Equations. A detailed study of the properties of equations and methods of their solution. Prerequisite: Mathematics 3. (Offered when required.)

First semester, three hours.

**Mathematics 104. Differential Equations.* The integration of ordinary and partial differential equations, principally by formal methods. Applications to geometry and physics. Prerequisite: Mathematics 24. (Offered when required.)

One semester, three hours.

Mathematics 105-106. Advanced Calculus. This course is planned to extend the knowledge gained in previous studies in calculus and analytic geometry and to lay a better foundation for the advanced work in mathematics and science. Prerequisite: Mathematics 24. (Offered when required.)

Two semesters, six hours.

Mathematics 109. College Geometry. An advanced study of Euclidean Geometry. Especially valuable to those who plan to teach secondary geometry. Prerequisite: Mathematics 3. (Offered when required.)

One semester, three hours.

Mathematics 110. Special Problems in Mathematics. (Offered when required.)

One or two semester hours.

Mathematics 111. Mathematics Introductory to Statistics. Selected topics from algebra, probability theory, and elementary calculus needed for the study of statistics. Prerequisite: Mathematics 4. (Offered when required.)

One semester, three hours.

PHYSICS

Physics 1-2. General Physics. A survey of the field of physics with numerous problems assigned to be worked by the student. Laboratory fee, \$7.00.

Two semesters, eight hours.

Physics 9-10. Survey of the Physical Sciences. A survey of astronomy, meteorology, geology, chemistry, and physics for the general student.

Two semesters, four hours.

*Given alternate years.

V. DIVISION OF RELIGION AND THEOLOGY

Clarence T. Richards, Chairman

BIBLE AND APPLIED RELIGION

The courses in this department are designed to develop within the student a deep appreciation of the importance of the Bible in determining the true philosophy of life, to encourage the application of the teachings of Jesus to the problems of our day, and to provide training for candidates for the ministry and for Bible teaching.

The curriculum provides courses of study leading to a Bachelor of Arts degree in Religion for the ministerial candidate and the Bachelor of Arts degree for the Bible instructor.

All students are required to take the following Bible courses irrespective of their major field of concentration: Courses No. 3 or 4, 5-6, 105-107.

Major requirements: 30 hours, of which 20 must be upper division. Required courses are Religion 3-4, 5-6, 101-107, and 121-124.

Minor requirements: 20 hours, of which 12 must be upper division. Required courses are Religion 3-4, 5-6, 105, 106, and 107. The remaining six hours must be taken from Religion 101, 102, or 103, 104.

The survey courses, Religion 1-2, are required of all students having no Bible credits or having less than two units of Bible credit from the secondary school. This course is required in addition to the regular College requirement of courses in religion for graduation.

LOWER DIVISION COURSES

Religion 1-2. Survey of the English Bible. This course is designed only for freshmen who made no study of the Bible during their secondary training. Its purpose is to acquaint the student with the unfolding of the great plan of God for mankind as revealed in the history of Israel, and of first century Christianity. Necessarily the course develops into a rapid survey of both Testaments, preparing the student for a more intensive study of the Scriptures. Messianic promises and ancestry are emphasized.

Two semesters, four hours.

Religion 3, 4. Life and Teachings of Jesus. A review of the life of the Master Teacher and a study of the principles and parabolic representations of Christian life and faith as revealed in the Gospels.

Two semesters, four hours.

Religion 5-6. Advanced Doctrines. An intensive study of the fundamentals of Christian doctrines as believed and taught by Seventh-day Adventists. Prerequisite: Religion 1-2 or academic Bible Doctrines.

Two semesters, four hours.

UPPER DIVISION COURSES

Religion 101. Major Prophets. A study of the books of Isaiah, Jeremiah, and Ezekiel, in which are traced the hand of God in the history of Israel

and Judah, and the promises of redemption through the Messiah. Attention is given to the historicity of these books along with their literary and spiritual values.

One semester, three hours.

Religion 102. Minor Prophets. A cogent survey of the twelve minor prophetic books—Hosea to Malachi—with emphasis upon the historical setting of prophecies, and a study of the evidences of the gospel as contained in them.

One semester, three hours.

Religion 103. Acts of the Apostles. A study of the Book of Acts tracing the origin of the Christian church and the spread of the gospel from Jerusalem to Rome.

One semester, three hours.

Religion 104. Epistles of Paul. A survey of the writings of Paul respecting the time of writing, historical setting, purpose for writing, and their relationships to the doctrinal developments and usages in the Christian church.

One semester, three hours.

Religion 105. Daniel. A verse-by-verse study of the Book of Daniel in which historical background and its pertinence to the times are stressed.

One semester, two hours.

Religion 106. Revelation. A verse-by-verse study of this book of prophecy. Special attention is given to the portrayal of the controversy between the true and the apostate church forces, adapted to the requirements of both ministerial and teacher-training courses.

One semester, two hours.

Religion 107. The Gift of Prophecy. A course of study tracing prophetic ministry from creation to the re-creation. Primary aims for this study are to establish in the student's mind the place and purpose of the gift in the remnant church, and to reveal its influence upon the work and progress of that church.

First semester, two hours.

Religion 108. Ancestry. A study of the history of the English Bible, the methods of its transmission to men and its preservation through the years, problems of translations, versions, manuscripts, and their uses.

One semester, two hours.

APPLIED THEOLOGY

Religion 121-122. Homiletics. A study of the preparation and delivery of sermons and gospel addresses. The course stresses the mechanics of sermon construction and analysis, and provides adequate exercises to ensure some proficiency in both the construction and delivery of gospel messages. Special adaptation of this course is made for Bible instructors and lay evangelists. Prerequisites: Religion 3-4, 5-6 for theological students, or the equivalent of academic Doctrines for Bible instructors and lay evangelists.

Two semesters, six hours.

Religion 123-124. Evangelism. A course embracing the duties of the pastor, evangelist, and assistants responsible for the conduct of campaigns of evangelism. The study of evangelistic practices and procedures, including types, preparation, methods of revival conduct, and the order of evangelistic sermons receiving detailed attention.

Two semesters, four hours.

Religion 125. Field Evangelism. A laboratory or on-the-job course in practical evangelism pursued with the approval of the Department of Bible and Religion and under the supervision and the joint direction of the Chairman of the department and an evangelist other than an intern. A minimum of a full summer's work of not less than ten weeks is required for credit. Prerequisites: Religion 121-122, 123-124. *Hours arranged.*

BIBLICAL LANGUAGES

Greek 1-2. Beginning New Testament Greek. This course is designed to familiarize the student with the fundamentals of Greek grammar and sentence structure as found in the Greek New Testament. Vocabulary drills, simple translation, and reading exercises are provided for in each lesson. Five class periods a week. *Two semesters, six hours.*

Greek 3-4. Intermediate New Testament Greek. This course will consist of extensive reading in the Four Gospels, in which special study will be given to word derivation and sentence structure. Three class periods a week. Prerequisites: Greek 1-2. *Two semesters, four hours.*

Greek 101-102. New Testament Exegesis. This course is an exegetical study of the epistles of James, 1 Peter, and 1 John, with special emphasis on syntax and word derivation. *Two semesters, four hours.*

TWO-YEAR BIBLE INSTRUCTOR

The Bible Instructor. A two-year course. A course designed to prepare the student for giving practical instruction in the fundamental beliefs of Seventh-day Adventists in public and private soul-winning endeavor. A diploma is granted only to high school graduates upon the completion of the two-year college curriculum. A shorter course is offered the special student who will not work for the diploma. This course is arranged for upon request.

The two-year Bible Instructor curriculum will be found on page 47 of this bulletin.

VI. DIVISION OF SOCIAL SCIENCES

Otis B. Edwards, Chairman

HISTORY

The instruction offered by this department brings before the student the best in human achievement during various periods, develops his vision, and prepares him to meet present-day problems with a degree of intelligence. In political science the student traces the development and functions of national and local governments and their relationship to progressive civilization. In all advanced courses special emphasis will be given to methods and problems in historical research.

Students are advised to take a course in European Survey before pursuing courses in American Nationality, Reformation, and the French Revolution.

Major: All majors in history are required to take 30 semester hours, 20 of which must be upper division, and a topic developed satisfactorily under the direction of the chairman of the department. The following courses are required of all majors: History 3-4, 5-6, 21, 103, 105-106, 151-152, 153, 157-158, and Education 155-156.

Minor: All minors in history are required to take 20 semester hours, 8 of which must be upper division. The following courses are required of all minors: History 3-4, 151-152, and Education 155-156.

LOWER DIVISION COURSES

History 3-4. Survey of Europe. The principal religious, political, and economic developments will be traced in this course. Special attention will be given to the medieval church and modern trends.

Two semesters, six hours.

History 5-6. American Nationality. This survey course covers the development of our nation from the colonial period to the present time. Emphasis is given to principles of democracy, religious liberty, and the place of this nation in world affairs.

Two semesters, six hours.

History 21. History of Greece and Rome. A study of the origin and development of these nations and the influence of their civilization in subsequent centuries.

One semester, three hours.

History 22. Medieval History. This course begins with the decline of the Roman Empire and includes the emergence of early modern European nations. Medieval institutions, the papal church, the Renaissance will be given special attention.

One semester, three hours.

UPPER DIVISION COURSES

History 103. History of the Reformation. Social, economic, political, and intellectual changes that prepared Europe for the Reformation are emphasized. Special attention will be given to a sketch of the important reformers, the Counter Reformation, and its results. Prerequisite: History 3-4 or its equivalent.

One semester, three hours.

History 104. The Era of the French Revolution. A careful study of the causes and results of the Revolution and the Napoleonic years. Prerequisite: History 3-4 or its equivalent. *One semester, three hours.*

History 109-110. Diplomatic History of the United States. A history of the rise and development of foreign relations of the United States.

Two semesters, six hours.

History 151-152. History of the Church. A study of the struggle of the church with paganism during the formative period, church organization and problems, leading councils, intellectual changes that prepared Europe for the Reformation, and tendencies of the church in recent years. Prerequisite: History 3-4 or its equivalent. *Two semesters, six hours.*

History 153. The American Constitution. Consideration will be given to the origin and development of the Constitution of the United States, the functions of the national government and its relationship to the states. Basic materials will be drawn from the English Constitution. Prerequisite: History 3-4 or its equivalent. *One semester, three hours.*

History 157-158. Seminar in History. (Open only to majors and minors in history.) A research course that deals with problems connected with materials and methods. *Two semesters, two hours.*

History 160. Alabama History. A brief study of the salient points of Alabama's history and its relationship to the United States.

Second semester, two hours.

SOCIOLOGY

Sociology 3-4. Principles of Sociology. Sociology is approached as a study of social groups, with emphasis on those in which the student participates. Study is given to group control, group organization and disorganization, group change, and group leadership. The course should aid to a better understanding of the social world in which the student lives.

Two semesters, four hours.

Sociology 10. History of Nursing. A survey of the history of nursing, from its beginning to the present time. Included is the history of Seventh-day Adventist medical work and the principles underlying the sanitarium program.

Either semester, two hours.

Sociology 102. Marriage and the Family. This is a course in the ethics of family relationships, changing trends, and functions of the modern family. An attempt is made to bring the student into contact with facts, principles, attitudes, and problems that are likely to play a part in marriage.

One semester, two hours.

GEOGRAPHY

Social Studies 1. Principles of Human Geography. A study of the relation of man to his physical background. The effects of climate, the importance of vegetation and diet, and the political relationships, both domestic and foreign, which arise out of geographic conditions are stressed.

First semester, three hours.

Financial Information

The General Conference through the Board of Management has made a large investment at Oakwood College in buildings and equipment.

The amount which the student pays into the College is but a part of the actual cost of the instruction received. The operating deficit is covered by appropriations and gifts from other sources. The part-time employment furnished the student is an additional investment the institution makes for the student.

Economic conditions may make it necessary for the College to change all rates without notice during the school year.

The College is not responsible for the loss of personal property in any building owned by the College, whether the loss occurs by theft, fire, or other cause.

At the beginning of the school term, each student is required to make definite financial arrangements with the management for the entire school term as well as for each month.

PAYMENT OF ACCOUNTS

The accounting system of the College is operated on the calendar-month basis. At the end of each month, a statement of the student's account with the College is given to the student, and a copy is mailed to the parents or guardians. Tuition for the entire semester will be billed in four equal payments beginning with the October and February statements. Room and board will be billed monthly.

The gross amount of the account is due by the 25th of each month.

Should a student's account be unpaid by the first class period of the next month after the statement is rendered, he is automatically dropped from class attendance until satisfactory arrangements are made.

No student will be registered for a second year until all accounts he may have from previous years are settled.

No official transcript of credits or grades will be issued for the semester or year's work until the account is paid in full.

Students may not be permitted to take final examinations unless their accounts are paid in full or unless special permission has been secured from the Financial Committee.

REFUNDS

Refunds of tuition will be granted only to those who receive drop vouchers. The effective date of the voucher will be the date on which the completed voucher is returned to the Registrar's Office. Refunds of tuition will be computed as follows:

- If registered only 1-2 weeks ----- refund $\frac{3}{4}$ tuition.
- If registered only 3-4 weeks ----- refund $\frac{1}{2}$ tuition.
- If registered only 5-6 weeks ----- refund $\frac{1}{4}$ tuition.
- If registered over 6 weeks ----- no refund.

REMITTANCES

All the total charges to students are at a minimum; it is therefore essential that accounts be paid promptly. Parents should send all money for school bills directly to the College Business Office. **ALL CHECKS SHOULD BE MADE PAYABLE TO OAKWOOD COLLEGE.**

Money for the students' personal use should be sent direct to the students. The College maintains a student deposit account at the Treasurer's Office as an accommodation for students who do not wish to keep money in their rooms. Students should make use of this service.

FAMILY DISCOUNT

When parents are supporting two or more in school of the same family, a discount of 10 per cent is allowed on tuition. However, when parents are supporting two or more children of the same family in school, and the school is furnishing 50 per cent or more of the student's expenses in labor, no discount will be granted.

LABOR CREDIT

When a student enters under one of the work plans, his account is paid in cash plus his labor credit.

Labor credit is not payable in cash to the student. Such credit may be transferred to an immediate relative of the student when such a relative is attending Oakwood College. Parents and students should remember that work assignments are made on the basis of scholarship, dependability, and conduct. Students are expected to perform their duties satisfactorily, or they are liable to be dropped from the job.

No student should come to the College depending on receiving employment without having made proper arrangements in advance.

When a student is unable to fulfill his work appointment, he should notify his work superintendent immediately. If he is ill, he should notify also the one in charge of the health service. Any student who is absent from his work assignment without making proper arrangements with the one in charge will be suspended from all classes until the proper adjustment has been made. Students are expected to work during holidays unless previous arrangements are made with the supervisor.

BOARD AND ROOM

Board. The College maintains a cafeteria where meals are served. Students living in the school homes must take their meals in the dining room unless excused by College officials. The minimum charge is \$23 for women and \$25 for men per calendar month.

Room Rent. Room rent is \$23 per calendar month. Two students are expected to occupy a room. The charge includes plain laundry service, steam heat, and electric lights (150 watts per room).

DORMITORY FEES

Key Deposits. A key deposit of \$1.00 is charged each student for keys to dormitory rooms. Upon return of the key at the end of the school year, the deposit will be refunded. If the key is lost, no refund is to be expected.

Room Reservations. A fee of \$15 is charged for room reservations. Upon entrance into school, the \$15 will be credited to the student's advance deposit and general fee of \$130.

STUDENTS' PERSONAL EXPENSES

Students should be provided with sufficient funds, in addition to money for school expenses, to cover cost of books, clothing, and all personal items. They may open deposit accounts at the Business Office, subject to withdrawal in person only, and these funds are available at any time, as long as there is a credit remaining of what the student has deposited. These deposit accounts are entirely separate from the student's regular expense account.

Purchases from the College Store or from other departments on the campus are made only by cash. Textbooks may be purchased from the College Bookstore. With parents' permission students may obtain store vouchers which may be used at the store for the purchase of books and supplies. While the cost of textbooks varies considerably, it is estimated that an average of \$45 would be expected. This amount of cash for textbooks should be brought with the student upon his arrival at the College.

FIRE INSURANCE

It is recommended that married students carry fire insurance on their household furnishings.

ADVANCE DEPOSIT AND GENERAL FEE

	Dormitory	Nonboarding
Advance Deposit	\$110.00	\$60.00
General Fee	~~20.00~~	~~20.00~~
	<u>130.00</u>	<u>80.00</u>

All students, including veterans who are attending school under the G.I. Bill of Rights, must pay the advance deposit.

The advance deposit is paid on or before the date of registration, and will be credited on the final statement of the school year or at the time of the student's withdrawal.

The general fee is charged each semester and includes the fee for library, lyceum course, school paper, Student Movement, and yearbook. It is not refundable.

TUITION CHARGES

<i>Semester Hours</i>	<i>Rate for Semester</i>	<i>Semester Hours</i>	<i>Rate for Semester</i>
1	\$16.50	10	176.00
2	33.00	11	193.00
3	50.00	12	209.00
4	66.00	13	215.00
5	94.00	14	220.00
6	110.00	15	226.00
7	127.00	16	231.00
8	143.00	17	237.00
9	160.00	18	242.00

LAUNDRY

All students are required to sew name tapes on all articles sent to the College laundry.

TITHE

Student workers are encouraged to pay tithe on labor credit. Arrangements may be made with the College Treasurer to have charged to their accounts 10 per cent of their earnings for tithe. These funds will be transferred to the College church treasurer.

STUDENT COLPORTEUR SCHOLARSHIPS

The College sponsors the Literature Evangelism Institute which is held on the campus each spring. Directors include publishing department secretaries from regional and union conferences.

All students who enter the literature ministry for the purpose of applying their earnings toward school expenses will receive special bonuses based on a percentage of their earnings. These bonuses are arranged between the College, the conferences, and the publishers.

The deadline date for the scholarship to be in the Business Office is December 31. At the time of registration for classes the student colporteur must have a statement of credit from the Book and Bible House.

No provision is made for withdrawal of scholarship credit during the school year.

"SPREADING OAK" FEE

The *Spreading Oak* subscription fee of \$5.00 is refundable to students who submit five subscriptions to the school paper.

SEMESTER FEES

AGRICULTURE		<i>Per Semester</i>
General Agriculture 7-8		\$ 3.50
BIOLOGY		
Anatomy 7		6.50
Comparative Anatomy 103		11.00
Embryology 101		11.00
Entomology 109-110		6.50
General Biology 1-2		6.50
General Botany 5-6		6.50
General Zoology 3-4		6.50
Genetics 104		6.50
Mammalian Anatomy 102		11.00
Microbiology 9		6.50
Physiology 8		6.50
Plant Physiology and Propagation		6.50
Plant Taxonomy		6.50
BUSINESS ADMINISTRATION		
Comprehensive Examination (N.B.E. Tests)		6.00
Consumer Education 109		1.50
Introduction to Accounting 3		1.50
Office Management 120		1.50
CHEMISTRY		
Biological Chemistry 106		\$7.00
General Chemistry 1-2		7.00
Organic Chemistry 101-102		7.00
Physical Chemistry 103-104		7.00
Prenursing Chemistry 3-4		7.00
Qualitative Analysis 11		7.00
Quantitative Analysis 12		7.00
EDUCATION AND PSYCHOLOGY		
Educational Psychology 12		2.50
Educational Tests and Measurements 122		2.50
General Psychology 11		2.50
Methods of Teaching Biological Science 150		3.00
Methods of Teaching Bookkeeping 151		2.00
Methods of Teaching English 152		2.00
Methods of Teaching Home Economics 157		2.50
Methods of Teaching Music 159-160		2.00
Methods of Teaching Typewriting 163		3.00
Principles of Secondary Education 117		7.00

Teaching of Arithmetic 106	7.50
Teaching Language Arts 103	7.50
Teaching Reading 104	3.00

ENGLISH AND SPEECH

American Literature 7-8	2.00
Ancient Rhetorical Theory 104	2.25
Business and Professional Speaking 22	2.25
Elements of Public Speaking 21	2.25
English Literature 5-6	2.00
English Literature in the Romantic Period 110	2.00
Fundamentals of Speech 1-2	4.50
History of Public Speaking 103	2.25
Introduction to Radio Announcing 30	2.25
Introduction to Speech Pathology 52	2.25
Introduction to Voice Science 51	2.25
Oral Interpretation 3	2.25
Oral and Written Composition 1-2	1.50
Principles of Discussion and Argumentation 23	2.25
Secondary Methods of Teaching English 102	2.00
Speech Education 100	2.25
Speech Survey 4	2.25

HOME ECONOMICS

Advanced Foods and Nutrition 110	7.50
Art in the Home 2	3.00
Clothing and Textiles 5-6	\$4.00
Dress Design and Construction 105	4.00
Foods and Nutrition 9-10	7.50

MECHANICAL AND INDUSTRIAL ARTS

Carpentry 2, 3	6.50
Introduction to Industrial Arts 1	6.50

SECRETARIAL SCIENCE

Advanced Typewriting 25-26	8.50
Comprehensive Examination (N.B.E. Tests)	5.50
Dictation and Transcription 104	3.50
Elementary Typing 5-6	8.50
Office Machines 28	11.00
Office Techniques 108	8.50
Personal Typewriting 13, 14	6.50

PHYSICS

General Physics 1-2	7.00
Survey of Physical Sciences 10	2.50

MISCELLANEOUS

Art 5, 6, 7, 8	6.50
Cap and Gown Fee	5.00
Change of Program	2.00
Diploma Fee	4.00
Graduation Fee (degree)	6.00
Late Entrance Examination	3.00
Late Registration Fee	3.50
Health Service	5.00
Health Service (non-dormitory)	3.75
Registration	15.00
Reregistration	1.00
Special Examination	1.50
Transcript (other than first)	1.00

MUSIC FEES AND RENTALS

Music Appreciation and Literature 121-122	2.00
Music Organizations (tuition in addition when taken for credit)	3.00

MUSIC TUITION AND RENTALS

PIANO LESSONS		<i>Monthly</i>	<i>Yearly</i>
One half-hour lesson a week	\$ 7.00		\$63.00
Two half-hour lessons a week	9.90		89.10
PIPE ORGAN			
One half-hour lesson a week	\$7.00		\$63.00
Two half-hour lessons a week	9.90		89.10
VOICE			
One half-hour lesson a week	5.50		49.50
Two half-hour lessons a week	9.90		89.10
VIOLIN			
One half-hour lesson a week	5.50		49.50
Two half-hour lessons a week	9.90		89.10
OTHER			
Wind Instruments	3.25		29.25
Percussion Instruments	3.25		29.25
INSTRUMENT RENTALS			
Piano: One hour a day	3.00		27.00
Piano: Two hours a day	4.85		42.65
Piano: One hour a day for Voice	2.50		22.50
Pipe Organ: One hour a day	6.20		55.80
Grand Piano: One hour a day for advanced students	5.25		47.25

DEGREES CONFERRED

May 25, 1958

BACHELOR OF ARTS IN RELIGION

Charles Bridges
Charles Cheatham
Robert Dent

Beryl Rivers
Kenneth Smith
Catherine Steward

Kenneth Vaz

BACHELOR OF ARTS IN HISTORY

Robert Stidham

BACHELOR OF SCIENCE IN BIOLOGY

Lawrence Jacobs

Ellen Turner

Rosie Turner

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

K. Leon Johnson

BACHELOR OF SCIENCE IN ELEMENTARY EDUCATION

Phyllis Bryan

Frankie Fordham

Mildred Mosley

BACHELOR OF SCIENCE IN MATHEMATICS

Paul Jones

BACHELOR OF SCIENCE IN SECRETARIAL SCIENCE

Olivia Brummell

Geneva Mosby

GRADUATION HONORS

HIGHEST DISTINCTION

Frankie Fordham

HIGH DISTINCTION

Phyllis Bryan

Geneva Mosby

Kenneth Vaz

THE DEAN'S LIST

For Period Ending January 23, 1958

Fordham, Frankie	3.00
Paul, Finster	3.00
Roberts, Juereta	2.88
Broomes, Lloyd	2.76
Vaz, Mrs. Agnes	2.76
Bryan, Phyllis	2.75
Jenkins, Enoch	2.62
Doggette, Herbert	2.57
Williams, DeWitt	2.56
Maupin, Lolita	2.47
Hinds, Rudolph	2.46
Gantt, Rose	2.44
Duckworth, Jewellene	2.43
Branch, Betty	2.35
Jackson, Kenneth	2.33
Fordham, Walter	2.31

For Period Ending May 25, 1958

Fordham, Frankie	3.00
Paul, Finster	3.00
Roberts, Juereta	3.00
Broomes, Lloyd	2.94
Duckworth, Jewellene	2.71
Garner, Dorothy	2.69
Bryan, Phyllis	2.56
Maupin, Lolita	2.56
Williams, DeWitt	2.53
Phillips, Hurley	2.44
Taylor, Stuart	2.44
Jones, Esther	2.43
Doggette, Herbert	2.42
Braswell, Cecelia	2.40
Jackson, Kenneth	2.38
Brown, Anne	2.36

OAKWOOD COLLEGE

COLLEGE ENROLLMENT FOR 1958-1959

FRESHMEN

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Alves, Clayton	Business	Stratford, Connecticut
Anderson, Ledell	Religion	Prichard, Alabama
Baker, Thelma	Prenursing	Jersey City, New Jersey
Ball, Myra	Sec. Science	Mobile, Alabama
Banks, Halsey	History	Bridgeport, Connecticut
Barbour, Harold	Secondary Educ.	Montgomery, Alabama
Barnett, Alberta	Prenursing	Huntsville, Alabama
Batts, Dervie	Prenursing	New York, New York
Bennett, Johnny	Biology	Prairie, Alabama
Best, James	Religion	Goldsboro, North Carolina
Bethel, Carletha	Prenursing	Miami, Florida
Boykins, Geneva	Business	Waycross, Georgia
Bray, Bunnie	Elementary Educ.	Gainesville, Georgia
Broadway, Toye	Pre-X Ray	South Bend, Indiana
Brown, Barbara	Prenursing	Philadelphia, Pennsylvania
Brown, Charles	Religion	Greenville, Mississippi
Brown, Jacquelyn	Prenursing	Philadelphia, Pennsylvania
Brown, Olice	Business	Tulsa, Oklahoma
Bryant, James	Biology	Atmore, Alabama
Carter, Wanda	Business	Oberlin, Ohio
Cartwright, Harry	Biology	Dania, Florida
Cartwright, Reuben	Religion	Dania, Florida
Cayton, Mollissie	Prenursing	Phoenix, Arizona
Christy, Marie	Secondary Educ.	Brooklyn, New York
Clark, William	Music	Inkster, Michigan
Clavon, Alvin	Secondary Educ.	Detroit, Michigan
Cole, Madison	Religion	Delaware, Ohio
Coleman, Samuel	Elementary Educ.	Cleveland, Ohio
Crawford, Alphonso	Business	Birmingham, Alabama
Crosby, James	Business	Laurel, Mississippi
Davis, James	Religion	East Chicago, Indiana
Dennis, Norma	English	West Palm Beach, Florida
Dennison, John	Religion	Los Angeles, California
Dennison, Nathanael	Religion	Los Angeles, California
Dennison, Timothy	Religion	Los Angeles, California
Dillet, Valarie	Sec. Science	Chicago, Illinois
Dixon, Shirlee	Special	San Francisco, California
Dobbins, Harry	Special	Cleveland, Ohio
Douglas, Beverly	Sec. Science	San Diego, California
Douglas, Shirley	English	Holly Hill, Florida

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Douglas, Sylvia	Business	San Diego, California
Douthard, William	Secondary Educ.	Dayton, Ohio
Durham, Velma Jo	Business Educ.	Muskogee, Oklahoma
Farrell, Samuel	Pre-Physical Therapy	Medford, New York
Fordham, Zella	Prenursing	Philadelphia, Pennsylvania
Fullard, Ada	Sec. Science	Philadelphia, Pennsylvania
Garner, Barbara	Prenursing	Delray Beach, Florida
Germany, Everlyna	Prenursing	Ensley, Alabama
Golson, Harriett	Home Economics	Jacksonville, Florida
Gooding, Alecia	Elementary Educ.	St. Thomas, Virgin Islands
Green, David	Religion	Danville, Virginia
Greenlee, George	Business	Columbus, Georgia
Hall, Jackie	Elementary Educ.	Los Angeles, California
Hall, Ulysses	Mathematics	Chicago, Illinois
Hannum, Hetha	Prenursing	Knoxville, Tennessee
Hardeman, Alphonso	Biology	Atlanta, Georgia
Hayden, Maurice	Religion	St. Louis, Missouri
Henley, Charles	Mathematics	Brooklyn, New York
Hicks, Mattie	Prenursing	Montgomery, Alabama
Hill, Louise	Prenursing	Augusta, Georgia
Hines, Faye (Mrs.)	Business	Oklahoma City, Oklahoma
Holland, Burks	Elementary Educ.	Indianapolis, Indiana
Holland, Vivian	Secondary Educ.	Indianapolis, Indiana
Holmes, Lavelle	Prenursing	Chicago, Illinois
Howard, Rosetta	Elementary Educ.	Raleigh, North Carolina
Hudson, Sandra	Prenursing	Chicago, Illinois
Hunt, Wilmer	Religion	Washington, D.C.
Ingram, Sylvia	Prenursing	Dayton, Ohio
Jackson, Emanuel	Religion	Atlanta, Georgia
Jackson, Lynn	Secondary Educ.	Oberlin, Ohio
Jackson, Onnie	Religion	Kansas City, Kansas
Jackson, William	Religion	New York, New York
James, Dolores	Music	Brooklyn, New York
James, Marjorie	Pre-Lab. Technique	Brooklyn, New York
Jenkins, Vernease	Prenursing	Augusta, Georgia
Johnson, Albert	Biology	Huntsville, Alabama
Johnson, Dolores	General	Savannah, Georgia
Johnson, Zenobia	Music	Atlanta, Georgia
Jones, Elaine	Elementary Educ.	Millsboro, Delaware
Jordan, Jacquelyn	Prenursing	Gainesville, Florida
Joseph, Steven	Religion	Birmingham, Alabama
Kaiser, Alonzo	Agriculture	Indianapolis, Indiana
Keith, Sylvester	Elementary Educ.	Boyertown, Pennsylvania
King, Jean	Business	Kokomo, Indiana

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Lacy, Lawrence	Religion	Detroit, Michigan
Langston, Robert	Elementary Educ.	High Springs, Florida
Larkin, Ernestine	Prenursing	Cincinnati, Ohio
Lee, Ella	Prenursing	Charlotte, North Carolina
Lister, Mervetta	Sec. Science	Dallas, Texas
Lyles, Nathaniel	Religion	Winston-Salem, North Carolina
Logwood, Elaine	Prenursing	Oakland, California
Lollis, James	Religion	Pasadena, California
Lynch, Ophelia	Prenursing	Chicago, Illinois
Major, Lloyd	Music	Miami, Florida
Mark, Jeannette	Sociology	San Diego, California
Mendes, Edward	General	New Bern, North Carolina
Miller, Naomi	Prenursing	Norfolk, Virginia
Moore, Carol	Secondary Educ.	San Francisco, California
Moorer, Frank	Secondary Educ.	Selma, Alabama
Morgan, George	Biology	Fort Lauderdale, Florida
Mosby, Elizabeth	Special	Karns City, Pennsylvania
Mosby, Janet	Prenursing	Karns City, Pennsylvania
Murray, Vernal	Business	Dania, Florida
McClellan, Charles	English	Chicago, Illinois
McCoy, Joseph	Religion	Kenner, Louisiana
McDonald, Timothy	Secondary Educ.	Pittsburgh, Pennsylvania
McGaddye, Dariel	Elementary Educ.	Cassapolis, Michigan
McKinney, Timothy	Biology	Sandusky, Ohio
McPherson, Barbara	Prenursing	Mobile, Alabama
Nealy, Moses	Biology	Winter Park, Florida
Nelson, Herbert	Secondary Educ.	Pittsburgh, Pennsylvania
Newton, Maebelle	Elementary Educ.	Wilmington, North Carolina
Norman, Margaret	Business	Dallas, Texas
Oglesby, Alfred	Biology	Huntsville, Alabama
Parker, Willie	Religion	Huntsville, Alabama
Patterson, Robert	Secondary Educ.	Omaha, Nebraska
Peterson, Edward	Secondary Educ.	Pittsburgh, Pennsylvania
Rahming, Louella	Elementary Educ.	Opa Locka, Florida
Reeves, Loretta	Elementary Educ.	Robbins, Illinois
Roberson, Olean	Pre-Lab. Technique	Washington, D.C.
Robinson, David	Biology	Kampala, Uganda, East Africa
Robinson, William	Business	Kampala, Uganda, East Africa
Russell, Gwendolyn	Pre-Lab. Technique	Norfolk, Virginia
Sain, Eula Jo	Elementary Educ.	Louisville, Kentucky
Santa Maria, Nesta	Prenursing	New Orleans, Louisiana
Seard, Melvin	Business	Greenville, Mississippi
Sellers, Charles	Pre-Pharmacy	Mobile, Alabama
Sharp, Sandra	Business	Cleveland, Ohio

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Shockley, Martha	Elementary Educ.	Milton, Delaware
Simmons, Geraldine	Prenursing	Mobile, Alabama
Singleton, Mercedes	Sec. Science	New York, New York
Smith, Barbara	Sec. Science	Savannah, Georgia
Smith, Ellassie	Sec. Science	Goldsboro, North Carolina
Storey, Emily	English	Dayton, Ohio
Street, James	Business	Conshohocken, Pennsylvania
Swan, Burl	Religion	Hot Springs, Arkansas
Taylor, Alvin Leon	Secondary Educ.	Los Angeles, California
Taylor, Otis	Business	Wichita Falls, Texas
Thomas, Frank	Chemistry	New Orleans, Louisiana
Thomas, Milton	Mathematics	Baltimore, Maryland
Thongs, Lawrence	Religion	Trinidad, British West Indies
Thornton, Earlene	Music	Lexington, Kentucky
Tillman, James	Religion	Philadelphia, Pennsylvania
Turner, Patricia	Business	Louisville, Kentucky
Wall, Leola	Religion	St. Petersburg, Florida
Watson, Barbara	Prenursing	Atlanta, Georgia
Watts, Pauline	Prenursing	Detroit, Michigan
Whitaker, Robert	Religion	Raleigh, North Carolina
Wideman, Wyddie	Business	Washington, D.C.
Williams, Bettye	Prenursing	Montgomery, Alabama
Williams, Frederick	History	Pittsburgh, Pennsylvania
Williams, Helen	Secondary Educ.	San Francisco, California
Williams, Julian	Business	Ocala, Florida
Williams, Lois	Prenursing	Santa Barbara, Cuba
Williams, Paul	Religion	Toledo, Ohio
Wilson, Henry	Religion	Bridgeport, Connecticut
Winslow, Thomas	Religion	Newark, New Jersey
Wright, William	Religion	Germantown, Ohio
Wynn, Arline	Elementary Educ.	Jacksonville, Florida
Wynn, Edral	Home Economics	Bethel, North Carolina
Yates, David	Religion	Chattanooga, Tennessee

SOPHOMORES

Barbour, Henry	Religion	Montgomery, Alabama
Barnes, William	Business	Roanoke, Virginia
Benefield, Doris	Prenursing	Staten Island, New York
Berry, Clara	Religion	Montgomery, Alabama
Bond, Lilly	Elementary Educ.	Norfolk, Virginia
Bowman, James	Biology	Smithfield, Pennsylvania
Breach, Emma	Home Economics	Charleston, South Carolina
Briggs, Eloise	English	Macon, Georgia
Broomes, Lloyd	Biology	Trinidad, British West Indies

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Brown, Marvin	Business	Tulsa, Oklahoma
Byrd, Jane	Elementary Educ.	Savannah, Georgia
Coleman, Margaret	Prenursing	Denver, Colorado
Collins, John	Business	Bronx, New York
Crider, Herman	Religion	Cleveland, Ohio
Crockett, Eleanor	Business	Newport News, Virginia
Dean, Arnold	Mathematics	Nassau, Bahamas
Draggon, Leonard	Religion	Huntsville, Alabama
Felder, William	Religion	New York, New York
Fernander, Roy	Religion	San Salvador, Bahamas
Fisher, Albert	Biology	Birmingham, Alabama
Forbes, Carol	Elementary Educ.	Rockaway, New Jersey
Fordham, Walter	General	Nashville, Tennessee
Frazier, Judyette	Sec. Science	Norfolk, Virginia
Gantt, Rose	Elementary Educ.	Glenn Dale, Maryland
Garner, Dorothy	Prenursing	Delray Beach, Florida
Gellineau, Standley	Religion and Music ...	New York, New York
Green, Shirley	Prenursing	Chicago, Illinois
Greene, Christine	Business	New York, New York
Hammond, Eugenia (Mrs.)	Music	Andrews, South Carolina
Harris, Voici	Business and Music	Tyler, Texas
Hayes, Donald	Religion	Los Angeles, California
Henry, Wilma	Prenursing	Springfield, Ohio
Higgs, Nathaniel	Industrial Arts	Salem, New Jersey
Hinds, Rudolph	Biology	British Guiana, South America
Hutchinson, Richard	Religion	New York, New York
Jenkins, Enoch	Chemistry	Canton, Ohio
Jones, Betty	Elementary Educ.	Millsboro, Delaware
Lester, Isaac	Religion	Cheshire, Connecticut
Martin, Mary	Sec. Science	Lake City, Florida
Mims, Gregory	Religion	Detroit, Michigan
Monk, Paul	Religion	Philadelphia, Pennsylvania
Morgan, Iretha	Prenursing	Fort Lauderdale, Florida
Msumba, Cameron	Biology	Malamulo-Blantyre, Africa
McKnight, Claude	Business	Brooklyn, New York
Orme, Pauline	Speech	Oakland, California
Osborne, Esther	English	Barbados, British West Indies
Powell, Clara	Elementary Educ.	Brooklyn, New York
Quarles, Madeline	Home Economics ...	San Bernardino, California
Roberson, Vivian	Sec. Science	Chattanooga, Tennessee
Roberts, Juereta	Prenursing	Little Rock, Arkansas
Simmons, Ozell	Religion	Jacksonville, Florida
Siwundhla, Alice (Mrs.) ...	Business Educ.	Blantyre, Africa
Siwundhla, Hulme	Religion	Cape Province, Africa

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Shipman, Ralph	Journalism	Montgomery, Alabama
Taylor, Mildred	Business	Huntsville, Alabama
Thomas, Clarence	Biology	Castle Haynes, North Carolina
Turner, Alma	Home Economics	Fort Lauderdale, Florida
Wallace, Jessie Mae	Sec. Science	McClellanville, South Carolina
Weithers, William W.	Mathematics	Barbados, British West Indies
White, Albert	Religion	Muskogee, Oklahoma
White, Barbara	Elementary Educ.	Detroit, Michigan
White, Daisy	Religion	Jamaica, British West Indies
White, Joycie	Home Economics	Dothan, Alabama
Williams, DeWitt	Religion	Glenside, Pennsylvania
Williams, Everard	Biology	Houston, Texas
Winston, Frances	Sec. Science	Selma, Alabama

JUNIORS

Barron, Richard	Religion	East Orange, New Jersey
Brown, Annie	Biology	Montgomery, Alabama
Calder, Jenefer	English	British Guiana, South America
Carlyle, Sylvene	Secondary Educ.	Bronx, New York
Cathcart, Gail	Elementary Educ.	Detroit, Michigan
Cox, Sherman	Religion	Baltimore, Maryland
Davis, Bettie	Elementary Educ.	St. Louis, Missouri
Davis, Hattie	Business	Raleigh, North Carolina
Delecia, Grace	Home Economics	New Orleans, Louisiana
Dorsett, Dorothy	Music	Homestead, Florida
Gill, Conrad	Religion	Penn Yan, New York
Gipson, Mattie	Elementary Educ.	Dothan, Alabama
Hammond, William	Elementary Educ.	Andrews, South Carolina
Harris, Agnes	Biology	Tobago, British West Indies
Hill, Billy	Chemistry	Chattanooga, Tennessee
Howell, Everette	Religion	Barbados, British West Indies
Hucks, Willie	Secondary Educ.	Goldsboro, North Carolina
Jackson, Kenneth	Religion	Huntsville, Alabama
Keith, Dennis	Business	Boyertown, Pennsylvania
Lewis, Robert	History	New York, New York
Lewis, Willie	Religion	Orlando, Florida
Martin, Jane	Home Economics	Lake City, Florida
Martin, Mamie	Biology	Lake City, Florida
Millet, Garland	History	Huntsville, Alabama
McKinney, Ricardo	Religion	Oberlin, Ohio
Parker, James	Religion	Greensboro, North Carolina
Paul, Finster	Biology	Trinidad, British West Indies
Powell, Katherlyn	Elementary Educ.	Blakely, Georgia
Roberts, Enoch	Religion	Antigua, British West Indies

<i>Name</i>	<i>Major</i>	<i>City and State</i>
Shand, Lance	Religion	Huntsville, Alabama
Simmons, Thomas	Religion	Jacksonville, Florida
Taylor, Ella	Sec. Science	Jacksonville, Florida
Taylor, Robert	Religion	Los Angeles, California
Taylor, Stuart	Business	Providence, Rhode Island
Thomas, Verna	Biology	Montgomery, Alabama
Thompson, Paul	Biology	Miami, Florida
Whaley, Walton	Religion	Jersey City, New Jersey
Wilson, Lloyd	Religion	New Haven, Connecticut

SENIORS

Anderson, Leslie	Religion	Steelton, Pennsylvania
Arvinger, Vera	Elementary Educ.	New York, New York
Bradley, Gwyndolyn	Home Economics	Calhoun, Alabama
Braswell, Cecelia	Elementary Educ.	Daytona Beach, Florida
Breach, Dolores	Business	Charleston, South Carolina
Brown, Carrie	English	Montgomery, Alabama
Buddy, Clifton	Secondary Educ.	Grenada, British West Indies
Campbell, Charles	Biology	Fort Lauderdale, Florida
Cummings, Benjamin	Religion	St. Petersburg, Florida
Dawes, Pearline	English	Jamaica, British West Indies
Frances, Altamont	Biology	Jamaica, British West Indies
Harris, James	Business	Kansas City, Kansas
Hicks, Mina June	Sec. Science	Selma, Alabama
Holcombe, Jean	Biology	Darlington, South Carolina
Jones, Esther	Elementary Educ.	Otisville, Michigan
Jones, Jewellene	Business	Huntsville, Alabama
Jones, Richard	Secondary Educ.	Chicago, Illinois
Maupin, Lolita	Sec. Science	Louisville, Kentucky
Miller, Francis	Mathematics	Mt. Morris, Michigan
Monford, Bettye	Elementary Educ.	Tampa, Florida
Mouzon, Hector	Business	Huntsville, Alabama
McNeil, Claudette	Elementary Educ.	Wilmington, North Carolina
Norman, Maxine	Elementary Educ.	Chowchilla, California
Pearson, George	Religion	Steelton, Pennsylvania
Phillips, Geraldine	Sec. Science	Fitzgerald, Georgia
Reid, Albert	Music	East St. Louis, Illinois
Vanderberg, Eunice	Sec. Science	Cassapolis, Michigan
Wells, Gerald	Religion	Delray Beach, Florida
Whitaker, Annie	Elementary Educ.	Greenville, North Carolina
Wren, Morris	Religion	Houston, Texas
Yelder, Britta	Sec. Science	Mobile, Alabama
Young, Ellis	Religion	Baltimore, Maryland

SPECIALS

Baker, Levy	Darlington, South Carolina
Calhoun, Frances (Mrs.)	Huntsville, Alabama
Dawson, Pearl	Huntsville, Alabama
Dean, Malcolm	Huntsville, Alabama
Dykes, Eva B.	Huntsville, Alabama
Edwards, O. B.	Huntsville, Alabama
Emerson, Marile (Mrs.)	Huntsville, Alabama
Galley, Anna (Mrs.)	Huntsville, Alabama
Giddings, Violet (Mrs.)	Huntsville, Alabama
Longware, Thomasine	Huntsville, Alabama
Merideth, Irene	Huntsville, Alabama
Mosby, Ruth	Huntsville, Alabama
Osborne, Pauline (Mrs.)	Huntsville, Alabama
Penniman, Richard	Los Angeles, California
Pierre-Louis, Johnnie (Mrs.)	Huntsville, Alabama
Pierre-Louis, Sam	Huntsville, Alabama
Pratt, Henry	Huntsville, Alabama
Richardson, Sarah (Mrs.)	Huntsville, Alabama
Swinton, Harry	Sumter, South Carolina
Wade, Trula E.	Huntsville, Alabama
Wilson, Angela (Mrs.)	Huntsville, Alabama

GEOGRAPHICAL DISTRIBUTION

1958-1959

UNITED STATES

<i>States</i>	<i>Men</i>	<i>Women</i>	<i>Total</i>
Alabama	21	33	54
Arkansas	1	1	2
Arizona		1	1
California	8	11	19
Colorado		1	1
Connecticut	5		5
Delaware		3	3
Florida	15	17	32
Georgia	3	11	14
Illinois	4	6	10
Indiana	3	3	6
Kansas	2	2	4
Kentucky		4	4
Louisiana	2	2	4
Maryland	3	1	4
Michigan	6	6	12

<i>States</i>	<i>Men</i>	<i>Women</i>	<i>Total</i>
Mississippi	3		3
Missouri	1	1	2
Nebraska	1		1
New Jersey	4	2	6
North Carolina	7	9	16
New York	10	10	20
Ohio	12	6	18
Oklahoma	3	2	5
Pennsylvania	14	6	20
Rhode Island	1		1
South Carolina	3	5	8
Tennessee	3	3	6
Texas	3	3	6
Virginia	1	5	6
Virgin Islands		1	1
Washington, D.C.	2	1	3

FOREIGN COUNTRIES

<i>Countries</i>			
Africa	4	1	5
Antigua	1		1
Bahamas	2		2
Barbados	2	1	3
British Guiana	1	1	2
Cuba		1	1
Grenada	1		1
Jamaica	1	1	2
Trinidad	3	2	5
TOTALS	156	163	319

SUMMARY OF ENROLLMENT

1958-1959

	<i>Men</i>	<i>Women</i>	<i>Total</i>
Freshmen	80	81	161
Sophomores	32	35	67
Juniors	23	15	38
Seniors	14	18	32
Specials	7	14	21
TOTAL ENROLLMENT	156	163	319

HISTORICAL EVENTS DURING 1958-59

September 4	Faculty Colloquium
October 25	Lyceum: Martha Flowers, soloist
November 5	Secretarial Science Workshop
November 14-22	Religious Emphasis Week conducted by Elder C. E. Moseley, Jr.
November 15	Lyceum: Stecher and Horowitz, duo-pianists
December 1-6	Humanities Week
December 1	Dr. C. G. Bushnell, lecturer
December 2	Dr. Walter F. Anderson, organ recital
December 4	Dr. W. Norwood Brigrance, U.S. "Speaker of the Year in Education and Culture"
December 4	OAKWOOD ACHIEVES ACCREDITATION
December 7-11	Better Social Relations Week
December 14	"The Messiah" presented by College Choir
December 15-17	Evangelistic Workshop conducted by Elder R. T. Wilson
February 8-14	Spirit of Prophecy Workshop conducted by Elder A. L. White
February 16-21	Negro History Week sponsored by Division of Social Sciences
March 4	Cpl. Desmond Doss, Congressional Medal Winner
March 5	Travelogue-lecture by Dr. Eva B. Dykes
March 6-14	Spring Religious Emphasis Week conducted by Elder E. C. Ward
March 22	Temperance Oratorical Contest
March 26-28	First Alumni Workshop
March 28	Lyceum: Joseph Wilkins, tenor
April 2-5	Annual Literature Evangelism Institute
April 7	Workshop on Teacher Education by Dr. Raymond Moore
April 16-18	Annual "College Days"
April 17	"Seven Last Words" presented by Academy Choir
April 20-May 1	Chapel Series by the six divisions of the College
May 4-7	Music Education Workshop conducted by Dr. Thomas Richner
May 15	Honors Convocation, Dr. F. O. Rittenhouse, speaker
May 21	Class Night
May 22	Consecration, Elder W. J. Cleveland, speaker
May 23	Baccalaureate Sermon, Elder F. L. Peterson, speaker
May 24	Commencement Address, Dr. C. E. Weniger, speaker

GIFTS AND BEQUESTS

for

OAKWOOD COLLEGE

The philosophy of Oakwood College centers around five great objectives—spiritual, intellectual, physical, social, and vocational. In order to meet these objectives as it renders its many services, the College has been blessed with gifts from a few philanthropic friends. These funds have augmented the General Conference subsidy and student tuition. As its circle of educational and vocational activities is widened, however, the spirit of liberality needs to be exercised by many more friends of the College.

Some of the immediate needs include the following:

- (1) Buildings and furnishings
- (2) Equipment—science laboratory, vocational, musical instruments, and visual aids
- (3) Library books, periodicals, and furnishings

Gifts to Oakwood College may be in cash or by will and may consist of personal property or real estate. Such gifts may be included in the deductible items which are allowed by the Internal Revenue Department in calculation of income tax in an amount up to 30 per cent of the donor's adjusted income.

For further information please correspond with The President, Oakwood College, Huntsville, Alabama.

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OAKWOOD COLLEGE



Huntsville, Alabama

Enter to learn - Depart to serve

1959-1960 64th Year